

KIRTON IN LINDSEY TOWN COUNCIL
84a South Cliff Road, Kirton in Lindsey, Gainsborough
North Lincolnshire. DN21 4HU
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Minutes of the meeting of Kirton in Lindsey Town Council Meeting held on Wednesday 23rd September, 2015 at 7.00pm in the Town Hall, High Street, Kirton in Lindsey, DN21 4LZ

Present - Councillors: K Cooper (Chair), A Kitchen, J Startin, P Frankish, S Stamford, Cossey, A Kofoed, J Kofoed, J Thickett, B Boyd, C Neal (Clerk) D Lofts (NLC Senior Planning Officer), Ward Members Cllrs Poole and Foster

Public Participation:

Claire Startin addressed the meeting with regards to Dementia Friends promoted by the WI. Councillors were invited to an information session on 29th September, 7.30pm in the Town Hall. Councillors were asked to confirm whether or not they could attend directly with Claire.

Before the meeting commenced there was a presentation by Dave Lofts, North Lincolnshire Senior Planning Officer, on Neighbourhood Planning

Dave Lofts explained what Neighbourhood Planning is, why communities and councils should get involved and how councils could produce a Neighbourhood Plan if they wished. Councillors asked questions and the Clerk asked that the presentation be emailed to her for information.

15/16.98 To approve apologies for absence.

Received from Cllr Davies.

15/16.99 To record declarations of interest by any member of the council in respect of the agenda items listed below .Members declaring interests should identify the agenda item and type of interest being declared

None.

15/16.100 To note dispensations given to any member of the council in respect of the agenda items listed below

None.

15/16.101 To approve and sign as a true record the Minutes of the Kirton in Lindsey Town Council Meeting held on 26th August, 2015

Resolved to approve as a correct record.

15/16.102 To note weekly and monthly reports received by the Clerk

Noted.

15/16.103 To receive a Report from Ward / North Lincs. Councillors

Resolution - To agree to suspend Standing Orders to receive the Ward Councillors' Report.

It was reported that there had been an amendment to the planning application for recycling at the camp – this matter and other concerns relating to planning applications at the camp were discussed between Ward Members and Town Councillors and was on the agenda. There had been a productive meeting with Nic Dakin, the Clerk was asked to try and obtain notes/minutes on the meeting from his office.

(Action: Clerk)

The school safety zone works at the primary school would take place during half term, the Town Council's request to resurface the road ahead of the works had been taken into consideration and Cllr Poole would check on this. The drawings had been completed for the pedestrian crossing on South Cliff Road and it was hoped this would be completed within the financial year, a formal consultation on this would take place, and Cllr Poole would forward the relevant information to the Clerk. The school safety zone at the secondary school was not in the programme of works for this financial year. Future highways issue could be reported through the portal but also forwarded to the Ward Officer for the town.

Cllr Poole would be meeting with one of the transport officers tomorrow and would discuss the issues with the Kirton Klipper.

Local councils had signed up to a devolution agreement to work with each other more closely, the agreement had been submitted and was currently being looked at.

The power station at Scawby Brook would be producing power from November, a storage contract had been agreed at Hemswell, but the transport route was designated as the A15 so would not be transported through Kirton.

The Town and Parish Liaison Meeting is to be held on the 14th October and the Ward Officers would be present.

Standing Orders were reinstated.

15/16.104 To note the Local Policing Report

Noted.

15/16.105 To receive a report from the Mayor on Civic Events attended

The Mayor had attended the Brigg Civic Service which had been well attended. The Mayor had also attended the Battle of Britain Memorial Service along with other Councillors.

15/16.106 To receive reports from Councillors and the Clerk on any meetings attended

Cllrs Startin, Layzell and Cooper had attended the ERNLLCA AGM. The main issue discussed was the local authority cutbacks. Cllr Layzell and Cllr Startin had attended the 'Being a Good Councillor' course run by ERNLLCA.

15/16.107 To note the minutes of Promoting Kirton Meeting held on 14th September

Noted.

15/16.108 To agree which three Councillors will attend NLC Standards training on Wednesday 7th October

It was agreed that Councillors Cooper and Startin would attend, the Clerk would circulate the time of the meeting the following day to see if other Councillors were able to attend.

(Action: Clerk)

15/16.109 To resolve to approve a rescission notice for agenda item 15/16.94a(ii), comment on Planning Application 2015/0901, and reconsider comments to be submitted in respect of the application

Resolved to approve the rescission notice.

It was **resolved** that the comments submitted for the first application also be submitted for this subsequent application.

(Action: Clerk)

15/16.110 To take update on matters relating to the RAF camp following a meeting on 2nd September, 2015 and agree any action required

Cllr Stamford updated the council on what had been discussed at the meeting, it had been requested that communication with the owners and their agents should be improved. Further information was awaited from Nic Dakin who had taken all actions forward.

15/16.111 To consider the North Lincolnshire Local Development framework - Housing & Employment Land Allocations DPD: Revised Submission Draft - Consultation on Proposed Main Modifications which includes a modification to accommodate housing development at the former RAF Camp

The following comments were to be made:

The phase of development should be carefully managed and S106 agreements should be properly applied. Consideration should be given to investment in community facilities to lessen the impact of the development. The Town Council support Environmental Health's comment regarding the site.

It was noted that currently the land is not being maintained and there were noxious weeds on site, the Clerk would report this to DEFRA.

(Action: Clerk)

It was 8.30pm, it was resolved to continue past 9pm if required.

15/16.112 To consider matters of Planning

a. To consider the following Planning Applications received for comment:

Application No: PA/2015/1079

Proposal: To erect 4 detached dwellings with associated infrastructure (amendments to previously approved application PA/1999/0920 for 3no dwellings plots 68, 69 and 75), Plots 75, 76, 77a and 82a Windmill Way

No objections.

Application No: PA/2015/1133

Proposal: Erection of 1st floor side and rear extension and removal of balcony and window to 1st floor side elevation at Lautrec, Grayingham Road

No objections.

Application No: WD/2015/0019

Proposal: Planning permission for change of use of vacant hangar to use for the recycling and processing of paper and plastics, open storage, and storage of agricultural equipment and produce - AMENDED DETAILS at RAF Kirton in Lindsey B1400 from B1398 to B1205, Kirton in Lindsey

It was agreed to re-emphasise the comments previously made for this application, pointing out that the problems would now be increased because of the increased tonnage. It should be also emphasised that the council were concerned about the impact of open storage, and that any outdoor activities should be limited to parking and deliveries.

(Action: Clerk)

Application No: PA/2015/1137

Proposal: Application to remove two sycamore trees (identified as trees 1 and 2 on the submitted plan) and prune a yew tree identified as T3 in and subject to Tree Preservation (St Andrews House, Kirton in Lindsey) 2008 Order and part of Group 1 of Tree Preservation (the Old Vicarage Ground, Kirton in Lindsey) 1971 Order at St Andrews House Cornwall Street, Kirton in Lindsey

No objections, comment to be made that another native tree should replace the sycamores.

Application No: PA/2015/1147

Proposal: Planning permission to demolish existing carport and replace with garage at St Andrews House 2 Cornwall Street Kirton in Lindsey

No objections.

b. To note the following applications granted or refused

PA2015/0865 application to erect a 2 storey end terrace dwelling house at land adjacent to 3 Dunstan Villas, Kirton in Lindsey – full planning permission granted

PA2015/0992 application to fell one ash tree at 6 King Edward Street, Kirton in Lindsey – permission for works granted

Noted.

15/16.113

To consider matters of Finance

a. To receive notification of accounts paid by the Locum Town Clerk

Noted.

b. To approve the Schedule of Payments for September 2015

Resolved to approve all accounts for payment.

c. To note the bank balances as at 8th September 2015

Community Account	£21,187.24
BBM Account	£108,151.50

Noted and signed.

d. To receive the Finance Report, accounts as at 8th September 2015 and the 1st quarter Budget Monitoring Report

Resolved to approve finance reports for June, July and August. The 1st quarter monitoring report had a few errors in the variance filed, the Clerk would correct these and re-present with the 2nd quarterly out-turn at the October meeting.

(Action: Clerk)

15/16.114

To take note of any items Councillors wish to agenda for the next or future meetings

- Moving of the Eagle Squadron Memorial
- Mayor's Award
- Un-adopted road- Kind Edward Street
- Bench maintenance agreement with J Bray
- Continuity plan.

15/16.115

To confirm the date and time of the next Meetings (subject to any change in Circumstances):

FULL COUNCIL Wednesday 28th October, at 7.00pm

in the Town Hall, High Street, Kirton in Lindsey

PROMOTING KIRTON Monday 12th October, at 7.30pm

FINANCE GENERAL PURPOSE AND PLANNING MEETING

Monday 12th October at 7.00pm

in the Town Council Office, 84a South Cliff Road, Kirton in Lindsey
Noted.

15/16.116

To exclude the press and public under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the matters being discussed being of a confidential nature

a. To formally re-appoint the Clerk as Responsible Financial Officer

Resolved to re-appoint the Clerk as the Responsible Financial Officer.

b. To consider a request for a revised working pattern from the Clerk

It was **resolved** to accept the Clerk's flexible working agreement on a three month trial basis.