



**Minutes of the meeting of Kirton in Lindsey Town Council
General Purposes Committee, held on Monday 13th June 2022
at the Town Hall, High Street, Kirton in Lindsey at 8.24pm.**

Members Present: Cllr Jared Priestley (Chair), Cllr Hazel Fox, Cllr Pat Frankish, Cllr Joy Kofoed, and Cllr Suzanne Stephenson.

Also present: Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

Prior to the meeting, Cllr Priestley was nominated and elected to Chair the meeting in the absence of Cllr Garritt.

Public Participation: No matters were raised.

MINUTES

GP 2206/01 Apologies

Apologies were received from Cllr Kathy Cooper and Cllr David Garritt.

GP 2206/02 Declaration of Interests / Dispensations

- a. Cllr Fox, Cllr Stephenson and Cllr Frankish declared a personal interest in 2206/07 (i).
- b. No dispensations were granted.

GP 2206/03 Minutes of the Previous Meeting

a. The Committee considered the Minutes of the GP Committee Meeting held on 9th May 2022. The Clerk noted the amendment to the circulated draft requested by Cllr Kofoed at 2205/06 to change the wording 'meeting' to 'telephone conversation'.

RESOLUTION: That the Minutes be signed as a true and accurate record.

b. The Clerk provided an update on Tasks and Actions, noting the list circulated prior to the meeting.

GP 2206/04 Play area development plan

Cllr Fox noted the receipt of £10,000 National Lottery funding bringing the total funding raised to £56,000. Outstanding queries remains with Ward Cllr Poole about s106 monies and KCOM support. Additional information was requested by the Grants Team at North Lincolnshire Council (NLC) for the SSE Fund application. Cllr Fox noted attending the UK Prosperity Fund webinar and completing a further application to that fund for the play area project. NLC have provided a number of different contacts to assist with the contract writing, which Cllr Fox continues to pursue, but noting concern and the need for a time limit to be agreed to move forward. Cllr Stephenson raised concerns about and conditions under the Commons Registration Act which may impact on the play area development scheme. The Clerk reported the response from the Insurers regarding the requirement for weekly play inspections to take place and Cllr Priestley recommended the inspection regime be added into the Health & Safety Policy when reviewed by Full Council. The Clerk noted no further update from NLC regarding the storage of the donated swing, and the Committee discussed the outstanding actions from the play area inspections. Cllr Frankish recommended new rules are put into place around the maintenance and reporting for new play equipment. The Clerk confirmed the annual RoSPA inspection is booked to take place in August.

RESOLUTION: That Cllr Fox chases up Ward Cllr Poole.

ACTION: Cllr Fox

RESOLUTION: That Cllr Stephenson discusses community support with KCOM at her meeting with representatives.

ACTION: Cllr Stephenson

RESOLUTION: That Cllr Fox provides additional information for the SSE Fund Application.

ACTION: Cllr Fox

RESOLUTION: That Cllr Fox draws up a rota to comply with the requirement for weekly play area inspections.

ACTION: Cllr Fox

RESOLUTION: That the inspection regime for the play equipment is added into the Health & Safety Policy during review.

ACTION: Cllr Priestley

RESOLUTION: That Cllr Fox chases up NLC regarding storage requirements for the donated swing.

ACTION: Cllr Fox

- GP 2206/05 Land off Redbourne Mere
 The Committee considered any actions required regarding bringing this area of land into use. The Committee discussed the information shared about ragwort and the responsibilities around this. Cllr Priestley suggested that the North Lincolnshire Woodland Trust would take on the land if it had the full backing of the Town Council, and the funding from NLC to do so. Cllr Priestley also noted interest from the Trust to link in with the Huntcliff Eco-School project. The Clerk recommended that this matter is moved to the Promoting Kirton meeting agenda, under Open Spaces.
RESOLUTION: That the Committee supports the North Lincolnshire Woodland Trust in taking on the land as an area for sustainable nature.
RESOLUTION: That North Lincolnshire Council are asked to carry out their responsibilities to clear the ragwort from the area. ACTION: Town Clerk
RESOLUTION: That this matter is moved to the PK Committee agenda. ACTION: Town Clerk
- GP 2206/06 Cemetery
 The Committee considered the works required following the Memorial Inspection work carried out in July 2021.
RESOLUTION: That final notification with a 14 day notice period is drafted by Cllr Stephenson and then circulated by the Clerk to Committee members for comment. ACTION: Cllr Stephenson/Town Clerk
RESOLUTION: That the finalised notice is published locally and nationally. ACTION: Cllr Stephenson
- GP 2206/07 Planning
 The Committee considered the following planning applications:
- i PA/2022/949
 Listed building consent to restore two prison doors and display within the Town Hall. Town Hall, 7 High Street, Kirton in Lindsey, DN21 4LZ.
 Due to declared interests, there were not enough eligible Councillors to vote on any decision about this application.
- ii PA/2022/960
 Application to vary condition 2 of PA/2019/493 to allow for external wall replacement and to fit roof windows and folding door unit.
 Barn, 33 Moat House Road, Kirton in Lindsey, DN21 4DD
RESOLUTION: That the Clerk submits 'No Comment' in response to this planning application. ACTION: Town Clerk
- iii. PA/2021/292
 Planning permission to erect 6 dwellings (UPDATED HOUSE PLANS, SITE LOCATION PLAN). Address: Plots 76, 77a, 77b, 78a, 78b and 78c Barley Close, Windmill Way, Kirton in Lindsey, DN21 4FE
RESOLUTION: That the Clerk submits 'Objection' in response to this planning application, noting the previous objection and lack of resolution provided by the additional documents submitted to date. The density of the proposal for increased housing is too crowded and insufficient parking spaces are allocated. This takes into account the number of bedrooms in each proposed dwelling and the number of cars existing householders of the same size homes on the estate and wider area own. It is requested that developer reduces the proposal by one or two houses or provides sufficient parking for the size of the houses, in view of the parking situation currently experienced on the estate and specifically access and egress for emergency vehicles. The Council also ask that all necessary protection is assured for the public right of way running through the estate. ACTION: Town Clerk
- GP 2206/08 Finance
 a. The Committee received notice of receipt of insurance claim for damage to Church St noticeboard and agreed actions required.
RESOLUTION: That the quotation from February is now accepted for painting and woodwork repair works to be carried out. ACTION: Town Clerk

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b. The Committee received notice of the NLC Shared Prosperity Fund and considered any actions required.

Cllr Frankish noted attending the webinar and submitting an application for funding for the car park project and Vincent Hall acquisition. Cllr Fox noted attending the webinar and submitting an application for the play area development project.

c. The Committee considered approval for the purchase of a second monitor and monitor arm to save time and assist with work on multiple documents assisting the Clerk by making it more efficient and easier to work. Cllr Fox proposed that an increased capacity extension lead is purchased in favour of a splitter cable to power both screens.

RESOLUTION: That approval is given for the purchase of a second monitor, monitor arm and power surge protected six gang electrical lead. ACTION: Town Clerk

d. The Committee considered upgrading the Clerk's laptop to a solid state hard-drive.

RESOLUTION: That the purchase of a solid state hard-drive for the Clerk's laptop is approved. ACTION: Town Clerk

e. The Committee considered prior notification of the potential requirement for the purchase of a replacement printer.

RESOLUTION: That purchase of a replacement printer is approved, should the current printer become end of life. ACTION: Town Clerk

GP 2206/09 Agenda for next and future meetings

The Committee made note of any items for the agenda for the next or future meetings.

RESOLUTION: No items to add at this time.

GP 2206/10 Date of next Meeting and Agenda Deadline

The Committee confirmed the planned date and time of the next General Purposes Committee meeting is Monday 11th July 2022 at 8pm, with Agenda items requested prior to Friday 1st July 2022.

The meeting closed at 9:35pm.

Signed:

Dated: