



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee on Monday 9th September 2019
held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Pat Frankish (Chair), Cllr David Garritt, Cllr Tony Kitchen, Martin Hollingsworth, Olive Ovington and Alison Birkett.

Also present: Town Clerk: Neil Taylor-Matson and one member of the public.

Public Participation: No matters were raised.

MINUTES

PK 1909/01

Apologies

Apologies for absence were received from Cllr Cooper (holiday) and Cllr Gunn (holiday).

PK1909/02

Declaration of Interests / Dispensations

a. No declarations of interest were made.

b. A dispensation was granted to Cllr Pat Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. This dispensation shall expire on the date of Town Council elections in May, 2023.

PK1909/03

Minutes of the Previous Meeting

a. The Committee considered the Minutes of the PK Committee Meeting held on 8th July, 2019

RESOLUTION: That the Minutes be signed as a true and accurate record.

b. The Committee received an update from the Clerk regarding current outstanding tasks and actions.

PK1909/04

Town Events

The Committee discussed any actions required at this time regarding Town Events, to include:

- Review of Summer Gala, July 13th 2019

The Committee discussed the success of the Gala and supporting Scarecrow Competition.

RESOLUTION: That entrants to next years Scarecrow Competition provide a printed photograph for voting purposes as part of their entry.

ACTION: Town Clerk

RESOLUTION: That consideration is given in May/June 2020 to the physical effort required for set up, co-ordination and take down of events to include the Gala.

ACTION: Town Clerk

- The Committee discussed a quotation for the coating of the barrier fencing by Tighes.

RESOLUTION: That the quotation from Tighes is accepted and the works booked.

ACTION: Town Clerk

- Remembrance Service – road closures update

The Committee noted that road closures will be managed by NLC and will be a rolling 15 minute closure.

RESOLUTION: That the Poppy Appeal is placed on the September Full Council Agenda for discussion.

ACTION: Town Clerk

- Christmas Festival – including discussion of: risk assessment, stall fees, first aid cover, publicity, bookings, solar Christmas trees; road closure information, timings, positioning including the fair section (Sylvester St vs George St), lighting for stalls and Santa's grotto.

The Committee discussed aspects of the planning for the 2019 Christmas Festival.

RESOLUTION: That the Risk Assessment is approved.

ACTION: Town Clerk

RESOLUTION: That stall fees remain the same as last year at £25 for businesses and £15 suggested donation for Community Groups/Charities.

ACTION: Town Clerk

RESOLUTION: That baubles are purchased for the primary school to decorate as in the previous two years, taking into account size preference of school.

ACTION: Town Clerk

RESOLUTION: That First Aid cover will be provided by LIVES.

ACTION: Town Clerk

RESOLUTION: That the event runs from 3:30-7pm as last year, lights on at 5pm.

ACTION: Town Clerk

Signed:

Dated:

- RESOLUTION:** *That the fair area remains on Sylvester Street.* **ACTION:** Town Clerk
RESOLUTION: *That Cllr Garritt looks at lighting solutions for the outdoor stalls.* **ACTION:** Cllr Garritt
RESOLUTION: *That publicity is prepared for Scunthorpe Telegraph, Gainsborough Life and News Direct.* **ACTION:** Town Clerk
RESOLUTION: *That following the notification that the Earthbound Misfits are unable to attend alternatives are looking into by the Clerk and Cllr Garritt.* **ACTION:** Town Clerk/Cllr Garritt
RESOLUTION: *That Cllr Garritt looks into pizza and crepe provision options.* **ACTION:** Cllr Garritt
RESOLUTION: *That discussions are undertaken with the Town Hall Trustees and Full Council concerning exterior lighting near to the public toilets outside the Town Hall.* **ACTION:** Town Clerk
RESOLUTION: *That Cllr Garritt looks at options for improving the ‘switch on’ device.* **ACTION:** Cllr Garritt
RESOLUTION: *That LITE are approached for conversations about future years provision of Christmas Lighting and alternative contractors are approached for like for like Options and costings.* **ACTION:** Town Clerk
RESOLUTION: *That extending the Christmas Lighting provision along the High Street is explored with the seasonal decorations lead at NLC.* **ACTION:** Town Clerk
 • VE Day 75 (May 2020)
RESOLUTION: *That discussion is deferred to the October meeting of this committee.* **ACTION:** Town Clerk
 • Circus request
RESOLUTION: *That the circus visit would be a welcome attraction for the town, but the organisers are invited to pay a site visit to ensure the available space meets their requirements.* **ACTION:** Town Clerk
 • Inflatables Weekend on The Green
 The Committee noted the request from The House of Bounce to hold an Inflatables Weekend on the Green, weather permitting on either 14/15th September or 21/22nd September.
RESOLUTION: *No objections to the request, with the assurance the event is covered by the companies insurance and the certifications are received by the Clerk prior to the event.* **ACTION:** Town Clerk

PK1909/05

Assets

The Committee received the street asset survey completed by Martin Hollingsworth and Alison Birkett and discussed matters arising from it including 63 individual actions including suggestions, recommendations, repairs and replacements.

RESOLUTION: *That Martin and Alison develop the work further into priority listings and recommendations for improvements.* **ACTION:** Martin/Alison/Town Clerk

RESOLUTION: *That the plaque for the bench opposite the Town Hall is replaced with one carrying the same wording regarding the Diamond Jubilee.* **ACTION:** Town Clerk

PK1909/06

In Bloom

The Committee received an update from the In Bloom Group, noting CPRE Best Kept Village result, rebranding of the CPRE and the Woodland Trust’s “Free Tree’s for Communities” scheme. It was discussed that the In Bloom Group would be working in conjunction with Ongo and NLC with a view to planting trees on Ongo land initially. The Highly Commended result in the CPRE Best Kept Village competition was a disappointment following last year, however the points achieved were noted to be the same as the previous year and the issues raised, mostly around litter, were not in the control of the volunteers working hard on the presentation of the town for the judges.

RESOLUTION: *That Cllr Frankish would attend the presentation on 2nd October at Messingham.* **ACTION:** Cllr Frankish

RESOLUTION: *That consideration for an application to the Free Trees in Communities Scheme is kept in mind for future years with continued consideration for appropriate places to plant them.* **ACTION:** Committee Members/Town Clerk

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PK1909/07

Agenda for next and future meeting

To take note of any items the Committee wish to agenda for the next or future meetings.

RESOLUTION: *That Free Trees for Communities, the Civic Service, and VE Day 75 are placed on the Agenda.*

ACTION: Town Clerk

PK1909/08

Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 14th October 2019 at 6:30pm, with Agenda items requested prior to Friday 4th October.

The meeting closed at 7:22pm

<u>Present:</u>	Cllr Pat Frankish
	Cllr David Garritt
	Cllr Tony Kitchen
	Martin Hollingsworth
	Olive Ovington
	Alison Birkett
<u>Apologies:</u>	Cllr Kathy Cooper
	Cllr Karen Gunn
<u>Absent:</u>	Maggie Davies

Signed:

Dated: