



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee on Monday 11th November 2019
held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Kathy Cooper (Chair), Cllr Pat Frankish, Cllr David Garritt, Martin Hollingsworth, Maggie Davies, Olive Ovington and Alison Birkett.

Also present: Town Clerk: Neil Taylor-Matson

Public Participation: No matters were raised.

MINUTES

- PK 1911/01 Apologies
Apologies for absence were received from Cllr Kitchen (appointment).
- PK1911/02 Declaration of Interests / Dispensations
a. No declarations of interest were made.
b. A dispensation was granted to Cllr Pat Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. This dispensation shall expire on the date of Town Council elections in May, 2023.
- PK1911/03 Minutes of the Previous Meeting
a. The Committee considered the Minutes of the PK Committee Meeting held on 14th October, 2019
RESOLUTION: That the Minutes be signed as a true and accurate record.
b. The Committee received an update from the Clerk regarding current outstanding tasks and actions and Martin Hollingsworth provided an update on discussions about Heritage Trail panels by the Kirton in Lindsey Society. Boards similar to those in place at the Whipping Post and Town Pump were a preferred option, as concern was raised over the longevity of other proposals.
RESOLUTION: Clerk seeks information on the expected life span of Fitzpatrick Woolmer products and any examples of information boards in position for a number of years already.
Action: TOWN CLERK
- PK1911/04 Town Events
The Committee discussed any actions required at this time regarding Town Events, to include:
 - Christmas Festival – The Committee discussed aspects of the planning for the 2019 Christmas Festival.
 Publicity was noted as ongoing, with articles provided to local magazines, banner overlays in place and banners and poster to begin to be displayed from 12/11/2019. Bookings were now becoming finalised and the schedule for entertainment drafted, with North Lindsey College providing support. Lighting for stalls and Santa's Grotto and associated equipment was discussed. The efforts of Station Road Co-Op were commended and the donations by Asda, Tesco and Morrisons of selection boxes was also acknowledged. It was noted that Cllr Cooper has wrapped the selection boxes received. Cllr Garritt demonstrated the switch on device he has built to the committee. The Roadworx quotation for road closures and associated signage was discussed.
RESOLUTION: That Cllr Frankish and Maggie Davies provided blankets, heaters and lighting for Santa's Grotto.
ACTION: Cllr Frankish/M Davies
RESOLUTION: That all three options on the Roadworx quotation are accepted, and an enquiry is made into any discount offered for taking up all these options for the road closures to go ahead.
ACTION: Town Clerk
 The continuation of the Christmas Lights Competition from the previous two years was discussed.
RESOLUTION: That the competition is run again, with two prize categories of 'modern' and 'traditional' and a fund of £20 is allocated for prizes with the winners decided at the December Full Council Meeting.
ACTION: Town Clerk
RESOLUTION: That the discussion of Christmas Lighting contracts 2020 and beyond is deferred to the December meeting due to further quotations and information still

Signed:

Dated:

awaited.

ACTION: Town Clerk

- VE Day 75 (May 2020)

The Committee discussed the informal meeting held prior to the Royal British Legion AGM on 1st November.

RESOLUTION: *That the item is placed on the November Full Council Agenda for discussion and proposals to then be provided to the Royal British Legion.*

ACTION: Town Clerk

PK1911/05

In Bloom

The Committee received an update from the In Bloom Group; Market Place and library planters have been stocked with winter plants and litter picks continue. There are plans to make time to plant the wild flower seed in the churchyard. Background work is still ongoing alongside North Lincolnshire Council around tree planting plans along Richdale Avenue – all service providers, gas, electric and water need to be approached individually for details of locations in the area.

PK1911/06

Assets

The Committee discussed the assets review and recommendations for models of bins to replace damaged bins around the town.

RESOLUTION: *That the Clerk reviews the costs of the models discussed and the quantities of each recommended for replacement and brings those figures to the Councils Precept meeting for full consideration.*

ACTION: Town Clerk

The Committee noted the work of a resident to provide dog waste bags near to dog waste bins and that a feature will be included in Kirton First about this initiative.

PK1911/07

Agenda for next and future meeting

To take note of any items the Committee wish to agenda for the next or future meetings.

RESOLUTION: *Christmas Lighting contracts 2020 and beyond to be included on the Agenda.*

ACTION: Town Clerk

PK1911/08

Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 9th December 2019 at 6:30pm, with Agenda items requested prior to Friday 29th November.

The meeting closed at 7:30pm

<u>Present:</u>	Cllr Kathy Cooper
	Cllr Pat Frankish
	Cllr David Garritt
	Martin Hollingsworth
	Olive Ovington
	Alison Birkett
	Maggie Davies
<u>Apologies:</u>	Cllr Tony Kitchen
<u>Absent:</u>	Cllr Karen Gunn

Signed:

Dated: