



**Minutes of the Monthly Meeting of Kirton in Lindsey Town Council held on  
Wednesday 28<sup>th</sup> September 2022  
at the Town Hall, High Street, Kirton in Lindsey at 7pm.**

Members present: Cllr Joy Kofoed (Chair), Cllr Billy Boyd (part), Cllr Kathy Cooper, Cllr Hazel Fox, Cllr Pat Frankish, Cllr David Garritt and Cllr Jared Priestley.

Also present: Claire Garbutt, Louise Baxter (NLC), 3 members of the public (part), Ward Cllr Trevor Foster and Ward Cllr John England (part), Assistant Clerk, Cheri Morton and Town Clerk, Neil Taylor-Matson.

Prior to the meeting a presentation by Claire Garbutt took place for the £25,000 Community Renewal Project "Connecting Kirton" funded by North Lincolnshire Council Community Champions Pot.

Her Majesty Queen Elizabeth II. Prior to the meeting a minute's silence was observed as a token of respect and remembrance to the late Her Majesty Queen Elizabeth II.

Prior to the meeting prayers were led by Cllr Frankish.

**Public Participation:**

A member of the public spoke about the allotments, website information, RoSPA play area inspection and the Society of Local Council Clerks, National Association of Local Councils, One Voice Wales and Local Council Associations joint Civility and Respect Policy.

**MINUTES**

- 2209/01 Apologies for Absence  
Apologies were received from Cllr Karen Gunn and Cllr Suzanne Stephenson.
- 2209/02 Declaration of Interests / Dispensations  
a. Cllr Fox declared a personal interest in items 2209/06 and 2209/10 c, Cllr Frankish declared a personal interest in items 2209/06 and 2209/14 e & f and Cllr Kofoed declared a personal interest in 2209/14 t.  
b. No dispensations were granted.  
c. The Chair reminded all Councillors that they were previously asked to confirm that their Declarations of Interest are up to date or whether they required updating, in line with the Code of Conduct. North Lincolnshire Council have now been notified of the confirmations received.
- 2209/03 Minutes  
a. The Council considered the minutes of the Full Council Meeting held 27<sup>th</sup> July 2022.  
**RESOLUTION: That the minutes were duly approved and signed.**  
b. The Council considered the minutes of the Extraordinary Full Council Meeting held 10<sup>th</sup> August 2022.  
**RESOLUTION: That the minutes were duly approved and signed.**  
c. The Council considered the minutes of the Extraordinary Full Council Meeting held 7<sup>th</sup> September 2022.  
**RESOLUTION: That the minutes were duly approved and signed.**  
d. The Council received an update from the Clerk regarding tasks and actions. The Clerk queried the value of the monthly update reporting due to the number of matters which continued to remain unresolved by those allocated actions. The Clerk also noted the thirteen outstanding matters with North Lincolnshire Council. The Council discussed the most appropriate way forward.  
**RESOLUTION: That the Regeneration Meetings with North Lincolnshire Council are restarted.**  
**RESOLUTION: That the Tasks and Actions document in its current format is no longer utilised and the Council instead agrees on priority actions. Councillors and Working Groups to keep the Clerk informed when actions are completed.**
- 2209/04 Report from Ward / North Lincolnshire Councillors  
Ward Cllr Trevor Foster provided an update to the meeting, noting that restarting the Regeneration Group meetings would be the best way to move forward outstanding actions which are likely to be same issues raised across the entire North Lincolnshire area. Getting Ward Councillors involved in the issues will assist in moving them forward and a copy of the thirteen outstanding matters to be forwarded on to him.  
CCTV provision – North Lincolnshire Council has informed Cllr Foster that if Kirton in Lindsey Town Council buys its own CCTV equipment, it could not be connected to the Security Control Centre due to licensing issues. Cllr Foster recommended that Kirton in Lindsey Town Council asks to go on the same system as Epworth and Brigg to overcome this issue. Funding through the Community Pot is recommended.  
Neighbourhood Action Team – The meeting of the group was held earlier in the day at Messingham Community Hub. Increased drug misuse and anti-social behaviour is a problem in all parishes and towns. It is important that incidents are reported when they occur so that police have an awareness. Reports should be submitted on an individual basis and not as a group, 30 individual reports has a greater impact than one report signed by 30 people. The data and numbers are important when police consider allocation of their limited resources.

Signed:

Dated:

Quad Bike Crime – a current issue of concern. There are strict policing rules to deal with this, and up to date information is required for the police to act quickly. If issues are reported in a timely manner the problems can be prevented.

Policing Surgery – Kirton in Lindsey Library. It was a disappointment that no residents attended the surgery and this is likely to limit future visits by the police. Residents need to be reminded that they need to help us help them by engaging when the opportunities are provided.

Cllr John England reported on the availability of grants for communities and that information would soon be provided on Spring and Winter In Bloom Grants applications which will carry a deadline of 14<sup>th</sup> November.

The Council asked Cllr Foster for an update about the Vincent Hall. It was noted that a process of sealed bids was invited and that these bids were then opened only for a second round of sealed bids to then be invited. North Lincolnshire Council remain committed to working with the MOD to secure the building for the community. The Council thanked Cllr Foster and Cllr England for attending.

Cllr Foster and Cllr England left the meeting.

b. The Council considered actions arising from the report.

**RESOLUTION: That information about the importance of reporting anti-social behaviour and crime in a timely manner is put out to the community.** **ACTION: Town Clerk**

2209/05

Matters Arising

The Council discussed matters arising from the July Full Council Meeting and agreed actions required.

- Queries from resident to respond to – the Clerk noted this was completed.
- SLCC Membership

**RESOLUTION: That SLCC membership for the Assistant Clerk is approved at £198.00.**

**ACTION: Town Clerk**

- Connecting Kirton Final Report

**RESOLUTION: That the report is published for residents noting it was funded by the NLC Community Champions Pot and feedback is requested until the end of the year.**

**ACTION: Town Clerk**

- Councillor/Officer Protocol

**Recorded Vote:** For: Cllr Frankish, Cllr Cooper, Cllr Priestley, Cllr Garritt. Against: Cllr Boyd, Cllr Fox; Cllr Kofoed.

**RESOLUTION: That the policy is adopted.**

**ACTION: Town Clerk**

- Play Area weekly inspection rota – July

**RESOLUTION: That Cllr Priestley provides the Town Clerk with a copy of the weekly inspection rota.** **ACTION: Cllr Priestley**

- Play Area RoSPA training courses – payment across multiple Councils. The Clerk noted agreement from participating Councils to reimburse the Town Council for their portions of the cost of the training. A note of thanks was recorded to Cllr Fox for the organisation of this joint training.
- Grass cutting devolution update – to be given at agenda item 2209/11 Open Spaces.
- Fusion for Business - information to be displayed on noticeboard – the Clerk noted it will not be possible to display this information on the noticeboard due to the volume of content.
- Donation of Assets – 30 chairs from RAF – the Clerk noted that this was resolved by the Royal British Legion.

2209/06

Councillor and Proper Officer Reports

The Council received reports from Councillors and Proper Officer attending meetings on behalf of the Council:

- Allotments Working Group – 23<sup>rd</sup> August (Cllr Kofoed, Cllr Boyd, Cllr Frankish). Cllr Boyd reported that the group had discussed sheds, taps and slabs, tenancy agreements and training.
- Lincolnshire Extensive Urban Survey Symposium – 30<sup>th</sup> August (Town Clerk). The Clerk reported the value of the Kirton in Lindsey report, it's importance for planning framework and that a hard copy was obtained for the Town Council records.
- Libraries meeting with NLC – 7<sup>th</sup> September (Cllrs). The Clerk noted that further updates were awaited from the NLC libraries manager.
- Events Working Group – 7<sup>th</sup> September (Cllr Garritt, Cllr Fox, Cllr Frankish, Cllr Priestley). Cllr Frankish noted progress had been made planning for the Christmas lights switch on.
- Town Hall AGM – 20<sup>th</sup> September (Cllr Priestley, Cllr Fox, Cllr Frankish). Cllr Priestley noted the main concern arising from the meeting was the continuing issue around a lack of volunteers and a need for younger volunteers across the town. This to be discussed at 2209/12. The Clerk noted the resignation of the Town Council nominated Trustee, to be discussed at 2209/10.
- ERNLLCA Allotment Training – 22<sup>nd</sup> September (Cllr Kofoed/Cllr Boyd). Cllr Boyd reported on a very useful and well put together training session involving a presentation and a on-site visit to allotments at Hessele. 16 people attended, 11 Clerk, 2 Cllrs and 3 allotment holders. An information pack from the National Allotment Society was provided which contained template documents. The presentation had covered a lot of legal matters.
- ERNLLCA AGM – 22<sup>nd</sup> September (Cllr Frankish). Cllr Frankish noted that the meeting was well attended (51 attendees), no president was elected but officers were re-elected. The motions put forward last year have not yet progressed.
- Community Payback meeting – 26<sup>th</sup> September (Cllr Cooper/Town Clerk). The Clerk noted a very positive

meeting with the representatives and a keenness to get started with works in the town including at the cemetery, play area and paths. They had requested information about indoor spaces for the winter and if community spaces needed interior works – enquires to progress with Town Hall and KLASSIC.

- NATs – 28<sup>th</sup> September (Cllr Cooper). Cllr Cooper noted issues raised at Hibaldstow around development plans for a site classified as brownfield but which is actually a greenfield site and the continuing work to develop a one-way travel plan for HGVs through towns and villages to and from the quarries. The timely reporting of crime and anti-social behaviour to 101 rather than moaning on social media sites requires promoting. The Police & Crime Commissioner funding Cllr Fox applied to for the play area works was declined because of the low-level reporting from the town.

**RESOLUTION: That communication is prepared for residents about the importance of reporting crime and anti-social behaviour to the relevant authorities.** ACTION: Town Clerk

2209/07

#### Finance

##### i. Income and Expenditure

a. The Council received notification of accounts paid by the Town Clerk under devolved authority LGA1972 (August/September). ACTION: Town Clerk

b. The Council approved accounts for payment.

c. The Council considered the purchase of Books of Condolence for future requirements.

**RESOLUTION: That two Books of Condolence are purchased at a cost of £20 each.**

ACTION: Town Clerk

d. The Council considered costs for paint work maintenance required for town noticeboards.

**RESOLUTION: That the noticeboards outside the Town Hall are painted at a cost of £295 and the noticeboard outside the Primary School is repainted at a cost of £155.** ACTION: Town Clerk

##### ii. Internal Control

a. The Council received the Finance Report and Bank Reconciliations for July and August to balance with the bank statements and cashbook.

b. The Council received the revised 1<sup>st</sup> Quarter checks for KLASSIC. The Clerk noted that this was now in line with the KLASSIC financial year which runs June to May rather than the Council financial year April to March.

c. The Council received the external auditor report for 2021-22 with no actions noted or required.

d. The Council received notification of option to opt out of the Smaller Authorities Audit Appointments central auditor appointment arrangements and agreed any actions required.

**RESOLUTION: That the Council does not opt out.**

ACTION: Town Clerk

e. The Council received notification of initial internal auditor visit booked for 13<sup>th</sup> – 14<sup>th</sup> October 2022.

2209/08

#### Projects

a. The Council received updates on progress at the allotment site and agreed any actions required. Cllr Kofoed noted the details received from the training course with draft inspection and risk assessment forms. Signs for the front gateway are ongoing. The Allotment Liaison is in place. Tenancy agreements were with the tenants and getting signed at the office with the Town Clerk. One tenant has withdrawn and the next tenant on the list offered the plot. The allotment group have advertised for the slabs required for the shed bases and the Assistant Clerk confirmed all ten flat packed sheds had now arrived and were in temporary external storage.

**RESOLUTION: That Cllr Boyd makes contact with one of the tenants who is a plumber to discuss changing the tap to a push button function.**

ACTION: Cllr Boyd

b. The Council received updates on progress with discussions regarding Vincent Hall and agreed any actions required. The Council noted the earlier update from Ward Cllr Trevor Foster.

**RESOLUTION: That this item is removed from the agenda unless specific updates are received.**

ACTION: Town Clerk

c. The Council received updates on progress with discussions regarding the car park and agreed any actions required, with an opportunity for more detailed financial discussion in closed session at the end of the meeting. Cllr Frankish read a proposal for moving forward with the project which included a potted history of the work of the Council so far.

**Recorded Vote:** For: Cllr Frankish, Cllr Cooper, Cllr Fox, Cllr Kofoed, Cllr Priestley and Cllr Garritt.

Against: Cllr Boyd.

**RESOLUTION: That a Community Pot Grant application is submitted to North Lincolnshire Council to cover the costs of the quotation from Chris Peam at North Lincolnshire Council to contract for the design and drawings and enable a price to be obtained for the construction of the car park.** ACTION: Town Clerk

2209/09

#### Planning

a. The Council considered the following planning applications:

##### i. PA/2022/1574

Proposal: Planning permission to erect a three-bedroomed detached dormer-type dwelling.

Location: Ashlyn, Grayingham Road, Kirton in Lindsey, DN21 4EL.

**RESOLUTION: That the Clerk submits a comment that the Town Council support the consultee responses from Environmental Protection, Highways and the Lead Local Flood Authority with regard to this planning application.** ACTION: Town Clerk

Signed:

Dated:

- ii. PA/2022/1662  
 Proposal: Variation of condition No. 2 (approved plans) of planning permission ref: PA/2022/1184 to allow for change of materials used and window colour.  
 Location: 22 Grayingham Road, Kirton in Lindsey, DN21 4EL.  
**RESOLUTION: That the Clerk responds with 'No Comment' to this planning application.**  
**ACTION: Town Clerk**

b. The Council noted that extensions for consultation were not provided for the following planning applications during the period of National Mourning when the Council was unable to meet:

- i. PA/2022/1504 – Notice of intention to fell a sycamore and prune a Privet hedge, both within Kirton in Lindsey's Conservation Area at 6 Wesley Street, Kirton in Lindsey, DN21 4PB.
- ii. PA/2022/1521 – Application for approval of reserved matters (appearance, scale, layout and landscaping) pursuant to outline application PA/2021/362 dated 21/06/2021 for 3 dwellings at 2a, North Cliff Road, Kirton in Lindsey, DN21 4NH

**RESOLUTION: That disappointment is expressed at the lack of communication received from the planning officers regarding the unusual situation and contingences for dealing with it.**

**ACTION: Town Clerk**

c. The Council received the following decision notifications from North Lincolnshire Council:

- i. PA/2022/960 – FULL PLANNING PERMISSION – to vary condition 2 of PA/2019/493 to allow for external wall replacement and to fit roof windows and folding door unit at Barn, 33 Moat House Road, Kirton in Lindsey, DN21 4DD.
- ii. PA/2022/1083 – LISTED BUILDING CONSENT – to install security doors to the doorway, install mesh to the windows and arrow slits, the clearing of debris and general internal and external brickwork repairs at Kirton Railway Tunnel Entrance, Station Approach, Kirton in Lindsey.
- iii. PA/2022/1104 – FULL PLANNING PERMISSION – to remove front boundary wall to create a new vehicular access with dropped kerb at 19 Dunstan Hill, Kirton in Lindsey, DN21 4DJ.
- iv. PA/2022/1184 – FULL PLANNING PERMISSION – to erect a two-storey side extension and a single-storey rear extension at 22 Grayingham Road, Kirton in Lindsey, DN21 4EL.
- v. PA/2022/1387 – CONSENT TO CARRY OUT WORKS TO TREES IN A CONSERVATION AREA – to fell 5 leylandii trees situated within the Kirton in Lindsey Conservation area at 23 Queen Street, Kirton in Lindsey, DN21 4NX.
- vi. PA/2022/1388 – CONSENT TO CARRY OUT WORKS TO TREES IN A CONSERVATION AREA – to fell a sycamore & apple tree, and crown lift a sycamore tree all with Kirton in Lindsey's Conservation Area at 12 High Street, Kirton in Lindsey, DN21 4LU.

2209/10

Policies and Procedures

- a. The Council reviewed and considered amendments to Policy 07 Member/Officer Protocol. The Council noted this was dealt with at 2209/05.
- b. The Council reviewed Policy 27 – Lone Worker last approved September 2021. The Clerk noted mention of a Ring style camera doorbell for office security by Cllr Kofoed when visiting the office. Cllr Fox noted grammatical errors in the policy for attention.

**RESOLUTION: With the corrections to the grammatical errors noted by Cllr Fox, the policy is approved.**

**ACTION: Town Clerk**

**RESOLUTION: That a Ring style camera doorbell is put forward as a suggestion to the Town Hall Trustees for costings.**

**ACTION: Town Clerk**

- c. The Council reviewed the nominated Diamond Jubilee Town Hall representation and agreed actions required. The Clerk noted the resignation of Cllr Gunn from the position on 8<sup>th</sup> September.

**RESOLUTION: Cllr Cooper is nominated as the Diamond Jubilee Town Hall representative.**

**ACTION: Town Clerk**

- d. Greener Future Scheme – the Council received updates for consideration from the Environment Working Group.  
**RESOLUTION: That the working group is disbanded at this time.**

e. The Council noted NLC policy regarding Town and Parish Liaison Meetings and received notice of the next meeting to be held on Thursday 29<sup>th</sup> September at 7pm and agreed any actions required. The Council noted the policy that only the Chair and Clerk of the Council are invited to attend the meetings.

**RESOLUTION: That the reasons behind this policy are queried with NLC.** **ACTION: Town Clerk**

f. Documentation at meetings – the Council agreed the process for the receipt and response to correspondence handed to the Council during meetings.

**RESOLUTION: That it is made clear that correspondence handed to the Council during meetings is to be received and responded to at a later date and that members of the public are encouraged to submit any items in advance of the publication of the agenda so that items can be included for discussion.**

**ACTION: Town Clerk**

Cllr Boyd left the meeting

g. ERNLLCA Training – the Council received the request for approval of Chairmanship training for Cllr Kofoed and Cllr Fox, 4<sup>th</sup> October at £30 per delegate.

**RESOLUTION: *That the training is approved.***

**ACTION: Town Clerk**

2209/11

Open Spaces

a. The Council received the annual RoSPA play area inspection report. The Council noted appreciation for the work of Cllr Fox throughout the year to secure a positive annual report. The Clerk noted that quotations were in progress for works to the Galaxy equipment.

b. The Council received the weekly play inspection rota and monthly play park inspection reports from Cllr Fox for signature, received an update regarding the play area development works, including funding, and agreed any actions required. Thanks were noted for the monthly inspection reports from Cllr Fox. Caloo to be queried about provision of new signage at the entrance to the play area. Funding levels were discussed with some chasing up to continue with organisations including KCOM. Quotations are in progress for a missing bin flap.

c. The Council received an update on play area inspection training.

d. The Council received an update regarding the grass cutting devolution scheme and agreed actions required. The Council noted the adoption of the Beechcroft Drive estate and the addition of verges on the estate to the cutting schedule. Changes to the grass verge layout at Dunstan Villas was under review by NLC.

e. The Council received an update regarding the Parish Paths Partnership from North Lincolnshire Council. The requirement for audits of the paths was again noted by the Clerk, with options to be discussed at 2209/12.

f. The Council considered the excess border edging x12 from the Peace Garden works and agreed actions required. The Clerk noted the procedure of sealed bids for the sale of Town Council assets, and recommended that in addition to the excess border edging, other items no longer required are considered for this process and residents are informed.

**RESOLUTION: *That the Town Clerk puts together a list of items to go to sealed bids and unsafe electrical items for disposal.***

**ACTION: Town Clerk**

g. The Council received an update regarding outdoor gym equipment funding following contact with Community Funding Officer and agreed any actions required. Cllr Cooper reported on positive information received.

**RESOLUTION: *That the Assistant Clerk progresses funding applications.*** **ACTION: Assistant Clerk**

h. The Council considered the request from a resident for a bench to be sited outside Station Road Co-Op and agreed any actions required.

**RESOLUTION: *That the Clerk writes to Station Road Co-Op initially to understand their position on this matter.*** **ACTION: Town Clerk**

2209/12

Town Volunteers

The Council discussed the availability of volunteers across the town for community activities and support and agreed any actions required.

**RESOLUTION: *That this matter is looked into and resolved by the Promoting Kirton Committee.***

**ACTION: Town Clerk**

**RESOLUTION: *That Cllr Priestley sets up a Facebook group to encourage feedback on the public rights of way initially.*** **ACTION: Cllr Priestley**

2209/13

Highways

The Council discussed concerns highlighted by residents about highway matters and agreed any actions required. The Council noted that the parking restrictions to be put in place in front of the Fire Station would not now happen due to the receipt by North Lincolnshire Council of objections to the scheme. The Council noted appreciation of the surfacing works carried out in the Richdale Avenue and Grayingham Road areas. Cllr Fox noted receipt of a complaint about the lack of a correct sized disabled parking bay in the Market Place.

**RESOLUTION: *That the Clerk writes to NLC to express appreciation for the surfacing works carried out and to request the long-term issue of the disabled bay is moved forward as a priority.***

**ACTION: Town Clerk**

2209/14

Town Clerk's Report / Correspondence for Information and Discussion

The Council received the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information

a. The Clerk noted the correspondence received after the Agenda was published; ERNLLCA planning training information, one way system updates, KCOM sponsorship change of personnel update, NAT reminder, Charities land issue report; Kirton First response; Police & Crime Commissioner Survey and Q&A notification; Landfill Communities Funding information; residents complaints relating to Dunstan Villas and Station Road; Planning Decision Notice PA/2022/1504 and Alliance Volunteer Hub newsletter.

b. MP Summer update newsletter (available for distribution)

c. Town Hall Live letter of thanks regarding grant funding

d. Residents – response regarding Queen's Head letter

e. Town Hall – AGM notification and request for Representative Trustee information

f. NLC Standards Committee – annual report & note of resolution of complaint SC 21/18

g. KCOM – update to schedule of works (expected completion pushed back to March)

h. CPRE – August Newsletter (available for distribution)

i. ERNLLCA – August Newsletter (available for distribution)

Signed:

Dated:

- j. Resident – concerns about Ings Road condition – passed to NLC Highways  
 k. Outer-Dowsing Offshore Wind project information (available for distribution)

Correspondence for Discussion

l. NLC – A Green Future prospectus – no items of note to put forward.

m. NALC/SLCC – Civility and Respect Project – Pledge:

*‘To pass a resolution to sign up to the civility and respect pledge’ and approve the recommended ‘Dignity At Work Policy’*

**RESOLUTION: That the pledge is signed and the Dignity At Work Policy is adopted.**

**ACTION: Town Clerk**

n. CPRE – Invitation to AGM Sat Oct 15<sup>th</sup>, Brigg, 2:30pm – the invitation is declined.

**ACTION: Town Clerk**

o. Planning Enforcement response – Windmill Plantation – noted.

p. NLC Community Champions – deadline 30<sup>th</sup> September – that nominations are put forward for the awards.

**ACTION: Town Clerk**

q. Policing – concerns raised by residents regarding increased pockets of anti-social / low level criminal activity and the continued lack of policing presence in the town to deter and deal with it. – noted in line with NATs update and communications for residents already approved at 2209/06.

r. Police & Crime Commissioner – Annual survey and Community Safety Fund – noted.

s. Liaison Officer, Home First Short Stay – information sought on town services and activities - reference is provided to the Connecting Kirton Report.

**ACTION: Town Clerk**

Cllr Kofoed left the meeting

t. To receive request for KLASSIC fees to be covered for hire of facilities for charity football match raising funds for KLASSIC.

**RESOLUTION: That the Town Council covers the £25 hire and £10 football goal hire for the charity football match to be held in aid of KLASSIC Park.**

**ACTION: Town Clerk**

Cllr Kofoed re-joined the meeting.

u. Cemetery – resident offer to seek volunteers to assist return the cemetery to its tidy state without fuss or cost to residents.

**RESOLUTION: That works to memorial stones can only be carried out by qualified memorial masons and signed off to the correct standard.**

**ACTION: Town Clerk**

2209/15

Mayor’s Report

The Council received reports from the Mayor attending meetings on behalf of the Council:

- Chair’s Report/Civic Events – Cllr Joy Kofoed
- Airfields of Britain Memorial Unveiling – Hibaldstow 6<sup>th</sup> August (Cllr Fox). Cllr Fox noted how well organised the event was with a Hurricane flypast, buffet and hog roast.
- Airfields of Britain Memorial Unveiling – Kirton in Lindsey 7<sup>th</sup> August (Cllr Fox/Cllr Boyd). Cllr Fox noted the memorial was unveiled by the same person as at Hibaldstow but was a much more low-key event.
- Kirton in Lindsey WI 85<sup>th</sup> Anniversary – 10<sup>th</sup> September (Cllr Fox). Cllr Fox reported this was a well put together event with afternoon tea, band and exhibition of artefacts from the WI’s past. Members from other local WI’s also attended.
- Proclamation, North Lincolnshire Council – 11<sup>th</sup> September (Cllr Fox, Cllr Garritt, Cllr Gunn).
- Proclamation, Kirton in Lindsey Town Hall – 11<sup>th</sup> September (Cllrs Kofoed, Fox, Boyd, Frankish, Garritt & Gunn).
- National Moment of Reflection, St Andrew’s United Church – 18<sup>th</sup> September (Cllrs Kofoed, Frankish & Garritt). Cllr Kofoed noted this was a well put together little service for the community.

The Clerk noted a Chief Executive’s Bulletin from NALC which stated:

“It’s been an emotional and, for many of you I’m sure, physically draining couple of weeks. Just as we saw in the pandemic, our sector and its profession have a critical role to play when things of national importance take place. Thank you for all the work you have done to prepare for the day we never wanted to come and for delivering so thoroughly and professionally on the plans you had made. Communities everywhere have, once again, benefitted from the often unseen and unrecognised hours of hard work that take place in the offices and homes of local council clerks. Well done and thank you. I am sure that Her Majesty would have been touched and very proud.”

The Clerk stated that it felt important that the above events were arranged at Kirton in Lindsey to provide residents with the choice to witness them. The Clerk further felt that the message of thanks should be extended to the Church, the community volunteers and the Royal British Legion who all played important roles.

- Kirton in Lindsey Civic Service – 25<sup>th</sup> September (Cllr Kofoed, Cllr Fox, Cllr Boyd, Cllr Frankish, Cllr Priestley). Cllr Kofoed noted that the service was very good and that thank you letters had been received. £80 was collected for the raffle and the value of the collection in Church is to be confirmed shortly.

2209/16

Agenda for next and future meetings

a. The Council made new arrangements for a meeting regarding the proposed Halifax Bomber Memorial.

**RESOLUTION: That the meeting is arranged immediately prior to the October Promoting Kirton Committee meeting.**

**ACTION: Town Clerk**

b. The Council noted no items to Agenda for the next or future meetings.

Signed:

Dated:

2209/17 Date of next Meeting and Agenda Deadline  
 The Council confirmed the date and time of the next Monthly Town Council Meeting (subject to any change in circumstances) as:

**Wednesday 26<sup>th</sup> October 2022 at 7pm at the Town Hall**

**NOTE: AGENDA ITEMS BEFORE MON 17<sup>th</sup> OCTOBER**

2209/18 Exclusion of the Public & Press  
 The Council considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.

2209/19 Car parking matters  
 The Council discussed the car park project, an opportunity for more detailed financial discussion due to business confidentiality matters.

The meeting closed at 10:30pm

<u>Present:</u>	Cllr Kofoed
	Cllr Boyd
	Cllr Cooper
	Cllr Fox
	Cllr Frankish
	Cllr Garritt
	Cllr Priestley
<u>Apologies:</u>	Cllr Gunn
	Cllr Stephenson