

**Minutes of the
Kirton in Lindsey Town Council Personnel and Disciplinary Committee
held on Wednesday 23rd November 2016
at 6.45pm in the Town Hall, High Street, Kirton in Lindsey.**

Present: Cllr P. Frankish (Chair), Cllr M. Davies, Cllr S. Layzell

Public Participation:

No members of the public nor press were present.

- PD 1611/01 Apologies for absence
No apologies for absence were received.
- PD 1611/02 Declaration of Interests / Dispensations
There were no Declarations of Interests reported and no dispensations sought/granted.
- PD 1611/03 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a sensitive nature.
RESOLUTION: *That the public and press be excluded.*
- PD 1611/04 The Committee considered the minutes of the Personnel & Disciplinary Committee Meeting held on Tuesday 27th September, 2016
RESOLUTION: *That the Minutes be signed as a true and accurate record.*
- PD 1611/05 To agree appointment and terms and conditions of contract for an Assistant Clerk.
RESOLUTION: *That Madeleine Goudie be appointed as Assistant Clerk from 1st December, 2016 (T&C's of Contract etc in Personnel file)*