

**Minutes of the meeting of Kirton in Lindsey Town Council held on Wednesday
24th August 2016 at the Town Hall, High Street, Kirton in Lindsey at 7.00pm.**

Members Present: Cllr K. Cooper (Mayor), Cllr P. Frankish (Deputy Mayor), Cllr B. Boyd,
Cllr G. Cossey, Cllr T. Kidder, Cllr J. Startin, Cllr J. Thickett

Locum Town Clerk: Angela Grounds

Prior to the Meeting, prayers were led by Cllr P. Frankish

Public Participation:

The Council received a letter from Lions stating that they would be donating £200 to the Scunthorpe Samaritans on behalf of the Mayor's Charity project this year and that they will be continuing to support the Forge in the usual manner. The Clerk was asked to write expressing thanks.

ACTION: TOWN CLERK

Part 1: Public Session

1608/1 To receive apologies and reasons for absence
Apologies for absence were received from Cllr M. Davies, Cllr A. Cofod, Cllr J. Cofod and Cllr S. Layzell.

1608/2&3 Declarations of Interests/Dispensations
There were no Declarations of Interests reported and no dispensations sought/granted.

1608/4 Minutes of the Previous Meeting
The Committee considered the Minutes of the last Full Council Meeting held on 27th July, 2016.
RESOLUTION: *That the Minutes be signed as a true and accurate record.*

1608/5 Planning
The following Planning Applications were considered by the Council:

- (a) PA/2016/337
Site Address: Gleadells Mill, Station Road, Kirton in Lindsey, DN21 4BD
Description: Outline planning permission to erect dwellings with access, landscaping and layout not reserved for subsequent approval

(forwarded 25/7/16)

RESOLUTION: *That the Clerk submit 'Support' for the application adding that the Council would appreciate further discussion on the use of the s106 monies for the town. They also request that the footpath be upgraded and the 30mph speed restriction be extended to the proposed site.*

ACTION: TOWN CLERK

- (b) PA/2016/1209
Site Address: First & Last Public House, 11A Station Road, Kirton in Lindsey, DN21 4BB
Description: Advertisement consent for part internally-illuminated and part non-illuminated signs (nine total)

(forwarded 2/8/16)

RESOLUTION: That the Clerk submit 'No Objection' to the application.

ACTION: TOWN CLERK

1608/6

Council Office Lease

The Council considered extending the lease on the Town Council Office.

RESOLUTION: That the Clerk liaise with the property owners to arrange a one year lease under the previously agreed terms.

ACTION: TOWN CLERK

1608/7

Finance

The Council considered the Schedule of Payments (16-8-16 – 24-8-16)

RESOLUTION: That the accounts detailed on the schedule be paid.

ACTION: TOWN CLERK

RESOLUTION: That the Clerk write to thank Mr Doherty for the renovations to the towns' benches

ACTION: TOWN CLERK

Part 2: Private Session

1608/8

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chair moved that the public be excluded from the meeting for the following items of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a sensitive nature.

RESOLUTION: That the press and public be excluded.

1608/9

Locum Clerk

RESOLUTION: That Angela Grounds be duly appointed as Locum Clerk in accordance with the offer letter signed by the Locum Clerk and Chair of Personnel.

1608/10

Exit Interview

The Council received a report from the Chair of Personnel on the exit interview with the outgoing Clerk.

1608/11

Town Clerk – Role Review

The Council received an update on the actions of the Personnel Committee with regard to the Post of Town Clerk/Assistant Town Clerk, the Job Descriptions, Person Specifications and Contracts and the means of determining the process for advertisement, interview and appointment.

RESOLUTION: That the roles and supporting documentation were agreed.

ACTION: TOWN CLERK

The meeting closed at 8pm