



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee on Monday 9<sup>th</sup> December 2019  
held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Kathy Cooper (Chair), Cllr Pat Frankish, Cllr David Garritt, Martin Hollingsworth, Olive Ovington and Alison Birkett.

Also present: One member of the public and Town Clerk: Neil Taylor-Matson

Public Participation: A member of the public asked for a decision to be made regarding item 1912/06 - the Traingate Project - and for that decision to enable the Council to move forward without further delay.

**MINUTES**

PK 1912/01

Apologies

Apologies for absence were received from Cllr Gunn (work) and Cllr Kitchen (illness). The Committee discussed the membership of the Committee and concerns that the Committee has not met with full membership throughout the current schedule.

**RESOLUTION: That Cllr Gunn is approached to ask whether or not she would like to remain on the Committee due to the clash with work commitments. ACTION: Town Clerk**

PK1912/02

Declaration of Interests / Dispensations

- a. No declarations of interest were made.
- b. A dispensation was granted to Cllr Pat Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. This dispensation shall expire on the date of Town Council elections in May, 2023.

PK1912/03

Minutes of the Previous Meeting

- a. The Committee considered the Minutes of the PK Committee Meeting held on 11<sup>th</sup> November, 2019
- RESOLUTION: That the Minutes be signed as a true and accurate record.**
- b. The Committee received an update from the Clerk regarding current outstanding tasks and actions.

PK1912/04

Town Events

The Committee discussed actions required at this time regarding Town Events, to include:

- Christmas Festival Past – The Committee reviewed the 2019 Christmas Festival.

The event was noted as a success and thanks were given to all involved. The lighting the outdoor stalls was noted as working as a simple but very effective solution. The space in the Town Hall was better laid out, and coped with the increased footfall. It was noted that few people were around when the band played and so the schedule of performances maybe needs to be reduced and focused around the central point of the event only. Road closure teams were again noted as an asset in assisting the event run smoothly. Concerns were raised about the number of food stalls and the feedback from the stall holders about this in terms of competition and viability in attending. The WI noted that next year they will be willing to provide a hot drink to indoor stall holders on a voucher basis.

- Christmas Festival Future – The Committee considered contracts for 2020 and beyond.

The Committee discussed the quotations received and a preference for the Lite quotation at this stage, with further information to be considered from the NLC Seasonal Decorations lead and the budget planning meeting.

**RESOLUTION: That a meeting is arranged with NLC to discuss the issues outlined on site. ACTION: Town Clerk**

- VE Day 75 (May 2020) – The Committee received an update that a joint meeting between the Royal British Legion, Town Hall, WI and Town Council is arranged for 12/12/2019, unfortunately after the Town Council's initial budget setting meeting.
- Event Management – The Committee discussed the need for changes in the organisation and planning of Town events going forward. It was noted that the time devoted by a few was generous and there is a limit to how much can be offered to events on an annual basis. It was

Signed:

Dated:

discussed that the Town Council may need to consider additional staff to assist with event management and that this would need to be discussed at a January Personnel & Disciplinary Committee meeting.

- **RESOLUTION: That the Clerk notes roughly how many hours are spent on events and puts these hours into the budget proposal for 2020-2021.**

**ACTION: Town Clerk**

PK1912/05

Open Spaces

The Committee discussed the options in consideration for future splitting of the grounds maintenance contract to cater for grass cutting and planting separately.

**RESOLUTION: That In Bloom work on a split specification to further develop and publicise locally for tenders in time for when the current contract is due for renewal.**

**ACTION: In Bloom members**

PK1912/06

Traingate project

The Committee discussed how to proceed with the project and develop a project plan, with the involvement of In Bloom and Kirton in Lindsey Society.

**RESOLUTION: That a group is formed and members from In Bloom, Kirton in Lindsey Society, Kirton in Lindsey Town Council and Mr Bartlett are invited to attend to begin outline planning work, consider public consultation and the viability around the planning application submission.**

**RESOLUTION: That as part of potential public consultation, the proposal of a 'buy a brick' concept of fundraising is considered.**

PK1912/07

In Bloom

The Committee received an update from the In Bloom Group; noting that planting is completed and the AGM was held, reaching agreement to continue the work of the group for at least the next year.

PK1912/08

Assets

The Committee noted that the Clerk had not had time to review the costs of the litter bin models discussed and the quantities of each recommended for replacement as yet.

The Committee discussed the iron work on some benches in the cemetery may need repainting and that Cllr Cooper had completed works at the base of the tap posts to help protect them from damage.

PK1912/09

Agenda for next and future meeting

To take note of any items the Committee wish to agenda for the next or future meetings.

**RESOLUTION: No items requested at this time.**

PK1912/10

Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 13<sup>th</sup> January 2020 at 6:30pm, with Agenda items requested prior to Friday 3<sup>rd</sup> January.

The meeting closed at 7:30pm

<u>Present:</u>	Cllr Kathy Cooper
	Cllr Pat Frankish
	Cllr David Garritt
	Martin Hollingsworth
	Olive Ovington
	Alison Birkett
<u>Apologies:</u>	Cllr Karen Gunn
	Cllr Tony Kitchen

Signed:

Dated: