

## KIRTON IN LINDSEY TOWN COUNCIL PROMOTING KIRTON COMMITTEE MINUTES



Minutes of the Meeting of Kirton in Lindsey Town Council Promoting Kirton Committee on Monday 14<sup>th</sup> May 2018 held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.38pm.

Members Present: Cllr Pat Frankish (Chair), Cllr Kathy Cooper, Cllr Maggie Davies, Cllr David Garritt, Cllr Joy Kofoed, Alison Birkett, Olive Ovington and Martin Hollingsworth.

Also present: Town Clerk: Neil Taylor-Matson

### Public Participation:

There was no public participation.

Cllr Pat Frankish opened the meeting as Chair.

### MINUTES

- PK1805/01 Apologies for Absence  
Apologies were received from Cllr Geoff Cossey and Cllr Andrew Kofoed.
- PK1805/02 Declaration of Interests / Dispensations  
There were no Declarations of Interests reported and no dispensations sought/granted. The Clerk was requested to research dispensations for In Bloom members. **ACTION: Town Clerk**
- PK1805/03 Minutes of the Previous Meeting  
The Committee considered the Minutes of the Promoting Kirton Committee Meeting held on 9<sup>th</sup> April, 2018  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**
- PK1805/04 Summer Gala  
a. The Committee received a brief update from the Clerk and discussed actions required to prepare for the 2018 Summer Gala.  
**RESOLUTION: That the Clerk continues to seek a quotation for PA from Glyn Morgan**  
**ACTION: Town Clerk**  
**RESOLUTION: That the Clerk passes the medals to Cllr Davies so that the ribbons can be potentially changed.**  
**ACTION: Town Clerk**  
**RESOLUTION: That commercial companies attending the Gala are notified of the request for charitable donations.**  
**ACTION: Town Clerk**  
**RESOLUTION: That research is carried out into provision of a silent generator for the WI**  
**ACTION: Town Clerk**  
**RESOLUTION: That Martin Eccles is approached to request lines to be marked out on the Green prior to Gala for the races.**  
**ACTION: Town Clerk**  
**RESOLUTION: That advertising for the Gala is pushed forward with information provided about fancy dress for the day.**  
**ACTION: Town Clerk**  
**RESOLUTION: That the banners are updated with an overlay for the date this year.**  
**ACTION: Town Clerk**  
b. The Committee considered the Summer Gala Risk Assessment  
**RESOLUTION: That the Risk Assessment is circulated to all members of the committee for any comments or amendments.**  
**ACTION: Town Clerk**  
c. The Committee discussed public interest in a Scarecrow festival to coincide with the Gala.  
**RESOLUTION: That it is too short notice for the Town Council to arrange this in time for the Gala. The Town Council support the concept and would look to be more involved next year with more planning time.**

Signed:

Dated:

**KIRTON IN LINDSEY TOWN COUNCIL  
PROMOTING KIRTON COMMITTEE MINUTES**

- PK1805/05 Christmas Festival  
a. The Committee received a brief update from the Clerk and discussed actions required to prepare for the 2018 Christmas Festival.  
b. The Committee considered the Christmas Festival Risk Assessment  
**RESOLUTION: That the Risk Assessment is circulated to all members of the committee for any comments or amendments.** **ACTION: Town Clerk**
- PK1805/06 Town Fair  
The Committee discussed public interest in a fair on the Green and agreed actions required.  
**RESOLUTION: That the Committee support the return of the fair to the Green and that the fair company is approached about their interest in doing this.** **ACTION: Town Clerk**
- PK1805/07 In Bloom  
The Committee received a brief update from Martin Hollingsworth from the In Bloom Group. The main project remains Ashwell. The works to the library railings are planned to be cosmetic with cleaning and painting to be carried out along with weeding as last year. The group are awaiting information on the judging dates for the East Midlands In Bloom competition.  
**RESOLUTION: That information about the number of plants required by the In Bloom group and the size of the flower bed at the doctor's surgery are provided to the Clerk in order that a costing can be obtained for consideration from the grounds maintenance company.** **ACTION: Cllr Frankish/M Hollingsworth**
- PK1805/08 RAF Events  
a. The Committee received an update about the planned parade by No 1 Air Control Centre. It was noted that the parade is unlikely to take place as the main organiser has now been deployed to the Gulf for 6 months.  
**RESOLUTION: That engagement continues over arrangements and the Committee are kept informed.** **ACTION: Town Clerk**  
b. The Committee received information about the 75<sup>th</sup> Anniversary of the death of Chief Flying Instructor A E Johnson. The Clerk has received information from the Northern Lincolnshire Aviation Heritage Forum (NLAHF) about the potential for an event in Kirton in Lindsey on Saturday 14<sup>th</sup> July to mark the occasion of the 75<sup>th</sup> Anniversary of the death of Chief Flying Instructor A E Johnson. A family member is looking to visit Kirton on the anniversary and would like to hold a memorial service at St Andrew's United Church if possible and also to arrange a conducted tour of the old RAF site, particularly the Officers' Mess, after the service. The NLAHF are liaising with the church and the RAF but would also like Town Council support for this event.  
**RESOLUTION: That the Town Council support this event in principle but the practicalities may be difficult due to the commitment to one of the two main annual events held by the Council on the same day. That engagement over the arrangements continues and support offered where possible.** **ACTION: Town Clerk**
- PK1805/09 Agenda for next and future meeting  
No agenda items were requested.
- PK1805/10 Date of next Meeting  
The date and time of the next Promoting Kirton Committee Meeting (subject to any changes of circumstances) was agreed for Monday 25<sup>th</sup> June at 6:30pm.

The meeting closed at 7:10pm

Signed:

Dated: