



**Town Councillors are hereby summoned to attend the Monthly Meeting of
Kirton in Lindsey Town Council on
Wednesday 22nd January 2025**
Proceedings will be held at the Diamond Jubilee Town Hall, High St commencing at 7pm.
The Agenda is set out below.
Members of the public and press are welcome to attend.
Neil Taylor-Matson Town Clerk, 16th January 2025

AGENDA

- 2501/01 Apologies for Absence
To receive apologies for absence notified to the Clerk prior to the meeting.
- 2501/02 Resignation of Councillor Delsignore
To note the resignation of Councillor Delsignore, received by the Mayor 09/01/2025.
- 2501/03 Declaration of Interests / Dispensations
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. **Members declaring interests should identify the Agenda item and the type of interest being declared.**
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
b. For the Council to note any dispensations presented to the Clerk prior to the Meeting and their resolution.
- 2501/04 Public Participation
Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda and that no discussion can be entered into once the meeting has commenced, unless the meeting is suspended by the Chair.
- 2501/05 Minutes
a. To approve the minutes of the Full Council Meeting held 18th December 2024 (*fwd 23/12/2024*)
b. To receive the draft minutes of the Promoting Kirton Committee Meeting held 13/01/2025 (*fwd 16/01/2025*)
c. To receive the draft minutes of the General Purposes Committee Meeting held 13/01/2025 (*fwd 16/01/2025*)
- 2501/06 Report from North Lincolnshire Council / Ward Councillors
a. To receive the Ward Councillors' Report and to consider any actions arising from the report.
b. To note outstanding matters raised with North Lincolnshire Council and agree any actions required including litter/dog waste bin at Church Street, road maintenance works (South Cliff Road, North Cliff Road, Redbourne Mere, March Street/Wesley Street).
c. To receive any updates regarding maintenance works to highway fingerposts and replacement Perspex for the tourism/places of interest noticeboard in the Market Place and agree any actions required.
- 2501/07 Mayor & Delegates Reports
To receive reports from the Mayor, Councillors and Officers attending Civic Events or meetings on behalf of the Council, to include the following events/meetings which the Clerk was notified of:

Mayor's Report on Civic Events attended – Cllr Hazel Fox:
 - Hornsea Civic Service – 5th January
 - NLC Photocalls – Diamond Jubilee Town Hall and Kirton in Lindsey Society – 14th JanuaryCouncillors and Officers reports
 - Police & Crime Commissioner funding – CCTV – meeting with VideCom Security - 23rd December
- 2501/08 Police & Crime Commissioner funding – CCTV
To receive an update from the Town Clerk on actions required and progress to date following confirmation of the successful application to the Police and Crime Commissioner Community Safety Fund in November 2024.
- 2501/09 Finance
i. Income and Expenditure
a. To receive notification of accounts paid by the Town Clerk under devolved authority. (*Jan 2025, fwd 16/01/2025*)
b. To consider information from the Royal British Legion regarding local spending and agree any actions required.
c. To receive any updates regarding potential future funding for the Community Co-Ordinator role and agree any actions required.
d. To approve accounts for payment. (*fwd 16/01/2025*)

- ii. Internal Control
- a. To receive the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook. (Dec 2024, fwd 16/01/2025)
 - b. To receive the 3rd Quarter Budget Checks and agree any actions required.
 - c. To note the next visit of the Internal Auditor as 13th February 2025.
- 2501/10 Planning
- i. PA/2024/1480 <https://apps.northlincs.gov.uk/application/pa-2024-1480> (fwd 06/01/2025)
Proposal: Application to thin, crown lift and remove overhanging branches of 2 sycamore trees, identified as T3 and T4, subject to and within Tree Preservation (Kirton in Lindsey) Order 1972.
Location: 8A, Station Road, Kirton in Lindsey, DN21 4BB.
 - ii. PA/2024/1455 <https://apps.northlincs.gov.uk/application/pa-2024-1455> (fwd 09/01/2025)
Proposal: Planning permission for extensions and alterations including replacement roof to create first floor.
Location: Weardale, 21 March Street, Kirton in Lindsey, DN21 4PL.
 - iii. PA/2024/1454 <https://apps.northlincs.gov.uk/application/pa-2024-1454> (fwd 14/01/2025)
Proposal: Planning permission to vary the plans condition of PA/2024/1365 namely to amend the house type for plot 82, to amend the house designs and reposition plots 83-85.
Location: Plots 82, 83, 84 and 85, Selby Close, Kirton in Lindsey, DN21 4FF.
- b. To receive the following decision notifications from North Lincolnshire Council:
- i. PA/2023/1166 – REFUSAL TO APPROVE RESERVED MATTERS – for (appearance, landscaping, layout and scale) pursuant to outline planning permission PA/2020/588 dated 26/03/2021 for a residential development comprising 74 dwellings, open space and associated infrastructure – land off Ings Road, Kirton in Lindsey, DN21 4BX.
 - ii. PA/2024/1070 – HOUSEHOLDER PLANNING PERMISSION – to demolish existing outbuilding and erect an annexe – 1 Cornwall Street, Kirton in Lindsey, DN21 4PP.
- 2501/11 Car Parking Provision
 To consider car parking provision for the town and consider any actions required following the site meeting with representatives from North Lincolnshire Council highways at the beginning of December.
- 2501/12 Halifax Bomber Memorial
 To receive the recommendation from the Promoting Kirton Committee that the Town Council resolution from February is put into place following receipt of a formal request from the resident when all works are confirmed completed and further to resolve to respond to the following:
- Who is responsible for the maintenance of the small flower garden? Could the Mini Bloomers be asked to adopt this?
 - Who is responsible for any future repairs to the structure?
 - What is the protocol for removing flowers/wreaths placed there?
 - Can another small plaque be added on to the side of the memorial?
- 2501/13 Policies and Procedures
- a. To review Policy 24: Press & Media Policy last approved January 2024.
 - b. To review Policy 28: Learning and Development Policy last approved January 2024.
 - c. To receive notice of the government’s current consultation regarding improving the standards and conduct framework and agree any response or action required. (fwd 23/12/2024)
 - d. To receive notice of the government’s current consultation regarding overhaul of the local audit system in England and agree any response or action required. (fwd 23/12/2024)
 - e. To consider actions required around the Casual Vacancies on the Council, including confirmation of the ongoing procedure.
- 2501/14 Open Spaces
- a. To receive the visual and operational play park inspection reports for signature and consider any updates regarding the play area agreeing any actions required.
 - b. To discuss the play area inspections service level agreement with North Lincolnshire Council and agree any actions required.
 - c. To receive inspection reports for the outside gym equipment and agree any actions required.
 - d. To consider the placement of a brass plaque on the play area fencing – ‘Opened by Cllr John Brigg’s Mayor of NLC and Cllr Joy Kofoed on 5th November 2022 with monies donated by North Lincolnshire Council, SSE Renewables, The National Lottery, British Steel, Kirton Quizzers and Kirton in Lindsey Town Council’ and agree any actions required. (Cllr Joy Kofoed)
 - e. To consider the placement of a brass plaque on a bench at KLASSIC Park – ‘Dedicated to Cllr Billy Boyd (Mayor of Kirton in Lindsey 2009-2013) with monies raised from Cllr Joy Kofoed (Mayor of Kirton in Lindsey 2022-23) and Kirton in Lindsey Old Timers Football Club’ and agree any actions required. (Cllr Joy Kofoed)
 - f. To receive updated costs for 2025 from the highway verges contractors and agree any actions required.
 - g. To receive an update about the Local Councils Award Scheme and agree any actions required.

- 2501/15 Grove Street Cemetery
 a. To receive an update regarding work around land registration and agree any actions required.
 b. To receive an update regarding the request for a memorial bench and pest control activity and agree any actions required.
 c. To receive a complaint/query about the flower bed outside the cemetery and agree any actions required.
- 2501/16 Allotments
 To receive any relevant updates and agree any actions required.
- 2501/17 A Team
 To consider the retirement of the town A Team charity volunteers and agree any actions required.
- 2501/18 Dog Fouling
 To discuss dog fouling in the town, the Resident's concerns, and to agree on any actions to be taken by the Town Council. (Cllr Hazel Fox)
- 2501/19 Humber and Wolds Rural Action - - Rural Housing Project
 To receive an update on the Humber and Wolds Rural Action Rural Housing Project and agree any actions required.
- 2501/20 Town Clerk's Report / Correspondence for Information and Discussion
 To receive the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information and Discussion

- a. To note any correspondence received after the Agenda was published.
 b. Resident – complaint/query about flower bed outside Cemetery (fwd 13/12/2024)
 c. NLC – News Direct (fwd 13/12/2024; 23/12/2024; 10/01/2025)
 d. Visit North Lincolnshire Partnership - December update (fwd 18/12/2024)
 e. Planning – PA/2024/1395 (fwd 18/12/2024 – GP Agenda)
 f. Police and Crime Commissioner – confirmation of funding for CCTV project
 g. Kirton in Lindsey Royal British Legion – information regarding local funding (fwd 19/12/2024)
 h. ERNLLCA – National Planning Framework training information (fwd 19/12/2024)
 i. HWRA – Year End Newsletter (fwd 19/12/2024)
 j. ERNLLCA – December Newsletter (fwd 19/12/2024)
 k. NLC – Strengthening the Standards and Conduct Framework for Local Authorities consultation (fwd 23/12/2024)
 l. NLC – revised UKSPF project completion letter (Community Co-Ordinator)
 m. Planning – PA/2024/1402 (fwd 27/12/2024 – GP Agenda)
 n. Broughton Town Council – condolences (Billy Boyd) (fwd 30/12/2024)
 o. NLC – Notice of the call for an election to fill the casual vacancy (fwd 30/12/2024)
 p. Civic Award – notification of thanks and confirmation of attending Civic Dinner
 q. Independent Brigg Line Rail Group – receipt of copies of leaflets for display
 r. Resident – query about ownership of footpath and wall between St Andrew's Street and Wesley Street
 s. Energy4All – North Lincolnshire Community Energy 2nd community share offer launch invitation (fwd 06/01/2025)
 t. Resident – request for stamping of declaration attestation signed by Cllr Gunn
 u. NLC – George Street update – pot holes – NLC confirm that road was completely resurfaced in 2023/2024 – query returned to NLC as to why the road surface as deteriorated so significantly in such as short space of time.
 v. Brigg Town Council – invitation to Civic Dinner (February)
 w. CPRE – January Newsletter (fwd 06/01/2025)
 x. Louth Town Council – funeral details for former Mayor, Cllr Julia Simmons (fwd 06/01/2025)
 y. HWRA – Confirmation of details of housing needs survey planning work
 z. NALC – Open Letter to Parish and Town Councils from Chair of NALC (fwd 07/01/2025)
 aa. Rural Services Network – Rural Bulletin (fwd 07/01/2025; 14/01/2025)
 bb. ERNLLCA – reminder re government and NALC sector standards survey (fwd 07/01/2025)
 cc. Resident – reports of issues on Public Rights of Way FP253 and FP254
 dd. Contractors – Highway Verge costs – quotation for revision
 ee. Community Vision – Fundraising update (fwd 09/01/2025)
 ff. Howden Town Council – condolences (Billy Boyd) (fwd 09/01/2025)
 gg. Nic Dakin, MP – condolences (Billy Boyd) (fwd 09/01/2025)
 hh. NATRidge – January Newsletter (fwd 09/01/2025)
 ii. Rural Services Network – Rural Funding Digest January (fwd 09/01/2025)
 jj. City of Lincoln Council – announcement of passing of Cllr Sue Burke (fwd 07/01/2025)
 kk. RPM Bike Trials Display – detail of entertainment offer for events
 ll. NLC – receipt of equipment inspection sheets for December via Cllr Fox
 mm. Snaith & Cowick Town Council – condolences (Billy Boyd) (fwd 09/01/2025)
 nn. Police and Crime Commissioner – Police Funding Survey 2025/26 (fwd 09/01/2025)
 oo. Beverley Town Council – condolences (Billy Boyd) (fwd 09/01/2025)
 pp. NLC – Tourism Partnership February marketing workshops (fwd 10/01/2025)
 qq. Hessle Town Council – invitation to Civic Service (February)
 rr. Community Vision – Community Cohesion funding details (fwd 13/01/2025)
 ss. Banking – notification of reduction of interest rates
 tt. NLC – Tourism Partnership - Purple Pound (fwd 14/01/2025)
 uu. Mayor of Doncaster – invitation to Civic Ball

2501/21 Date of next Meeting and Agenda Deadline

To confirm the date and time of the next monthly Town Council Meeting (subject to any change in circumstances) as: **Wednesday 26th February 2025 at 7pm at the Diamond Jubilee Town Hall.**

NOTE: Agenda items to be submitted before Monday 17th February in line with Standing Orders.