

**KIRTON IN LINDSEY TOWN COUNCIL
FINANCE, GENERAL PURPOSE AND PLANNING COMMITTEE MINUTES**

Minutes of the meeting of Kirton in Lindsey Town Council Finance, General Purpose & Planning Committee held on Monday 15th May 2017 at the Town Hall, Kirton in Lindsey at 7.30pm.

Members Present: Cllr Geoff Cossey (Chair), Cllr Pat Frankish and Cllr Kathy Cooper

Also present: Martin Hollingsworth, Jack Startin

Town Clerk: Madeleine Goudie

Public Participation:

No Members of the Public were in attendance.

AGENDA

FGP&P 1705/1 Apologies
Apologies for absence were received from Cllr Maggie Cooper.

FGP&P 1705/2 Declaration of Interests / Dispensations
There were no Declarations of Interests reported and no dispensations sought/granted.
b. There were no dispensations presented to the Clerk prior the meeting.

FGP&P 1705/3 Minutes of the Previous Meeting
RESOLUTION: *The signing of the minutes was deferred until the next FGP&P Meeting.*

FGP&P 1705/4 Annual Review
The Committee reviewed the following Policies & Procedures:

- a. (i) Code of Conduct
- (ii) Financial Risk Assessment
- (iii) Media Policy
- (iv) Member Development Policy
- (v) Member / Officer Protocol
- (vi) Publication Scheme
- (vii) Scale of Charges

RESOLUTION: *The Committee recommended approval to Full Council with no amendments:*

- b. (viii) Grant Awarding Policy
 - 1. Community Pot
 - 2. Budgeted Grants
 - 3. Grant awarding Policy
- (ix) Scale of Charges

RESOLUTION: *The Committee recommended approval to Full Council with the following amendments.*

- Community Pot – add maximum application amount.

**KIRTON IN LINDSEY TOWN COUNCIL
FINANCE, GENERAL PURPOSE AND PLANNING COMMITTEE MINUTES**

- Budgeted Grants – add maximum application amount and deadline.
- Scale of Charges – that the Interment fee is £250 and the Rights of Burial fee is £125

c. The Committee reviewed the Council's Asset Register and Insurance cover.

RESOLUTION: That the Asset Register be amended as discussed and taken to Full Council for comment and subsequent approval.

ACTION: Town Clerk

RESOLUTION: That the Clerk seek alternative Insurance quotations and place on the May Full Council Agenda for approval.

ACTION: Town Clerk

FGP&P 1705/5

Call Connect

The Committee considered local activities and groups within Kirton in Lindsey who may be interested in using the Call connect service.

RESOLUTION: That copies of 'Nutshell' and 'Kirton First' be forwarded to NLC as requested.

ACTION: Town Clerk

FGP&P 1705/6

Cemetery Matters

a. The Committee considered the refund of a funeral fee due to exceptional circumstances.

RESOLUTION: That the fee be refunded as soon as possible.

ACTION: Town Clerk

b. The Committee considered reports of fly tipping within the Cemetery.

RESOLUTION: That letters be sent to the suspected offenders pointing out that their waste should not be disposed of in this way and that further action will be taken if reported again.

ACTION: Town Clerk

RESOLUTION: That Burleys be asked to dispose of the waste.

ACTION: Town Clerk

FGP&P 1705/7

Kirton Clipper

a. The Committee considered the suspension of the Meeting to hear a report from Martin Hollingsworth regarding the Kirton Clipper.

RESOLUTION: That the meeting was suspended.

Martin Hollingsworth reported that:

- the day's last bus has now been cancelled due to lack of use but no complaints regarding this have been received.
- the bus useage is still slightly down (figures attached)
- passengers are requested to contact Martin Hollingsworth if they have any issues or complaints.

FGP&P 1705/8

Eagle Squadrons

The Committee considered involvement in celebrating the 75th anniversary of the Eagle Squadrons.

RESOLUTION: That the Clerk responds stating that Council is happy to support any event organised but that cannot commit to organising an event themselves.

**KIRTON IN LINDSEY TOWN COUNCIL
FINANCE, GENERAL PURPOSE AND PLANNING COMMITTEE MINUTES**

FGP&P 1705/9

ERNLLCA

To consider attendance at the upcoming 'Being a Good Councillor' Course.

RESOLUTION: That approval for Councillor attendance was given and any interested Councillors should contact the Clerk directly.

FGP&P 1705/10

Planning

a. The Committee considered the following applications:

- (i) Application No: PA/2017/630
Proposal: Planning permission to erect a ground floor extension to side and bay window to the front of dwelling with new detached garage
Location: 22 York Road, Kirton in Lindsey, DN21 4PS
Applicant: Mr & Mrs A Flear

RESOLUTION: That the Clerk submit 'No Objection' to the proposal. **ACTION: Town Clerk**

- (ii) Application No: PA/2017/647
Proposal: Notification of proposed work to prune a sycamore tree and fell a cherry tree within Kirton in Lindsey's conservation area.
Location: 18 Cliff House, South Cliff Road, Kirton in Lindsey, DN21 4NP
Applicant: Dr Renos Mouzouras

RESOLUTION: That the Clerk submit 'No Objection' with a comment requesting that the Cherry Tree be replaced. **ACTION: Town Clerk**

- (iii) Application No: PA/2017/579
Proposal: Planning permission for a pond and new entrance gates.
Location: Rose Cottage, Gainsborough Road, Kirton in Lindsey, DN21 4EN
Applicant: Dr Renos Mouzouras

RESOLUTION: That the Clerk submit 'No Objection' to the proposal. **ACTION: Town Clerk**

b. The Committee considered the following Consultation:

- (ii) Community Governance Review

RESOLUTION: That the Clerk inform NLC that the Council is happy with the current number of Councillors and request no change.

ACTION: Town Clerk

FGP&P 1705/11

Finance

**KIRTON IN LINDSEY TOWN COUNCIL
FINANCE, GENERAL PURPOSE AND PLANNING COMMITTEE MINUTES**

The Committee considered payment of the following accounts:

(i) Trade Waste Bin - South Cliff Road	£179.00
(ii) SLCC - iLCA Training Course (NTM)	£118.80
(iii) Town Hall Room Hire	£ 25.00
(iv) RTS Computers	£ 30.00
(v) BT Business Bill	£ 61.44
(vi) BT Business Bill	£272.81

RESOLUTION: *That the accounts be duly paid.*

ACTION: Town Clerk

FGP&P 1705/12

Agenda for next and future meeting

There were no matters requested for future agenda.

FGP&P 1705/13

Date of next Meeting

The date and time of the next FGP&P Committee Meeting was confirmed as (subject to any change in circumstances):

Monday 12th June, 2017 at 7.30pm

in

the Town Council Hall, Kirton in Lindsey