

KIRTON IN LINDSEY TOWN COUNCIL MINUTES JULY 2017

Minutes of the Meeting of Kirton in Lindsey Town Council held on Wednesday 26th July 2017 at the Town Hall, High Street, Kirton in Lindsey at 7.00pm.



Members present: Cllr Kathy Cooper (Mayor), Cllr Billy Boyd, Cllr Maggie Davies, Cllr Pat Frankish, Cllr David Garritt, Cllr Karen Gunn, Cllr Paul Kelly, Cllr Tony Kidder, Cllr Joy Kofoed and Cllr Sam Layzell

Also Present: 1 Member of the public
Ward Councillors Trevor Foster and John England
Town Clerk: Madeleine Goudie, Assistant Clerk: Neil Taylor-Matson

Prior to the meeting, prayers were led by Cllr Pat Frankish

Public Participation:

Mr Burton spoke about his planning application PA/2017/877.

MINUTES

- 1707/01 Apologies for Absence
Apologies for absence were received from Cllr Jack Startin, Cllr Andrew Kofoed and Cllr Geoff Cossey.
- 1707/02 Declaration of Interests / Dispensations
a. No Declarations of Interests were made.
b. No dispensations were sought or granted.
- 1707/03 Minutes
a. The council considered the minutes of the Full Council Meeting held on 28th June 2017 (*forwarded 17/07/17*).
RESOLUTION: That the minutes were duly approved and signed.
b. The Council received the Minutes of the Promoting Kirton Working Group meeting held on 3rd July 2017 (*forwarded 17/07/17*).
- 1707/04 Report from Ward / North Lincs. Councillors
a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' Report.
 - Ward Cllrs Trevor Foster & John England informed the Meeting;
 - That the Planning Application PA/2017/511 was refused and is likely to go to appeal
 - The trial of additional service on the 103 bus has returned disappointed figures – the trial has run for five weeks and in that time five passengers in total have used the service, with no one using the service in the past three weeks. He reminded the meeting that this trial is a use it or lose it situation.
 - NLC had received a letter for support of an application for £400,000 towards a development at KLASSIC from Jack Startin on behalf of the Archery Club from the Community Pot fund
 - The launch of the Lincs Lotto Scheme with 50% of funds raised going to local good causes nominated by community groups.
 - The local planning strategy will be released shortly which will outline the development opportunities sought.
 - The Tour of Britain Stage 3 race will travel through the town.
b. No actions required.
- 1707/05 Mayor's & Delegate's Report (for information only unless specified)
The council received reports from the Mayor and Councillors attending meetings on behalf of the Council:
 - **Chair's Report – Cllr Kathy Cooper**
A meeting was attending with Cllr Rob Waltham, with discussions around the following:
(i) Accessing land – Tighes are keen to see the development of their land including the old cricket ground but there have been delays in verifying the land ownership. The development is primarily to be considered for bungalows/first time buyer homes but

discussions are in very early stages. It is expected that section 106 will be sought requiring land for parking and young people's play area to be included in any development. **ACTION: Town Clerk to chase up land ownership details**
 (ii) Defibrillator for Town Hall – this was chased up and a form which is required to be completed by the Trustees of the Town Hall was never sent to them by NLC, the form was handed to the Clerk today to pass to the Trustees as soon as possible.

ACTION: Town Clerk

(iii) Gateway Signs – development of the signs rather than a simple replacement was on offer from NLC and a design was shown to the meeting. An agreement is to be reached on the image to go on the signs with a decision over the church, the windmill or another landmark to be decided. The Kirton in Lindsey Society to be approached for their view.

Action: Town Clerk

(iv) Signs to help combat speeding – Permanent speed signs which flash to show the speed of the vehicle can be provided by NLC with no cost for the Town Council. A request has been placed for five signs for all roads into the town.

(v) Verges Parking Order Trial – An update on the Scawby trial of this initiative to combat vehicles parking on verges was sought and interest in an expanded trial for Kirton in Lindsey was put forward. There have been sticking points raised during the Scawby trial which can be ironed out if Kirton in Lindsey get the go ahead.

(vi) Pocket Parks funding – substantial funding received by Barton and it is timely to make an argument for Kirton in Lindsey with potential room on the Green for teen equipment, application for £30,000 to be made to cover Pocket Parks and teen equipment.

ACTION: Town Clerk

- **Cllr Joy Kofoed**

attendance at the Winter Service Review with Cllr Boyd and Cllr Startin. Location of the salt reserves to be confirmed and recorded. Routes to be confirmed and reviewed. Salt requires changing in the salt bins in August – to be kept a track of. GIS to add primary and secondary salt routes to the singular mapping of council assets and information.

ACTION: Town Clerk

1707/06

Committee Members

The received nominations and elected additional and reserve members to the following committees:

- Finance General Purpose and Planning
RESOLUTION: That Cllr David Garritt, Cllr Kathy Cooper and Cllr Joy Kofoed were appointed to the committee alongside Cllrs Cossey, Cllr Davies, Cllr Frankish, Cllr Kelly & Cllr A Kofoed.
- Promoting Kirton
RESOLUTION: That Cllr Kathy Cooper, Cllr David Garritt and Cllr Karen Gunn were appointed to the committee alongside Cllrs Davies, Cllr Frankish & Cllr A Kofoed
- Personnel and Disciplinary
RESOLUTION: That Cllr Sam Layzell was appointed to the committee alongside Cllrs Frankish, Cllr Davies and Cllr Kelly.

1707/07

Tour of Britain (Cycling)

The Council considered the Tour of Britain Route through Kirton in Lindsey in September 2017.

RESOLUTION: To take up the NLC scheme for collection of bikes from household waste recycling centres and to purchase paint to spray them green to display along the route.

ACTION: Town Clerk

RESOLUTION: To approach farmers to see if they would plough an ariel message into fields along the route.

ACTION: Cllr Frankish

RESOLUTION: To look at the provision of flags for children lining the route on the day and purchase union jacks if necessary.

ACTION: Town Clerk

1707/08

Summer Gala Review

The Council received an update from the Assistant Clerk regarding the Summer Gala.

RESOLUTION: To purchase new medals and look at PA equipment with the assistance of Cllr Garritt for next year as soon as possible making use of funds which were budgeted for this years Gala.

ACTION: Town Clerk

- 1707/09 Council Assets
a. The Council considered the Town Council asset register and agreed on the disposal procedure for obsolete Town Council assets.
RESOLUTION: For Councillors to look at the assets at the Town Council Offices on Monday 11th September and agree on items no longer required. Items no longer required are to be offered to the Community under a sealed bids procedure on Saturday 16th September. Invitation to the Community to view items and enter sealed bids to be promoted through Kirton First, website and Facebook. ACTION: Town Clerk
b. The Council agreed storage solutions for Town Council Assets and considered the costs involved.
RESOLUTION: Size of the area currently taken up by the cemetery shed to be reviewed and local companies approached for quotations for concrete or metal storage solutions to be purchased with a budget of £1,200. ACTION: Town Clerk
- 1707/10 War Memorial
The council considered the flying of flags at the War Memorial.
RESOLUTION: Once the decision is known on the current planning application for the moving of the flagpoles, the Town Council will write to the British Legion for clarification on the flying of flags and agreement on dates/ anniversaries /events for this. ACTION: Town Clerk
- 1707/11 The future of the Torksey and Poors Close Charities
The Council discussed the structure of the charities.
RESOLUTION: The Council will look to realign the Torksey and Poors Close Charities as they were originally. This will follow a meeting of the Torksey Charities Trustees which will be arranged by Cllr Frankish. The Council will then hold a meeting of the Poors Close Charity. ACTION: Town Clerk
- 1707/12 British Gas Line, Kirton Cemetery
The Council considered information supplied by British Gas.
RESOLUTION: To instruct a solicitor to look through the information on our behalf noting that British Gas will meet reasonable legal costs. Consider use of Burton & Dyson and John Hault as well as advice from Cllr Garritt. ACTION: Town Clerk
- 1707/13 Delegation of Authority
a. The Council discussed delegating to the Clerk the authority to determine minor planning applications in consultation with the Mayor and Deputy Mayor.
RESOLUTION: There is to be no delegation of authority for planning applications
b. The Council agreed delegation to the Clerk the authority to make the necessary decisions to enable the office relocation.
RESOLUTION: That authority be delegated. That a solicitor is instructed to look through the contract to be made with the Town Hall Trustees. ACTION: Town Clerk
- 1707/14 Bus Shelter
The Council discussed the possible changes to the bus stop on Cornwall Street.
RESOLUTION: That a response is sent to NLC stating that the Council offer no support for the proposal to remove the bus shelter and believe that the bus shelter should remain. ACTION: Town Clerk
- 1707/15 Community Emergency Plan
The Council considered any changes/updates required for the Kirton in Lindsey Community Emergency Plan.
RESOLUTION: That a meeting of the Community Emergency Plan Committee be called to make any necessary updates to the document. ACTION: Town Clerk

1707/16

Local and Neighbourhood Planning

a. The Council discussed the Local Plan.

RESOLUTION: That the release of the Local Plan in August/September be awaited and that discussion be scheduled at the next available meeting.

ACTION: Town Clerk

b. The Council considered actions arising from Dave Lofts report at the June Full Council Meeting.

RESOLUTION: Due to costs and a lack of sustained community interest to complete the work due to limited current issues within the Town, that only the Local Plan is considered initially.

1707/17

Burleys

The Council considered the monthly contract.

RESOLUTION: That a Quarterly Review is held with Burleys over the current contract terms.

ACTION: Town Clerk

1707/18

Planning

a. To consider the following Planning Applications:

- (i) Number: PA/2017/877
 Proposal: Planning permission to erect a new workshop/store
 Site: 7 East Cross Street, Kirton in Lindsey, DN21 4DT
 Applicant: Mr Michael Burton, Parkhouse Enterprises Ltd
 (application forwarded 03/07/17)

RESOLUTION: That the Town Clerk submit 'No Objection' to this Planning Application

ACTION: Town Clerk

- (ii) Number: PA/2017/956
 Proposal: Planning permission for modification of an existing agricultural access
 Site: field north of 2 Richdale Avenue, Kirton in Lindsey, DN21 4BJ
 Applicant: Severn Trent Water PLC
 (application forwarded 03/07/17)

RESOLUTION: That the Town Clerk submit 'No Objection' to this Planning Application

ACTION: Town Clerk

- (iii) Number: PA/2017/736
 Proposal: Planning permission to replace four windows to the front elevation
 Site: 17 St. Andrews Street, Kirton in Lindsey, DN21 4PJ
 Applicant: Miss Poppy Goad
 (application forwarded 05/07/17)

RESOLUTION: That the Town Clerk submit 'No Objection' to this Planning Application

ACTION: Town Clerk

- (iv) Number: PA/2017/1044
 Proposal: Planning permission to erect a two storey rear extension
 Site: 19 North Cliff Road, Kirton in Lindsey, DN21 4NJ
 Applicant: Mr Chris Buckel
 (application forwarded 18/07/17)

RESOLUTION: That the Town Clerk submit 'No Objection' to this Planning Application

ACTION: Town Clerk

- (v) Number: PA/2017/912
 Proposal: Planning permission to erect two flagpoles adjacent War Memorial
 Site: War Memorial, North Cliff Road, Kirton in Lindsey
 Applicant: Kirton in Lindsey Town Council
 (application forwarded 17/07/17)

RESOLUTION: Noted.

- (vi) Number: PA/2017/1085
 Proposal: Planning permission to erect rear single storey extension, raising of the ridge level to facilitate loft conversion and extension to garage.
 Site: 12A East Cross Street, Kirton in Lindsey, DN21 4EA

KIRTON IN LINDSEY TOWN COUNCIL MINUTES JULY 2017

Applicant: Mr/Mrs Bull

RESOLUTION: *That the Town Clerk submit 'No Objection' to this Planning Application*
ACTION: *Town Clerk*

(vii) Number: PA/2017/1096

Proposal: Planning permission to erect a replacement garage/workshop with games room/studio and a single-storey side extension

Site: The Forge, 25-27 Train Gate, Kirton in Lindsey, DN21 4DW

Applicant: Mr & Mrs Hodson

RESOLUTION: *That the Town Clerk submit 'No Objection' to this Planning Application*
ACTION: *Town Clerk*

1707/19

Finance

a. The Council received notification of accounts paid by the Town Clerk under devolved authority LGA1972 (*forwarded 22/06/17*)

b. The Council approved accounts for payment (*forwarded 22/06/17*)

c. The Council received the Finance Report and Bank Reconciliation (*forwarded 22/06/17*)

d. The Council received the 1st Quarter Bank reconciliation. (*forwarded 20/07/17*)

1707/20

Agenda for next and future meetings

No items were requested for the Agenda for the next or future meetings.

1707/21

Date of next Meeting

To confirm the date and time of the next Town Council Meeting as (subject to any change in circumstances):

Wednesday 27th September 2017 at 7pm

in the Town Hall, High Street, Kirton in Lindsey