



Minutes of the Extraordinary Meeting of Kirton in Lindsey Town Council held on Wednesday 25th November 2020 virtually via PowWowNow at 7pm.

Members present: Cllr Pat Frankish (Chair), Cllr David Garritt, Cllr Kathy Cooper, Cllr Billy Boyd, Cllr Hazel Fox, Cllr Karen Gunn, Cllr Joy Kofeod and Cllr Jack Startin.
Also present: 8 members of the public, Ward Cllr Trevor Foster (part), Ward Cllr Neil Poole (part) and Town Clerk, Neil Taylor-Matson.

This meeting was held virtually in line with the temporary powers enabled by Section 78 of the Coronavirus Act 2020, enacted 25th March 2020. Members of the public were provided with details of how to join the meeting via the published Agenda and online.

Prior to the meeting prayers were led by Cllr Frankish.

Prior to the meeting, Cllr Fox requested a change to the Agenda, to allow the Council to discuss item (c) of 2011E/06 prior to item (a) of 2011E/06. This was agreed.

Public Participation: No matters were raised.

MINUTES

- 2011E/01 Apologies for Absence
Apologies were received from Cllr Geoff Cossey.
- 2011E/02 Declaration of Interests / Dispensations
a. Cllr Garritt declared and interest in agenda item 2011E/10 (Neighbourhood Planning Group) and Cllr Cooper declared an interest in In Bloom matters.
b. Dispensations were granted to Cllr Frankish to enable her to take part in discussions relating to In Bloom and Neighbourhood Plan without having to declare an interest as a member of the In Bloom and Neighbourhood Plan groups. This decision was made as without the dispensations the number of persons prohibited from participating in any particular business could be so great a proportion of the body transacting the business as to impede the transaction of the business. These dispensations shall expire on the date of Town Council elections in May, 2023.
- 2011E/03 Minutes
a. The Council considered the minutes of the Extraordinary Full Council Meeting held on 28/10/2020
RESOLUTION: That the minutes were duly approved and signed.
b. The Council received the draft minutes of the Promoting Kirton Meeting held on 09/11/2020
c. The Council received the draft minutes of the General Purposes Meeting held on 09/11/2020
d. The Council received the draft minutes of the P&D Committee Meeting held on 02/11/2020
e. The Council received an update from the Clerk regarding tasks and actions, noting 6 outstanding actions from the October Extraordinary Full Council meeting when at total of 27 actions were raised and 10 remaining actions from previous Full Council meetings.
- 2011E/04 Report from Ward / North Lincolnshire Councillors
Cllr Trevor Foster updated the meeting on the likelihood for North Lincolnshire to be placed in Tier 3 Restrictions when the national lockdown to protect public health for the ongoing coronavirus pandemic is lifted on 2nd December. Cllr Foster noted that NLC Officers are again focused on community support in light of the pandemic, that the NATs meeting will now likely be in the new year and ended noting the positivity around the recent vaccination development news.
Cllr Neil Poole addressed the meeting noting a letter from all three Ridge Ward Cllrs supporting the Town Council and residents in their continued objection to PA/2020/588 at Ings Road as it goes to appeal. Cllr Poole also noted the continued positivity around work regarding the Vincent Hall and that it was a high priority piece of work for North Lincolnshire with all possible resources in place to assist due to the benefit securing the building for community use would bring to Kirton in Lindsey and the surrounding villages.
- 2011E/05 Mayor & Delegates reports –
The Council received reports from the Mayor attending meetings on behalf of the Council.
Chair's Report – Cllr Pat Frankish
• Vincent Hall Meetings 04/11/2020 and 18/11/2020
The Mayor noted that the meetings showed that work was progressing positively due to the joint efforts working with NLC and the MOD.
Councillor and Proper Officer Reports
The Clerk noted attendance at Finance training regarding budgeting as provided through ERNLLCA earlier this morning and the beneficial information provided on contingences, future comparisons to 2020 and the need for reserves.

Signed:

Dated:

2011E/06

Town Car Parking Provision

c. The Council discussed procedure compliance around the project.

RESOLUTION: That the scheme is continued, and that feasibility studies are completed to include potential existing utilities and concrete base integrity.

RESOLUTION: That a working budget for the preferred design is drawn up.

RESOLUTION: That a project manager is costed for the project if planning permission is approved.

b. The Council noted receipt of FOI request received.

a. The Council agreed actions required to progress this work, including any reporting received.

RESOLUTION: That the required Arboricultural Method Statement, Tree Retention & Removal Plan & Tree Protection Plan and Biodiversity Net Gain Assessment are approved to go ahead.

RESOLUTION: That the Clerk confirms requirements regarding the acoustic survey work offered by S & D Garritt Ltd Acoustic Consultants.

2011E/07

Financei. Income and Expenditure

a. The Council received notification of accounts paid by the Town Clerk under devolved authority LGA1972.

b. The Council approved accounts for payment.

ACTION: Town Clerk

c. The Council noted the receipt of budgeted grant funding applications from local groups for consideration at the next Full Council meeting, to allow time for the preparation of the application for KLASSIC.

d. The Council noted the recommendation from the General Purposes Committee that the precept for 2021-2022 is retained at the same overall level as for 2020-2021 and considered any actions required prior to receipt of the proposal at the next Full Council Meeting.

ii. Internal Control

The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook. (October 2020)

iii. External Control

The Council received the Internal Auditor's interim report and considered the recommendations made.

RESOLUTION: That a meeting of the Charity Trustees is arranged for Monday 7th December at 7pm.

ACTION: Town Clerk

2011E/08

Planning

a. The Council considered the following planning applications:

i. Number: PA/2020/1684

Proposal: Planning permission to erect two-storey home office and recreational facility.

Address: 21 Moat House Road, Kirton in Lindsey, DN21 4DD

RESOLUTION: That the Clerk submits 'No Objection' in response to this planning application.

ACTION: Town Clerk

ii. Number: PA/2020/1800

Proposal: Application to fell five stem sycamore group within and subject to Tree Preservation (Kirton in Lindsey) Order 1971

Address: Beechcroft Drive, Kirton in Lindsey

RESOLUTION: That the Clerk submits 'Support' in response to this planning application noting the concerns of the residents of Station Road and that if the application is approved, the trees are replaced with more suitable trees which would continue to enhance the natural environment and cause less problems and concerns for all residents into the future.

ACTION: Town Clerk

iii. Number: PA/2020/1839

Proposal: Application under the Overhead Lines (Exemption) (England & Wales) Regulations 2009 to reposition two double pole support on a 33kV overhead electric line and attach four stay wires to one double pole structure.

Address: Station Road, Kirton in Lindsey

RESOLUTION: That the Clerk submits 'No Objection' in response to this planning application.

ACTION: Town Clerk

iv. Number: PA/2020/588 (**APPEAL**)

Proposal: Outline planning permission for residential development, open space and associated infrastructure (appearance, landscaping, layout and scale reserved for subsequent consideration).

Address: Land north of Ings Road, Kirton in Lindsey

RESOLUTION: That Cllr Garritt and the Clerk work on a response reiterating the objections of the Town Council in response to this appeal.

RESOLUTION: That the Clerk contacts the local MP and CPRE to request that they again provide responses to this application to support the Town Council and residents in their objection to this appeal.

ACTION: Town Clerk

Signed:

Dated:

- b. The Council received the following decision notifications from North Lincolnshire Council:
- i. PA/2020/1466 – NO TREE PRESERVATION ORDER to be made for works to trees in a conservation area to prune a Beech and Holly tree, both within Kirton in Lindsey’s Conservation Area at 19 Church View, St Andrews Street, Kirton in Lindsey, DN21 4PJ
 - ii. PA/2020/1394 –NO TREE PRESERVATION ORDER to be made for works to trees in a conservation area to fell a conifer and a cherry tree within Kirton in Lindsey’s conservation area at 1 Old School Yard, Kirton in Lindsey, DN21 4QD.

2011E/09

Kirton Regeneration Group

The Council considered updates from Regeneration Group meetings.

The Clerk noted the ongoing meetings of Regeneration Group members regarding progressing discussions around the Vincent Hall and the NLC public consultation regarding walking and cycling routes which includes the route linking Huntcliff Academy and the Vincent Hall which the Town Council requested to be considered. Cllr Frankish updated the Council on the support from NLC with the work engaging the MOD in discussions about the building.

RESOLUTION: That the Town Council promote the public consultation alongside NLC as much as possible. **ACTION: Town Clerk**

2011E/10

Kirton in Lindsey Neighbourhood Planning Group

The Council received an update on, and agreed any next steps regarding, the Neighbourhood Plan Group.

Cllr Garritt expressed concerns about the current options for meeting and the portion of the population this could exclude, alongside planning reform changes which could impact on the future of neighbourhood plans. The Survey Monkey subscription renewal, due in January, was discussed in terms of continued value for the Neighbourhood Plan work and other Town Council consultations.

RESOLUTION: That a Neighbourhood Plan Group meeting is planned for the new year.

ACTION: Cllr Garritt

RESOLUTION: That the Survey Monkey subscription is renewed and utilised by both the Neighbourhood Plan Group and the Town Council for public surveys and consultations.

ACTION: Town Clerk

2011E/11

Policies and Procedures

a. The Council reviewed Policy 07: Member/Officer Protocol last approved October 2019.

RESOLUTION: That this policy is approved without amendment.

ACTION: Town Clerk

b. The Council reviewed Policy 26: Health & Safety Policy last approved November 2019.

RESOLUTION: That this policy is approved without amendment.

ACTION: Town Clerk

c. The Council reviewed Policy 25: Social Media Policy last approved November 2019.

RESOLUTION: That this policy is approved without amendment.

ACTION: Town Clerk

d. The Council considered the NALC public consultation and public sector surveys.

RESOLUTION: That Councillors individually respond to this survey.

ACTION: Councillors

2011E/12

Open Spaces

a. The Council received the monthly play park inspection report from Cllr Fox for signature, noting ongoing works and agreed any actions required.

Cllr Fox noted that the trip hazards identified were now all repaired and resolved and that damage to the chimes activity panel had also received attention and made safe.

b. The Council received an update regarding the Grounds Maintenance contract and tender for March 2021.

The Clerk noted that the tenders for the two contracts were sent out to 17 companies in total with a deadline given of the end of December for replies.

c. The Council received an update regarding the highway verge devolution contracting.

The Clerk noted that the current contractors for this year had now confirmed they could continue for the next two years in line with the NLC offer of the three year period of devolution. The next two years was priced competitively in comparison to the current year.

RESOLUTION: That the Council is pleased with the current standards and as the contractors were originally offered the three year contract during tendering, this confirmation that they are able to now do the full term at a more competitive costing is accepted. **ACTION: Town Clerk**

d. The Council received a trees survey update and considered potential tree planting location suggestions.

The Clerk noted the tree identified as dangerous at the cemetery was now dealt with and that the tree surgeons had highlighted an issue with a tree in the corner near the gas cabinet. Cadent Gas, the owners of the land, notified of this so that as land owners they can take the required action.

e. The Council received updates regarding a proposal for benches to be placed at Park Hill and Dunstan Hill and agreed any actions required.

The Clerk noted that a response from NLC was still awaited.

f. The Council received an update from NLC regarding trees at St Andrew’s Churchyard.

The Clerk noted the response from NLC that surveys were carried out and options were under consideration with actions to be completed within the coming winter period.

2011E/13

Allotments

a. The Council received an update on progress at the allotment site from Cllr Startin and the Clerk.

Cllr Startin updated the Council on the discovery of a metal stop cock cover over some pipework and his

Signed:

Dated:

investigations to establish what it was. Contact was made with the MOD and a response awaited for clarification.

RESOLUTION: That Cllr Startin brings back options for the Council on solutions when further information is received.

ACTION: Cllr Startin

b. The Council approved changes to the Adult Safeguarding and Child Protection Policies requested by NLC Grants Team in order to progress the grant funding application.

The Clerk noted the minor changes required, to remove some repetition about storage within the Child Protection Policy and to remove the instruction to choose 'Option 2' after a contact phone number within the Adult Safeguarding Policy.

2011E/14

Town Clerk's Report / Correspondence for Information and Discussion

To receive the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information

a. The Council noted the following correspondence received after the Agenda was published:

- PA/2020/1558 - decision notice
- PA/2020/1809 – Planning application at Station Road
- PA/2020/1347 – Planning application at Torksey Street
- PA/2020/493 – decision notice.

RESOLUTION: That the Clerk circulates the information about the two additional planning applications so that Councillors can make an informed decision on whether an additional meeting should be scheduled to consider them.

ACTION: Town Clerk

Correspondence for Discussion

b. Dumping of waste/fly tipping at Station Road (Gleadell's Mill site)

The Clerk noted contact with the Ward Councillors prior to the meeting for advice on what could be achieved regarding fly tipping on private land and was asked for the land owners details. The Clerk does not hold this information but suggested that North Lincolnshire Council were likely to.

2011E/15

Agenda for next and future meetings

No requests were made for items to go on the next Agenda.

2011E/16

Date of next Meeting and Agenda Deadline

The Council confirmed the date and time of the next monthly Town Council Meeting to be, subject to any changes in circumstances, Wednesday 16th November at 7pm. Agenda items to be submitted prior to Monday 7th December.

The meeting closed at 9:10pm

<u>Present:</u>	Cllr Pat Frankish Cllr Billy Boyd Cllr Kathy Cooper Cllr Hazel Fox Cllr David Garritt Cllr Karen Gunn Cllr Joy Kofoed Cllr Jack Startin
<u>Apologies:</u>	Cllr Geoff Cossey