

KIRTON IN LINDSEY TOWN COUNCIL PROMOTING KIRTON COMMITTEE MINUTES



Minutes of the Meeting of Kirton in Lindsey Town Council Promoting Kirton Committee on Monday 25th June 2018 held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.30pm.

Members Present: Cllr Pat Frankish (Chair), Cllr Kathy Cooper, Cllr Maggie Davies, Cllr David Garritt, Cllr Joy Kofoed, Alison Birkett, Olive Ovington and Martin Hollingsworth.

Also present: Town Clerk: Neil Taylor-Matson

Public Participation:

There was no public participation.

Cllr Pat Frankish opened the meeting as Chair.

MINUTES

PK1806/01 Apologies for Absence
No apologies were received.

PK1806/02 Declaration of Interests / Dispensations
a. There were no Declarations of Interests reported.
b. Following a written submission prior to the meeting, a dispensation was granted to Cllr Pat Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. The dispensation shall expire on the date of Town Council elections in May, 2019.

PK1806/03 Election of Members
Nominations to elect Alison Birkett, Olive Ovington and Martin Hollingsworth as non-voting members of the committee were received. Nominations to elect Cllr Joy Kofoed as a voting member of the committee were received.

RESOLUTION: That Alison Birkett, Olive Ovington and Martin Hollingsworth were elected as non-voting members of the Committee.

RESOLUTION: That Cllr Joy Kofoed was elected as a voting member of the Committee.

Alison Birkett, Olive Ovington, Martin Hollingsworth and Cllr Joy Kofoed joined the meeting.

PK1806/04 Minutes of the Previous Meeting
The Committee considered the Minutes of the Promoting Kirton Committee Meeting held on 14th May, 2018.

RESOLUTION: That the Minutes be signed as a true and accurate record.

PK1806/05 Summer Gala
a & c. The Committee received updates from the Clerk, including the feedback from 2017, and discussed actions required to prepare for the 2018 Summer Gala.

RESOLUTION: That the Wrawby farm BBQ is booked for hot food provision due to no provision found within the town ACTION: Town Clerk

RESOLUTION: That Glyn Morgan is booked to conduct the PA system at £180 ACTION: Town Clerk

RESOLUTION: That the cost of replacement banners at £89.19 for four was noted ACTION: Town Clerk

RESOLUTION: That a silent generator is hired for use by the WI at £79.99 plus £14 delivery ACTION: Town Clerk

RESOLUTION: That Portaloo's are not hired for this year's event and signage is placed highlighting the public toilets outside the Town Hall ACTION: Town Clerk

RESOLUTION: That yellow barrier fencing and associated pins for the performance area is purchased within the budget of £120 ACTION: Town Clerk

Signed:

Dated:

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RESOLUTION: *That the races are scheduled to run from 2:30pm and other performances from 12:30.* **ACTION:** Town Clerk

RESOLUTION: *That litter picking hoops are loaned from In Bloom for the event.* **ACTION:** Town Clerk

RESOLUTION: *That medal ribbons will be red, white and blue as well as purple, white, green.*

ACTION: Cllr Davies

b. The Committee considered the Summer Gala Risk Assessment

RESOLUTION: *That the Risk Assessment was approved without further amendment.*

ACTION: Town Clerk

PK1806/06

Christmas Festival

a. The Committee considered any decisions required regarding the Christmas Festival. No actions at this time.

b. The Committee considered the Christmas Festival Risk Assessment

RESOLUTION: *That the Risk Assessment was approved without further amendment.*

ACTION: Town Clerk

PK1806/07

Town Fair

The Committee received an update about plans for the town fair and decided any actions required.

It was noted that Dowses fair had hoped to come on Monday 9th July to run the fair Thurs/Fri/Sat but this would clash with the Gala. They are now looking at potential dates in August.

PK1806/08

In Bloom

a. The Committee received a brief update from Cllr Frankish from the In Bloom Group. The judging date for the East Midlands In Bloom competition is to be 4th July from 10am with a reception on the Green planned afterwards.

b. The Committee discussed the request from the WI to move their flower bed at Steep Hill to the other side of Queen Street.

RESOLUTION: *That this work will be done a part of the wider project at Ashwell which the In Bloom have planned. In Bloom members asked for the WI's patience until this could be started.*

ACTION: In Bloom

PK1806/09

RAF Events

The Committee considered any updates about planned RAF events in the town.

No updates had been received about potential planned events.

PK1806/10

Civic Events

The Committee received information about the planning of the 2018-19 Civic Events.

It was noted that the Civic Service would take place on Sunday 2nd September and the Civic Dinner would take place on Saturday 2nd February.

PK1806/11

Agenda for next and future meetings

No agenda items were requested.

PK1806/12

Date of next Meeting

The date and time of the next Promoting Kirton Committee Meeting (subject to any changes of circumstances) was agreed for Monday 9th July at 6:30pm.

The meeting closed at 7:05pm

Signed:

Dated: