



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 11<sup>th</sup> October 2021  
at the Town Hall, High Street, Kirton in Lindsey at 7.15pm.**

Members Present: Cllr David Garritt (Chair), Cllr Kathy Cooper, Cllr Hazel Fox, Cllr Pat Frankish, Cllr Suzanne Stephenson, Martin Hollingsworth, Alison Birkett and Jared Priestley.  
Also present: Assistant Clerk: Sarah Gillingham and Town Clerk: Neil Taylor-Matson.

Public Participation: No matters were raised.

**MINUTES**

- PK2110/01 Election of Members  
The Committee received nominations and elected members to the Committee.  
**RESOLUTION: That Cllr Suzanne Stephenson is elected a voting member of the Promoting Kirton Committee.**  
**RESOLUTION: That Jared Priestley is elected a non-voting member of the Promoting Kirton Committee.**
- PK2110/02 Apologies  
Apologies were received from Cllr Gunn and Olive Ovington.
- PK2110/03 Declaration of Interests / Dispensations  
a. No declarations of interest received.  
b. A dispensation was granted to Cllr Frankish to enable her to take part in discussions relating to In Bloom without having to declare a personal interest as a member of the In Bloom Group. This decision was made as without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business. This dispensation shall expire on the date of Town Council elections in May, 2023.
- PK2110/04 Minutes of the Previous Meeting  
The Committee considered the Minutes of the PK Committee Meeting held on 13<sup>th</sup> September 2021.  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**  
b. The Committee received an update from the Clerk regarding tasks and actions, briefly noting outstanding actions related to maintenance of the pump in the Market Place, Christmas event, Residents Survey and development of Peace Garden were all on the meeting agenda. It was also noted that other actions should be kept updated by those they are assigned to, including the relevant reporting back at meetings.
- PK2110/05 Committee Remit  
The Committee considered a request to amend the Committee's remit. It was noted that the Council's overall Action Plan may be a relevant place for changes proposed.  
**RESOLUTION: That review of the remit is deferred to the new year. ACTION: Cllrs**
- PK2110/06 Town Events  
The Committee discussed actions required at this time regarding Town Events:
- Community Sports Sessions – The Assistant Clerk provided an update to note that following the final session of the first year of this provision lessons learned were now in review. Close work with the professional coach and liaison with the Primary School are planned for the next season relaunch. Finances will be circulated for the consideration of the future viability of the sessions.  
**RESOLUTION: That close work with the professional coach and liaison with the Primary School are carried out prior to March 2022. ACTION: Assistant Clerk**  
**RESOLUTION: That finances related to the sessions are shared for consideration. ACTION: Town Clerk**
  - Remembrance 2021 – The Assistant Clerk noted communications from the Royal British Legion via Cllr Fox advising all is in hand for the annual service.
  - Christmas Festival 2021 – The Committee discussed the planning for the November event. The rising

Signed:

Dated:

costs of the event for the hire of market stalls and provision of first aid were noted. It was agreed to continue the event as outdoor only for this year. Costs for stallholders and the risk assessment were discussed along with promotional work and some matters around the hosting of the event. Permissions and costings for lighting the conker tree were reported by Cllr Fox and the Clerk. Martin Hollingsworth confirmed matters around the baubles to be decorated by the Primary School were in hand.

**RESOLUTION: *That the event continues as an outdoor event only this year.***

**ACTION: Assistant Clerk**

**RESOLUTION: *That Regeneration Group members approach North Lincolnshire Council for financial assistance with the rising cost for the hire of stalls for the event.***

**ACTION: Regen Group**

**RESOLUTION: *That stall bookings are charged at £25 this year.***

**ACTION: Assistant Clerk**

**RESOLUTION: *That the risk assessment prepared for the event is approved.***

**ACTION: Assistant Clerk**

**RESOLUTION: *That posters and online posts are used for the promotion of the event, to include publication of information in Kirton First.***

**ACTION: Assistant Clerk**

**RESOLUTION: *That Santa is asked to switch on the lights this year.***

**ACTION: Assistant Clerk**

**RESOLUTION: *That selection boxes are sourced for children attending the event.***

**ACTION: Assistant Clerk**

**RESOLUTION: *That costings for lighting the conker tree from the event budget are not accepted but the resident who put in the anonymous request is contacted with a full update.***

**ACTION: Town Clerk**

**RESOLUTION: *That quotations for lighting the conker tree next year are sourced, including the provision for dedicated power supply.***

**ACTION: Cllr Fox/Town Clerk**

**RESOLUTION: *That local businesses are approached for sponsorship of Christmas lighting for the town in future years.***

**ACTION: Cllr Fox/Assistant Clerk**

- The Queen's Platinum Jubilee June 2022 – The Committee discussed any planning currently needed for this event, and the Assistant Clerk that noted that the Royal British Legion had confirmed they would look to work with the Town Council on this.

PK2110/07

Open Spaces

a. The Committee received an update from the In Bloom Group; Winter planting would be going into the volunteer beds soon and that the the new bed at GG Steels, when prepared and planted, is requested to be added to the Town Council's maintenance contract next year. The Town Clerk noted concern for the trees planted by the In Bloom group along the cemetery border and recommended they are reviewed to ensure they are surviving. Cllr Cooper noted similar concern for trees planted at East Dale Drive near to the link to the Co-Op store. The next litter picking event (16<sup>th</sup> Oct) and AGM (3<sup>rd</sup> Nov) were noted. Collection of awards from East Midlands In Bloom (EMIB) – Silver Award and CPRE Best Kept Village – Most Improved were noted and applauded alongside special mention by EMIB for Grandad's Plough. In Bloom again noted the need for younger members as the group was currently very senior and struggling.

b. Cllr Frankish updated the Committee on Mayor's Charity plans for development of a Peace Garden, noting that the Cadets had offered assistance in digging and planting in the same way the Glanford & Lindsey Lions had which was appreciated and would help a great deal.

PK2110/08

Residents Survey

Cllr Garritt updated the Committee regarding the processing and review of the completed resident's survey. All processing was now completed with over 340 responses in total to review the findings of. A brief overview of the findings was presented which demonstrated that the concerns of the residents were reflected in projects already ongoing by the Council. Cllr Garritt reported a conversation with the local MP, Holly Mumby-Croft, during the Civic Service who is supportive of the ongoing projects and can provide links to help with potential fundraising. The Town Clerk noted the need for feedback from the survey to be published without delay, including a piece in the next edition of Kirton First.

**RESOLUTION: *That a report of the findings is produced for publication.***

**ACTION: Cllr Garritt**

**RESOLUTION: *That ongoing feedback is developed to inform residents of the work and role of the Town Council.***

**ACTION: Cllr Garritt/Town Clerk**

Signed:

Dated:

**RESOLUTION: *That the offer of assistance from the local MP is taken forward.***

**ACTION: Cllr Garritt**

PK2110/09

School Buses

The Committee discussed concerns raised about school buses for access to education and agreed any actions required. It was considered a matter that the Town Council was unable to action.

PK2110/10

Town Improvements

- a. The Committee considered any ideas to form an outline proposal to support trade and rejuvenation of the town centre, including any recommendations coming out of the Kirton Connections project work.
- b. The Committee considered a Best Kept Frontage contest for the central area of the town.
- c. The Committee considered the provision of mapping, heritage trail and signage for the town.
- d. The Committee considered the tree planting project work within the town and considered the option of the development of a charity trust.
- e. The Committee considered the visual improvement of the approaches into the town.

**RESOLUTION: *That these matters are dealt with by a Working Group in a dedicated meeting in the new year.***

**ACTION: Cllrs**

**RESOLUTION: *That the quotation for repairs to the Market Place Pump at £550.00 is approved to go ahead.***

**ACTION: Town Clerk**

PK2110/11

Promotional Materials

The Clerk noted promotional information published in various forms including Gainsborough Life, Trent Cliff Gazette, Points of Light and further planned works including News Direct and the Village Idiot YouTube channel. Martin Hollingsworth noted Lincolnshire County Council and Historic England's Extensive Urban Survey website visiting 30 towns in the Greater Lincolnshire area, with Kirton in Lindsey next to be visited. The Kirton in Lindsey Society are due to meet with representatives this week.

**RESOLUTION: *That relevant information that is thought worth including in the Village Idiot film is provided to assist with the preparation work.***

**ACTION: Committee Members/Town Clerk**

PK2110/12

Agenda for next and future meeting

The Committee made note of any items for the agenda for the next or future meetings.

- **Development of Peace Garden**

PK2110/13

Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 8<sup>th</sup> November 2021 at 7:15pm, with Agenda items requested prior to Friday 29<sup>th</sup> October 2021.

The meeting closed at 8:44pm

<u>Present:</u>	Cllr David Garritt
	Cllr Kathy Cooper
	Cllr Hazel Fox
	Cllr Pat Frankish
	Cllr Suzanne Stephenson
	Martin Hollingsworth
	Alison Birkett
	Jared Priestley
<u>Apologies:</u>	Cllr Karen Gunn
	Olive Ovington

Signed:

Dated: