



**Minutes of the Monthly Meeting of Kirton in Lindsey Town Council held on  
Wednesday 22<sup>nd</sup> December 2021  
at the Town Hall, High Street, Kirton in Lindsey at 7:00pm.**

Members present: Cllr Pat Frankish (Chair), Cllr Hazel Fox, Cllr David Garritt,  
Cllr Karen Gunn and Cllr Joy Kofoed.  
Also present: Andy Tate (NLC), Jared Priestley plus Town Clerk, Neil Taylor-  
Matson.

Prior to the meeting prayers were led by Cllr Frankish.

**Public Participation:**

Andy Tate, representing Assets and Infrastructure at North Lincolnshire Council presented information to the Council on options for devolved services from NLC to Town & Parish Councils. Queries were put to Mr Tate and he was thanked for attending the meeting.

**MINUTES**

- 2112/01 Apologies for Absence  
a. Apologies were received from Cllr Boyd, Cllr Cooper, Cllr Stephenson and Ward Cllrs - Cllr Poole, Cllr Foster and Cllr England.  
b. The Council received the resignation of Cllr Lawrence.
- 2112/02 Declaration of Interests / Dispensations  
a. No declarations of interest were made.  
b. The dispensations previously granted to Cllr Frankish relating to In Bloom and the Neighbourhood Plan were rescinded by Cllr Frankish.
- 2112/03 Minutes  
The Council considered the minutes of the Full Council Meeting held on 24<sup>th</sup> November 2021.  
**RESOLUTION: That the minutes were duly approved and signed.**
- 2112/04 Report from Ward / North Lincolnshire Councillors  
a. A written report, provided by Ward Cllr Foster was read out by the Clerk. As pointed out by Cllr Poole earlier this Week, it is not a statutory duty for Ward Members to attend Parish and Town Council meetings. We do attend when we can or if there is a major issue that needs addressing. We are contacted by KLTC councillors and members of the public on a regular basis and we respond promptly. The Kirton Regeneration meetings cover a myriad of local issues and initiatives. They are chaired by the Leader of NLC and attended by Ward Councillors, Town Councillors and members of the public representing numerous Kirton in Lindsey bodies and organisations.  
December Ward Report. Due to the Omicron threat NLC is in full COVID mode yet again which means that all NLC officers who can work from home are doing so. As of Monday of this week there is still an adequate supply of available specialist covid beds in Scunthorpe Hospital. Almost all current occupants are unvaccinated people. The clear message, as ever is face, space, hands and air. It is essential to continue to encourage everyone to become fully vaccinated in order to minimise the affect of the pandemic and protect the most vulnerable in our society. There are currently just 4 known cases of Omicron in North Lincs but this could rapidly change at any time. Not the most uplifting of Ward Reports but please accept our best wishes for a happy Christmas and a happy, healthy and prosperous New Year.  
b. The Council resolved for thanks to be sent to the Ward Cllrs and to wish them a merry Christmas.  
**ACTION: Town Clerk**
- 2112/05 Options for Devolution  
The Council agreed any actions arising following information presented by Andy Tate from North Lincolnshire Council Assets and Infrastructure. Interest in inter-town verge cutting was discussed with further information required, but the Council was unable to take on further responsibilities at this time.  
**RESOLUTION: That the Clerk requests information regarding the extent of and funding available for inter-town verge cutting for Kirton in Lindsey.**  
**ACTION: Town Clerk**
- 2112/06 Casual Vacancy – Councillor Co-Option  
The Council considered the application for co-option to fill one vacancy on Kirton in Lindsey Town Council by Jared Priestley.  
**RESOLUTION: That Jared Priestley was co-opted onto the Council.**  
**ACTION: Town Clerk**
- 2112/07 Planning  
a. The Council considered the following planning application:  
Number: PA/2021/1251  
Proposal: Planning permission to erect 6 dwellings.  
Address: Plots 76, 77a, 77b, 78a, 78b and 78c Barley Close, Windmill Way, Kirton in Lindsey, DN21 4FE.

Signed:

Dated:

**RESOLUTION: That the Clerk responds to this planning application with 'Objection' – noting concerns around maintenance of the eastern hedge on completion of the estate, the requirement for a contaminated land survey highlighted by Environment Protection, public right of way protection, lack of flood risk/management assessment and lack of reporting concerning increased traffic / parking issues.** **ACTION: Town Clerk**

c. The Council received the following decision notifications from North Lincolnshire Council:

- i. PA/2021/1343 – FULL PLANNING PERMISSION – change of use of coach house to family annex at 12 High Street, Kirton in Lindsey, DN21 4LU.
- ii. PA/2021/1799 – FULL PLANNING PERMISSION – to replace front door at former chapel adjacent 1 St Andrew's Street, Kirton in Lindsey, DN21 4PJ.
- iii. PA/2021/1989 – NO PRIOR APPROVAL REQUIRED – for a proposed larger home extension at 26 Mill Lane, Kirton in Lindsey, DN21 4DY.
- iv. PA/2021/1183 – FULL PLANNING PERMISSION – to develop a 47no. space car park including EV charging points, gated access and habitat enhancement measures at Land at junction of South Cliff Road and Redbourne Mere, Kirton in Lindsey.

2112/08

Regeneration Group

The Council received an update following the Regeneration Group meeting held on 13<sup>th</sup> December and agreed any actions required. The Clerk noted the recommendation for outsourcing the tendering process for the car park to the North Lincolnshire Council procurement team, as Messingham Parish Council did, for a reasonable fee. In terms of heritage assets, a tourism sub-group is to be formed to progress matters. The one-way system for the Market Place is to open at the end of January, the order to be in place the first or second week of January 2022.

2112/09

Projects

a. The Council agreed actions required following the receipt of the decision notice from North Lincolnshire Council for the car park planning application.

**RESOLUTION: That the initial form for outsourcing the tendering process for the car park is completed and returned to North Lincolnshire Council.** **ACTION: Cllr Frankish**

**RESOLUTION: That money from reserves is put into place within the budget to purchase the land in order to support funding applications to raise the further funding required.**

**ACTION: Town Clerk**

b. The Council agreed actions required regarding the Vincent Hall.

**RESOLUTION: That the working group develop the new business case required for the running of the sports facility whilst the conveyancing between NLC and the MOD continues in the background. Working group to also work on the formation of the required management group.**

**ACTION: Working Group**

c. The Council received updates on progress at the allotment site and agreed any actions required.

The Clerk reported progress with the water installation works which should progress further following an on-site survey arranged with Anglian Water in early January.

2112/10

Finance

i. Income and Expenditure

a. The Council received notification of accounts paid by the Town Clerk under devolved authority LGA1972.

b. The Council approved accounts for payment.

**ACTION: Town Clerk**

c. The Council received notice of the damage to the Church Street noticeboard and agreed any actions required.

**RESOLUTION: That a letter is sent to Morrisons requesting a contribution to the financial burden of replacing the noticeboard.**

**ACTION: Town Clerk**

ii. Internal Control

The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook.

iii. Precept 2022-2023

a. The Council considered the budgeted grant funding application received from Scouts.

**RESOLUTION: That grant funding of £900.00 for 2022/23 was approved.** **ACTION: Town Clerk**

b. The Council reviewed the budget/precept proposal for 2022-2023 and agreed actions required.

The Council agreed with the budget proposal prepared by the Clerk and requested an amendment to the proposed precept.

c. The Council considered and agreed the 2022-2023 budget.

**RESOLUTION: That the required budget for 2022-2023 is £98,969.22.**

**ACTION: Town Clerk**

d. The Council considered and agreed the 2022-2023 precept.

**RESOLUTION: That the required precept for 2022-2023 is £97,500.00.**

**ACTION: Town Clerk**

- 2112/11 Open Spaces  
Cllr Fox presented the monthly inspection report for December, noting concerns over minor vandalism, increasing litter and deterioration of some equipment. Repairs previously scheduled were carried out earlier this week. The Council noted the report as received and thanked Cllr Fox for her inspections.
- 2112/12 Personnel Update  
The Council received an update from the Personnel & Disciplinary Committee regarding the vacancy for Assistant Clerk. Following interview on 17<sup>th</sup> December, the position was filled by Cheri Morton. A start date of 4<sup>th</sup> January is agreed.
- 2112/13 Devolution of Powers  
The Council considered any requirement for the devolution of powers under the Local Government Act 1972, Section 101 in order that the Town Council can continue to function and make decisions under the conditions required by Government to contain current and future risk from the continuing COVID-19 pandemic.  
**RESOLUTION: That the Devolved Powers agreed in March 2020 (2003E2/04 refers) are put into place to deal with urgent matters and other business is deferred if by an act of government Kirton in Lindsey Town Council is unable to hold meetings, physical or virtual. The agreement is for Devolved Powers to be in place for the Proper Officer, Mayor, Deputy Mayor and Cllr Kofoed in consultation with all other Councillors. An unnamed Councillor to be called upon as reserve if the Mayor, Deputy Mayor or Cllr Kofoed are unobtainable.** ACTION: Town Clerk
- 2112/14 Agenda for next and future meetings
- No items requested
- 2112/15 Date of next Meeting and Agenda Deadline  
The Council confirmed the date and time of the next monthly Town Council Meeting to be, subject to any changes in circumstances including changes to legislation and public health restrictions, Wednesday 26<sup>th</sup> January 2022 at the Town Hall from 7pm. Agenda items to be submitted to the Clerk prior to Monday 17<sup>th</sup> January.

The meeting closed at 8:20pm

<u>Present:</u>	Cllr Frankish
	Cllr Garritt
	Cllr Fox
	Cllr Gunn
	Cllr Kofoed
<u>Apologies:</u>	Cllr Boyd
	Cllr Cooper
	Cllr Stephenson