



**Minutes of the Monthly Meeting of Kirton in Lindsey Town Council held on  
Wednesday 26<sup>th</sup> January 2022  
at the Town Hall, High Street, Kirton in Lindsey at 7:00pm.**

Members present: Cllr Pat Frankish (Chair), Cllr Hazel Fox, Cllr David Garritt, Cllr Karen Gunn, Cllr Joy Kofod (part) and Cllr Jared Priestley.  
Also present: 2 members of the public, Mike Gathercole, Ward Cllr Neil Poole plus Town Clerk, Neil Taylor-Matson.

Prior to the meeting prayers were led by Cllr Frankish.

**Public Participation:**

A member of the public provided information on the history of the land at the Green and War Memorial. The Council thanked the resident for the information and for attending.

A member of the public requested clarification from the Council on the current position with the Neighbourhood Plan, the development of a Strategic Plan, Community Renewal/Connecting Kirton project work and requested a future agenda item for issues raised by the public before the meeting. The Council provided information and thanked the resident for attending.

Mike Gathercole, Chair of Kirton Lindsey Primary School addressed the Council about the need to fund a phonics reading and writing scheme and to ask for financial assistance from the Town Council. Mr Gathercole answered queries from the Council and the Clerk was asked to provide some information regarding concerns of double taxation. Ward Cllr Poole offered Mr Gathercole his contact details so that assistance could be sought from North Lincolnshire Council (NLC). The Council thanked Mr Gathercole for attending the meeting.

**MINUTES**

2201/01 Apologies for Absence

Apologies were received from Cllr Boyd, Cllr Cooper, Cllr Stephenson and Ward Cllr Foster.

2201/02 Declaration of Interests / Dispensations

Cllr Frankish declared an interest in 2201/11 b and 2201/11 c. Cllr Fox declared an interest in 2201/11 b.

2201/03 Minutes

a. The Council considered the minutes of the Full Council Meeting held on 22<sup>nd</sup> December 2021.

**RESOLUTION: *That the minutes were duly approved and signed.***

b. The Council received the draft minutes of the Promoting Kirton Committee held 19<sup>th</sup> January 2022

c. The Council received the draft minutes of the General Purposes Committee held 19<sup>th</sup> January 2022

d. The Council received an update from the Clerk regarding tasks and actions. These noted updates for the land registry project, fly tipping at Gleadell's Mill site, a meeting with Stagecoach about bus routes and the deadline for the Local Council Awards scheme.

2201/04 Report from Ward / North Lincolnshire Councillors

Ward Councillor Neil Poole provided a report to the meeting. The NLC Code of Conduct was revised at a recent meeting and the revision will be circulated for the consideration of readoption by Town and Parish Councils, it is recommended this is included on the next meeting agenda. Terms are now agreed with the Ministry of Defence (MOD) for the purchase of the Vincent Hall, however this has raised a few further issues in the NLC legal department but this is moving forward. The next Kirton Regeneration meeting is due to be held on Friday this week (28<sup>th</sup> January). There is still funding available from NLC through the Community Grant Pot, and the Town Council are asked to mention this opportunity to other community groups within the town. Cllr Poole clarified that there is criteria to meet but most projects can be considered within that criteria.

2201/05 Mayor's & Delegate's Report

The Council received reports from the Mayor, Councillors and Proper Officer attending meetings on behalf of the Council:

- Chair's Report/Civic Events – Cllr Pat Frankish
- NATs – 5<sup>th</sup> January – Cllr Frankish noted the meeting was brief, the crime report was published in the current issue of Kirton First and that issues to resolve concerns over HGVs was still a work in process.
- Councillor and Proper Officer Reports
- Community sports sessions meeting – 18<sup>th</sup> January – the Clerk noted the detailed outcomes from this meeting were detailed on the Promoting Kirton Committee minutes, received earlier in the meeting.
- Planning training sessions – various dates – Cllr Garritt updated the Council on information gained from the training session on the current Planning White Paper.
- How local councils can engage with young people training – 19<sup>th</sup> January – The Clerk updated the Council on information gained from this training session with Breakthrough Communications.

Signed:

Dated:

2201/06

Financei. Income and Expenditure

a. The Council received notification of accounts paid by the Town Clerk under devolved authority LGA1972.

b. The Council approved accounts for payment.

**ACTION: Town Clerk**

c. The Council considered the request for funding from the Chair of Kirton Lindsey Primary School. The Council noted that the initial action for the Chair is to work with the local authority, NLC, and therefore will await news of the result gained and consider what can be done if there is a shortfall.

d. The Council received an update from the Clerk regarding the noticeboard at Church Street. The Clerk noted that the resident who owns the garden the noticeboard stands in has had works carried out the repair the noticeboard along with other works at their property, and was insistent to do so for the community.

**RESOLUTION: That grateful thanks are sent to the resident. ACTION: Town Clerk/Cllr Frankish**

ii. Internal Control

a. The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook.

**RESOLUTION: That the Connecting Kirton project work is reported separately from the rest of the Town Council finances going forward.**

**ACTION: Town Clerk**

b. The Council received the 3<sup>rd</sup> Quarter Budget Checks Monitoring Report and noted no actions were required.

c. The Council received the 3<sup>rd</sup> Quarter Budget Monitoring Report for KCLASSIC.

2201/07

Planning

a. The Council considered the following planning applications:

i. PA/2022/17

Planning permission to erect a single-storey front extension, elevational treatment at interface and forecourt paving.

Address: 12 Richdale Avenue, Kirton in Lindsey, DN21 4BL

**RESOLUTION: That the Clerk responds to this planning application with 'no comment'.**

**ACTION: Town Clerk**ii. PA/2021/2170

Application to undertake various pruning of 2 sycamore trees, identified at T3 and T4, subject to and within Tree Preservation (Kirton in Lindsey) Order 1972

Address: 8a Station Road, Kirton in Lindsey, DN21 4BB

**RESOLUTION: That the Clerk responds to this planning application with 'support' but noting that only necessary pruning is supported and the Town Council would not support the removal of these trees.**

**ACTION: Town Clerk**

b. The Council received notice of the following appeal submission:

Appeal – PA/2021/307 – 1 George Street, Kirton in Lindsey appeal against refusal of planning permission to replace four windows and door to front elevation.

c. The Council received the following decision notifications from North Lincolnshire Council:

i. PA/2021/1763 – OUTLINE PLANNING APPROVAL - to erect a detached dwelling with all matters reserved for subsequent consideration on land adjacent to 22 York Road, Kirton in Lindsey, DN20 4PS.

ii. PA/2021/821 – WITHDRAWN – application for approval of reserved matters pursuant to outline application PA/2016/337 dated 22/09/2012 for residential development of 27 dwellings at Gleadells Mill, Kirton in Lindsey, DN21 4BD.

iii. PA/2021/2154 – REFUSAL OF CONSENT TO CUT DOWN OR CARRY OUT WORK ON TREES PROTECTED BY A TREE PRESERVATION ORDER – to fell a copper beech identified as T1, subject to and within Tree Preservation Order at 14 Beechwood, Ings Road, Kirton in Lindsey, DN21 4BU

2201/08

Policies and Procedures

a. The Council reviewed Policy 24 – Press & Media Policy last approved December 2020.

**RESOLUTION: That this Policy requires no amendments.**

**ACTION: Town Clerk**

b. The Council considered the review of Policy 25 - Social Media Policy last approved November 2020.

**RESOLUTION: That the review of this policy is deferred until the next meeting so that suggested updates from Councillors can be considered.**

**ACTION: Town Clerk**

c. The Council reviewed Policy 28 – Training (Learning and Development) Policy last approved December 2020.

**RESOLUTION: That this Policy requires no amendments.**

**ACTION: Town Clerk**

d. The Council considered the Strategic Plan developed by Cllr Frankish with North Lincolnshire Council.

**RESOLUTION: That further work is carried out to develop this plan and integrate with the previously prepared updated Action Plan and it is then brought back for further consideration.**

**ACTION: Cllr Frankish/Cllr Garritt**

2201/09

Open Spaces

Cllr Fox presented the monthly inspection report for January, noting concerns around the stability of the timbers and the large amount of litter on the site. The Clerk noted the action from the General Purposes Committee for resistance penetration drill testing to be carried out which was now scheduled with a report likely to be received

Signed:

Dated:

prior to the next Committee meeting. Cllr Priestley offered to assist where possible if action is required following receipt of the report. The play area development group noted that funding streams will start to be applied for.

2201/10

Projects

a. The Council received updates on progress at the allotment site and agreed any actions required. The Clerk reported Anglian Water have signed off the underground installation work and insulated tap cabinet, with connection to the mains planned for early April. Ground works could now begin in preparation for the site to be ready as the water is connected. Cllr Kofoed noted that Cllr Cooper was researching rules and regulations and asked for the Clerk to provide details of those willing to form a working group at the site.

**RESOLUTION: That the Clerk provides contact details for the formation of a working group to Cllr Kofoed, Cllr Cooper and Cllr Frankish.**

**ACTION: Town Clerk**

**RESOLUTION: That the working group organise an on-site meeting to assess the work required.**

**ACTION: Cllr Kofoed, Cllr Cooper & Cllr Frankish**

b. The Council agreed actions required following the receipt of the decision notice from North Lincolnshire Council for the car park planning application. The Clerk noted that the planning consultant needs sufficient notice to discharge the planning conditions, and presented the projected financial picture of funds available within the budget as previously requested.

**RESOLUTION: That NLC procurement are asked to form the budget and quotations required and attend the next meeting to provide further information.**

**ACTION: Cllr Frankish**

**RESOLUTION: That the landowners are provided an update on the current position.**

**ACTION: Town Clerk**

c. The Council agreed actions required regarding the Vincent Hall.

Cllr Garritt updated the Council noting the issues arising from the terms between NLC and the MOD which included the electricity supply to the building, which also used to feed the Cadet building. A separate supply will now be provided by the MOD for the Cadet building, with an electrical supply now needed to be connected to the Vincent Hall.

**RESOLUTION: That the Clerk arranges with Northern Power for an electrical connection to the Vincent Hall.**

**ACTION: Town Clerk**

2201/11

Town Clerk's Report / Correspondence for Information and Discussion

The Council received the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information

a. The Council noted correspondence received after the Agenda was published. The Clerk noted information received from NLC Highways, Lincolnshire Co-Op Community Co-ordinator, NLC Street cleaning (litter bins), Community Payback, NLC Ward Officer (signage) and NLC Financial Planning & Strategy regarding Precept support grants.

b. Diamond Jubilee Town Hall – grant funding thank you letter noted.

c. In Bloom – grant funding thank you letter noted.

d. Guides – grant funding thank you letter noted.

Correspondence for Discussion

e. Trade Watch – result of public consultation

**RESOLUTION: Following online and Kirton First information published, that a request is submitted to join the scheme.**

**ACTION: Town Clerk**

f. Ofcom Review of Postal Regulations

**RESOLUTION: That NALC are informed that Councillors do not have enough knowledge of the subject areas to offer a formal response.**

**ACTION: Town Clerk**

2201/12

Agenda for next and future meetings

No items request for the agenda. Cllr Kofoed requested that the Clerk chases up information on the proposed speed limit reduction at Redbourne Mere circulated by NLC in April 2019.

**ACTION: Town Clerk**

2201/13

Date of next Meeting and Agenda Deadline

The Council confirmed the date and time of the next monthly Town Council Meeting to be, subject to any changes in circumstances including changes to legislation and public health restrictions, Wednesday 23<sup>rd</sup> February 2022 at the Town Hall from 7pm. Agenda items to be submitted to the Clerk prior to Monday 14<sup>th</sup> February.

Cllr Kofoed left the meeting.

2201/14

Exclusion of the Public & Press

The Council considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.

**RESOLUTION: That the public and press be excluded.**

Signed:

Dated:

2201/15

2021 Civic Award

The Council considered nominations for the 2021 Civic Award, the nominees being:

- Ian Steadman
- Victoria Rumary
- Tony Bartlett
- Wayne Eynon
- Dave Capell
- Brian & Pam Chudley
- Sharron Harris
- Charlie Millward

The Council noted the extremely difficult decision following the number of nominations received and resolved to make two awards for 2021 because of this.

**RESOLUTION: *That two awards are presented for 2021.***

**ACTION: Town Clerk**

**RESOLUTION: *The recipients of the 2021 Civic Award were chosen and will be duly notified and invited to the Civic Dinner for presentation of the Award.***

**ACTION: Town Clerk**

**RESOLUTION: *That the purchase of the two awards is approved.***

**ACTION: Town Clerk**

The meeting closed at 8:45pm

<u>Present:</u>	Cllr Frankish
	Cllr Garritt
	Cllr Fox
	Cllr Gunn
	Cllr Kofoed
	Cllr Priestley
<u>Apologies:</u>	Cllr Boyd
	Cllr Cooper
	Cllr Stephenson

Signed:

Dated: