

**KIRTON IN LINDSEY TOWN COUNCIL
PROMOTING KIRTON COMMITTEE MINUTES**

**Minutes of the Meeting of Kirton in Lindsey Town Council Promoting Kirton
Committee on Monday 13th November 2017 held at the Heritage Room,
Town Hall, High Street, Kirton in Lindsey at 7.00pm.**

Members Present: Cllr Kathy Cooper (Chair), Cllr Pat Frankish and Cllr Maggie Davies.

Also present: Jack Startin, Paul Kelly, Martin Hollingsworth, Alison Birkett, Town Clerk: Madeleine Goudie, Assistant Clerk: Neil Taylor-Matson

Public Participation: There was no public participation.

PK1711/01 Apologies for Absence
Apologies were received from Cllr Andrew Kofoed, Cllr Joy Kofoed and Cllr David Garritt.

PK1711/02 Declaration of Interests / Dispensations
There were no Declarations of Interests reported and no dispensations sought/granted.

PK1711/03 Minutes of the Previous Meeting
The Committee considered the Minutes of the promoting Kirton Committee Meeting held on 13th March, 2017
RESOLUTION: That the Minutes be signed as a true and accurate record.

PK1711/04 Christmas Festival
a. The Committee considered volunteers for the proposed indoor one way system at the Town Hall.
RESOLUTION: The Committee recommended that the one-way system be downstairs only. Volunteers include Cllr Frankish and Cllr Davie. ACTION: Cllrs Frankish and Davies
b. The Committee considered volunteers for setting up the outside event.
RESOLUTION: The Committee discussed the required outdoor set up and arranged a meeting time of 9am onwards in the Market Square for the set-up of the small gazebo, generators and lighting. ACTION: Cllrs & Clerk
c. The Committee considered the purchase of a sponsored by the A Team sign for the Christmas Tree stand.
RESOLUTION: That a sign be purchased stating "Kirton in Lindsey Town Christmas Tree generously donated by The A Team" for a cost of up to £25. ACTION: Clerk
d. The Committee received an update from the Assistant/Town Clerk and considered any costs required.
RESOLUTION: That the position of Santa is made more obvious with the use of lighting and utilising space outside of the Town Hall Garden, that additional lighting is loaned along with the

necessary generators seeking the best price and product.

RESOLUTION: *That leaflets are distributed on Saturday 25th November to cars within the Market Place to notify them of the event.*

ACTION: *Asst/Clerk*

RESOLUTION: *That Councillors meet from 9am on Sunday 26th November to begin to organise road closures and set up of the Christmas Festival.*

ACTION: *Cllr/Asst/Clerk*

RESOLUTION: *To collect up to 150 Selection Boxes in total. If 150 boxes are not donated the rest should be purchased.*

ACTION: *Cllr Cooper /Clerk*

RESOLUTION: *An email to be circulated notifying all Councillors to meet at 9am on the Day of the event.*

ACTION: *Asst/Clerk*

RESOLUTION: *That a Charity Box be purchased with a budget of £10*

ACTION: *Asst/Clerk*

RESOLUTION: *That a stall for the Town Council is set up near to the George Hotel as the main control point and this is to be supported by Councillors throughout the event.*

RESOLUTION: *That the Clerk and Assistant Clerk are the decision makers for the event, with support from Councillors.*

ACTION: *Asst/Clerk*

PK1711/05 Agenda for next and future meeting

In Bloom to be a standing item on the Agenda to enable the group to provide updates and reports as required.

PK1711/6 Date of next Meeting

The date and time of the next Promoting Kirton Committee Meeting (subject to any changes of circumstances) was agreed for Monday 11th January at 7pm.

The Meeting closed at 8.00pm