

Minutes of the meeting of Kirton in Lindsey Town Council Finance, General Purpose & Planning Committee held on Monday 14th November 2016 at the Town Council offices, 84a South Cliff Road, Kirton in Lindsey at 7.00pm.

Members Present: Cllr Geoff Cossey (Chair) Cllr P. Frankish, Cllr S. Layzell and Cllr K. Cooper (ex-officio)

Also present: Ms Margaret Robinson (WI), Cllr N. Taylor-Matson

Locum Town Clerk: Angela Grounds

Assistant Clerk: Madeleine Goudie

Public Participation:

No Members of the Public were in attendance.

- FGP&P1611/1 Apologies for Absence
Apologies for absence were received from Cllr T. Kidder and Mr M. Hollingsworth (Kirton Klipper).
- FGP&P1611/2 Declaration of Interests / Dispensations
There were no Declarations of Interests reported and no dispensations sought/granted.
- FGP&P1611/3 Minutes of the Previous Meeting
The Committee considered the Minutes of the FGP&P Meeting held on 12th September 2016 (*forwarded 29/9/16*).
RESOLUTION: *That the Minutes were duly signed as a true and accurate record.*
- FGP&P1611/4 Kirton Klipper
a. The Committee received a Report on the Kirton Klipper noting that the weekly inspections would only continue until Christmas should the vacancy not be filled.
RESOLUTION: *That the vacancy be re-advertised on the noticeboards and on social media.* **ACTION: Asst. Clerk**
- FGP&P1611/5 Asset and Land Management
The Committee considered the following matters:
a. Grounds Maintenance Contract 2017/18
 (i) To agree the Contract detail for 2017/18
 (ii) To agree Tender detail and timescale
RESOLUTION: *That the Contract was approved for tender with additional content to be individually priced.*
RESOLUTION: *That the Tender process be undertaken every three years (non-contractual)* **ACTION: Locum Town Clerk**

b. Parking on the Green

(i) The Committee considered a proposal to renew and relocate existing removable posts to prevent unlawful parking on the Green and to 'cross-hatch' the roadway.

RESOLUTION: *That the works be undertaken as detailed at a cost of £1437.00.*

ACTION: Locum Town Clerk

(ii) The Committee further considered provision of signage as per above within a budget of £50.00.

RESOLUTION: *That the signage be purchased.*

ACTION: Locum Town Clerk

FGP&P1611/6

Administration

a. The Committee was informed that stationery and office supplies had been purchased under the Locum Town Clerk's delegated powers.

b. The Committee considered purchase/contract of a new Town Council mobile phone.

RESOLUTION: *That a mobile phone be purchased within a monthly budget of £20.00*

ACTION: Locum Town Clerk

FGP&P1611/7

Cemetery report

No cemetery matters were reported

FGP&P1611/8

Civic Dinner

The Committee considered a date for the 2016/17 Civic Dinner.

RESOLUTION: *That the Civic Dinner be held on 18th February, 2017.*

FGP&P1611/9

Planning

a. The Committee looked at plans from Cyden Homes regarding a proposed development of 41 homes.

(information forwarded 18/10/16)

b. To make comment on the following applications:

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| (i) | Application No: | PA/2016/1704 |
| | Proposal: | Planning Permission to erect 41 dwellings |
| | Location: | Beechcroft, Station Rd, Kirton |
| | Applicant: | Cyden Homes |

It was agreed to defer discussion/resolution to the Full Council Meeting on 23rd November, 2106.

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| (ii) | Application No: | PA/2016/1709 |
| | Proposal: | To erect 5 new dwellings and private drive |
| | Location: | r/o 36 Station Rd, Kirton |
| | Applicant: | KM & MJ Ltd |

RESOLUTION: *That the Clerk submit 'Support' for the application.*

ACTION: Locum Town Clerk

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- (iii) Application No: PA/2016/1672
 Proposal: Listed Building consent to up-grade ceiling in small hall and install a demountable part glazed partition wall at ground floor
 Location: Town Hall, 7 High St, Kirton
 Applicant: Mrs J Cripps
 No comment was made as interested party.

FGP&P1611/10

Finance

The Committee considered payment of the following accounts:

Lincs FM – Christmas Festival Hosting	£ 1140.00
KL Town Hall – 2 x Hall Rental	£ 40.00
Countrywide – November Contract	£1356.00

RESOLUTION: *That the accounts be duly paid.*

ACTION: Locum Town Clerk

FGP&P1611/11

Agenda for next and future meeting

The following matters were requested for future Agendas:

- Photo Competition – Full Council Meeting

FGP&P1611/12

Date of next Meeting

The date and time of the next FGP&P Committee Meeting was confirmed as (subject to any change in circumstances):

Monday 12th December, 2016 at 7pm

in

the Town Council Office, 84a South Cliff Rd, Kirton in Lindsey