



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee on Monday 9<sup>th</sup> March 2020  
held at the Heritage Room, Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Kathy Cooper (Chair), Cllr Pat Frankish, Cllr David Garritt, Cllr Hazel Fox, Martin Hollingsworth, Alison Birkett and Olive Ovington.

Also present: One member of the public and Town Clerk: Neil Taylor-Matson

Public Participation: No matters were raised.

**MINUTES**

- PK2003/01 Election of Members  
The Committee received nominations and elected members to the Committee.  
**RESOLUTION: That Cllr Hazel Fox and Cllr Geoff Cossey are elected voting members of the Promoting Kirton Committee.**
- PK2003/02 Apologies  
Apologies for absence were received from Cllr Geoff Cossey and Maggie Davies.
- PK2003/03 Declaration of Interests / Dispensations  
a. Cllr Cooper declared an interest regarding In Bloom matters (PK2003/06) and Cllr Frankish declared an interest in St Andrew's United Church Matters (PK2003/05).  
b. A dispensation was granted to Cllr Pat Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. This dispensation shall expire on the date of Town Council elections in May, 2023.
- PK2003/04 Minutes of the Previous Meeting  
The Committee considered the Minutes of the PK Committee Meeting held on 10<sup>th</sup> February 2020.  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**  
b. The Committee received an update from the Clerk regarding tasks and actions, noting 8 outstanding actions from previous meetings.  
**RESOLUTION: That the Clerk contacts Cllr Gunn for any update regarding the cheque presentation board.** **ACTION: Town Clerk**
- PK2003/05 Town Events  
The Committee discussed actions required at this time regarding Town Events, to include:
- VE Day 75 – May 8<sup>th</sup> 2020  
The Committee discussed concerns with the placing of the promotional banner for the event on the railings at the War Memorial due to potential for damage and the disrespect shown. No approval was sought from the Trustees.  
**RESOLUTION: That Cllr Fox requests the banner is relocated.** **ACTION: Cllr Fox**  
The Clerk confirmed that details of the permissions required to hold the VE Day 75 event were provided to the Royal British Legion and are awaited to enable the Trustees to confirm the event has the requirements in place to go ahead on The Green.  
The Clerk reported loss of access to the Green for the setting up of events due to the placement of a padlocked bollard by a resident and the need to work in conjunction with the resident to now provide access for set up and take down of events. The Clerk further noted the loss of one of the mini-bollards from the Green, including the socket and padlock.  
**RESOLUTION: That Cllr Frankish approaches the resident for a copy of the key to the bollard.** **ACTION: Cllr Frankish**
  - Summer Gala & Scarecrow Competition – July 11<sup>th</sup> 2020  
The Committee discussed a theme for this year's Gala.  
**RESOLUTION: That the theme for both the Gala and the Scarecrow competition is "At The Movies".** **ACTION: Town Clerk**

Signed:

Dated:

The Committee discussed preparation and assignment of tasks for the scarecrow competition and noted that the resident who had offered support had withdrawn the offer.

**RESOLUTION: That Cllr Fox approaches local businesses for potential prizes.**

**ACTION:** Cllr Fox

**RESOLUTION: That Cllr Fox looks into solutions around presentation of photos of entries for the Gala to enable voting to take place at the event.**

**ACTION:** Cllr Fox

**RESOLUTION: That the Clerk approaches Pobblyboo regarding production of this years trail map.**

**ACTION:** Town Clerk

- Christmas Festival – November 29<sup>th</sup> 2020

The Committee discussed the damage caused to the one of the festive church floodlights and received the quotations for replacements;

**RESOLUTION: That the quotation of £1710.00 from P Bryan Electrical for replacement of all seven floodlights with LED bell lighting is accepted.**

**ACTION:** Town Clerk

The Clerk noted the negotiations with Lite Ltd to vary the lighting on the wall brackets was completed with a value for money outcome achieved within the set budget limitations.

PK2003/06

In Bloom

a. The Committee received an update from the In Bloom Group; noting dates for planting and litter picking were now confirmed and published. Entry into East Midlands in Bloom and CPRE Best Kept Village was again given approval. A new flower bed is to be created outside G&G Steel on Station Road and sponsorship of a bed on South Cliff Road was agreed with the same company. Flower beds are to be created on Redbourne Mere at the location the planters were stolen from last year. No colour theme is planned for this year, instead a mix of colour will be created across the town.

It was noted that information about funding from North Lincolnshire Council for In Bloom projects was advertised in the new edition of News Direct, and this was to be explored.

b. The Committee received an update from Ongo regarding the development of a footpath between East Dale Drive and Station Road Co-op.

**RESOLUTION: That the Clerk responds that the Council agree with the proposals and thank Ongo for their generosity in arranging this work for both the safety and benefit of the community.**

**ACTION:** Town Clerk

c. The Committee received the CPRE Best Kept Village application information.

**RESOLUTION: That Clerk completes the application, with all categories entered into.**

**ACTION:** Town Clerk

d. The Committee received the funding application for the Traingate Project and considered the responses required to complete it.

The Sustainable Development Fund application form was discussed in depth with the Committee thanking the Clerk for the work already completed on most sections and agreed the content of the responses input. Additional information was agreed to complete the areas of the form the Clerk required more information for, and the community support documentation to be provided.

**RESOLUTION: That the Clerk completes the remaining sections of the application form with the information discussed in depth by the Committee.**

**ACTION:** Town Clerk

**RESOLUTION: That letters of support from the WI, KLAGs, In Bloom, KLC and local residents are gathered and submitted with the application.**

**ACTION:** Town Clerk

e. The Committee received the draft lease regarding Wormwood Hill Amenity Land.

**RESOLUTION: That the lease is taken to the next Full Council meeting for full consideration following on from site meetings due to take place tomorrow with NLC.**

**ACTION:** Town Clerk

PK2003/07

Assets

The Committee discussed actions required regarding street furniture and associated assets around the town, including litter bin costings and the proposal for heritage information boards.

**RESOLUTION: That the Clerk arrange for the bin provided by Burley's be installed near to the bench on South Cliff Road prior to the junction leading towards York Road.**

**ACTION:** Town Clerk

**RESOLUTION: That the Clerk orders 8 x Albion 120L bins as quoted by Marshalls and arranges the quotation for installation costs.**

**ACTION:** Town Clerk

**RESOLUTION: That the Clerk works with Kirton in Lindsey Society on proposals for heritage information boards to develop further detail and costings.**

**ACTION:** Town Clerk

Signed:

Dated:

- PK2003/08 Policy/Procedure  
 The Committee considered the draft presented by the Clerk of suggested content for a welcome information pack / letter for new residents.  
**RESOLUTION: That Cllr Cossey is asked if he is happy to work on further developing this document.** **ACTION: Cllr Cooper**  
**RESOLUTION: That the WI provide any information which is included on their welcome information which differs to the draft presented by the Clerk.** **ACTION: Alison Birkett**
- PK2003/09 Agenda for next and future meeting  
 The Committee made note of any items for the agenda for the next or future meetings.  
**RESOLUTION: No items requested at this time.**
- PK2003/10 Date of next Meeting and Agenda Deadline  
 The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 6<sup>th</sup> April 2020 at 6:30pm, with Agenda items requested prior to Friday 27<sup>th</sup> March.

The meeting closed at 7:30pm

<u>Present:</u>	Cllr Kathy Cooper
	Cllr Pat Frankish
	Cllr David Garritt
	Cllr Hazel Fox
	Martin Hollingsworth
	Alison Birkett
	Olive Ovington
<u>Apologies:</u>	Cllr Geoff Cossey
	Maggie Davies
<u>Absent:</u>	Cllr Karen Gunn