



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee on Monday 9th November 2020
held virtually via PowWowNow at 6.30pm.**

Members Present: Cllr Pat Frankish (Chair), Cllr Geoff Cossey, Cllr Hazel Fox, Cllr David Garritt, Cllr Karen Gunn, Alison Birkett and Martin Hollingsworth.

Also present: One member of the public, Town Clerk: Neil Taylor-Matson and Assistant Clerk: Sarah Gillingham.

This meeting was held virtually in line with the temporary powers enabled by Section 78 of the Coronavirus Act 2020, enacted 25th March 2020. Members of the public were provided with details of how to join the meeting via the published Agenda and online.

Prior to the start of the meeting Cllr Pat Frankish was elected temporary Chair in place of Cllr Kathy Cooper.

Public Participation: No matters were raised.

MINUTES

- PK2011/01 Apologies
Apologies were received from Cllr Kathy Cooper and Olive Ovington.
- PK2011/02 Declaration of Interests / Dispensations
a. No declarations of interest received.
b. A dispensation was granted to Cllr Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. This dispensation shall expire on the date of Town Council elections in May, 2023.
- PK2011/03 Minutes of the Previous Meeting
The Committee considered the Minutes of the PK Committee Meeting held on 12th October 2020.
RESOLUTION: That the Minutes be signed as a true and accurate record.
b. The Committee received an update from the Clerk regarding tasks and actions, noting 6 outstanding actions from previous meetings and that these were regarding long term actions. Cllr Frankish confirmed that she will seek to chase up NLC regarding management of the water issues and the potential for tree works at the Wormwood Hill amenity land as discussed in March. **ACTION: Cllr Frankish**
- PK2011/04 Town Events
The Committee discussed actions required at this time regarding Town Events:
- Christmas Activities - The Assistant Clerk and Town Clerk both provided updates on the different activities planned for the period 12th November to 12th December.
RESOLUTION: That gestures of goodwill to a value of £12 are approved from the Christmas Festival budget for volunteers who have greatly assisted with making these activities happen. **ACTION: Assistant Clerk/Town Clerk**
 - **RESOLUTION: That a sub group consisting of Cllr David Garritt, Cllr Hazel Fox, Sarah Gillingham, Martin Hollingsworth and Cllr Pat Frankish look to develop a record of a 'Christmas lights switch on' to share with the community.** **ACTION: Sub Group**
 - StreetSports provision – The Clerk updated the Committee to advise that the current focus on this needs to be consultation with residents in order to show demand and develop the next steps to meet it. Consultation to be carried out via Kirton First and online means with information already produced which will continued to be shared.
RESOLUTION: That the Clerk continues to engage with residents as well as Active Communities Development Officer at NLC to progress the provision. **ACTION: Town Clerk**

Signed:

Dated:

PK2011/05

In Bloom

a. The Committee received an update from the In Bloom Group; the Market Place and library planters are all now planted, the top tiers are now removed from the Market Place planters and fitted with decorative stands so that they can be displayed elsewhere. East Midlands In Bloom have provided a certificate of recognition for the work done in entering this years competition. Cllr Fox queried the displays previously proposed for the entrance into the town and these were confirmed as likely to be put into place in the Spring. The planters for the lamp posts in the Market Place will be planted up by the In Bloom group, however support will be required in order to put them into place.

b. The Clerk updated the Committee on the work carried out the split the Grounds Maintenance contract between grass cutting and flower bed maintenance. The Committee thanked the Clerk for work carried out to complete this split. The Clerk noted that Cllr Startin had recommended that the edging of flower beds should be maintained with an edging iron instead of a spade, and further noted a struggle to find time to meet with In Bloom members to confirm the evening out of perennials across the town flower beds and requested support in achieving this task. The Clerk requested recommendations for local companies to send both the tenders to for consideration.

RESOLUTION: That with 'spade' amended to 'edging iron' the contracts are distributed for tenders. **ACTION: Town Clerk**

RESOLUTION: That Cllr Frankish meets with In Bloom members to considered the even spread of the perennials across the town flower beds. **ACTION: Cllr Frankish**

c. The Committee discussed that proposal from Cllr Fox, presented at the October Full Council Meeting regarding dog fouling and agreed next steps with this piece of work.

RESOLUTION: That the proposals are fully supported, and Cllr Fox progresses them. **ACTION: Cllr Fox**

PK2011/06

Assets

The Committee received an update from the Clerk regarding street furniture and associated assets around the town, noting that the new litter bins were now in place on the Green and that a response was awaited from NLC following two requests for information on seeking approval for the installation of benches on grass verges at potential locations including South Cliff Road at Park Hill and Dunstan Hill.

RESOLUTION: That the Clerk continues to seek information from NLC.

ACTION: Town Clerk

PK2011/07

Policy/Procedure

The Committee considered the booking form development works undertaken by the Assistant Clerk and noted an update from the Clerk from the Internal Auditor regarding salary payments for works conducted on behalf of a Charity which has its own funds available.

RESOLUTION: That the booking form is approved for use, and the Assistant Clerk thanked for the development of it. **ACTION: Assistant Clerk**

RESOLUTION: That advice from the Internal Auditor is welcomed and finalised for the actions required to be taken. **ACTION: Town Clerk**

PK2011/08

Agenda for next and future meeting

The Committee made note of any items for the agenda for the next or future meetings.

RESOLUTION: No items requested at this time.

PK2011/09

Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 11th January 2021 at 6:30pm, with Agenda items requested prior to Friday 1st January.

The meeting closed at 7:15pm

<u>Present:</u>	Cllr Pat Frankish	Cllr David Garritt	Martin Hollingsworth	<u>Apologies:</u>	Cllr Kathy Cooper
	Cllr Geoff Cossey	Cllr Karen Gunn			Olive Ovington
	Cllr Hazel Fox	Alison Birkett			

Signed:

Dated: