



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 14<sup>th</sup> November 2022  
at the Town Hall, High Street, Kirton in Lindsey at 7.15pm.**

Members Present: Cllr Pat Frankish (Chair), Cllr Kathy Cooper, Cllr David Garritt, Cllr Jared Priestley, Cllr Suzanne Stephenson, Alison Birkett and Martin Hollingsworth.  
Also present: 1 member of the public  
and Assistant Clerk: Cheri Morton, Town Clerk: Neil Taylor-Matson.

Public Participation: No matters were raised.

**MINUTES**

- PK2211/01 Election of Members  
No nominations were received.
- PK2211/02 Apologies  
Apologies were received from Cllr Hazel Fox and Olive Ovington.
- PK2211/03 Declaration of Interests / Dispensations  
a. Cllr Stephenson and Cllr Priestley declared interests in the Christmas Festival due to having stalls at the event.  
b. No dispensations were granted.
- PK2211/04 Minutes of the Previous Meeting  
The Committee considered the Minutes of the PK Committee Meeting held on 10<sup>th</sup> October 2022.  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**
- PK2211/05 Town Events  
The Committee discussed information and actions required at this time regarding Town Events:
- Christmas Festival –The Committee discussed the progress on planning for the event. The Assistant Clerk noted that the wooden baubles were now varnished and drying and the banners updated and displayed. The delivery of the tree was arranged along with the installation of the lights, however following confirmation and subsequent notifications to residents and businesses the contractor had changed the date for this. Cllr Cooper noted that she had obtained 200 selection boxes which would be brought along on the day. The Town Clerk noted the cancellation from one of the hot food providers and preparations required in case of another icy start. It was noted that the lighting contract three-year agreement ends this year and so new ideas could be planned for next year but the budget will also need to be taken into consideration.  
**RESOLUTION: That additional costs for the varnishing of the wooden baubles were approved for £6-£9.** ACTION: Town Clerk  
**RESOLUTION: That the gazebos are moved from storage on Saturday 26<sup>th</sup> and volunteers from the Committee are requested to assist at 3pm.** ACTION: Assistant Clerk  
**RESOLUTION: That, if required, and the Fire Service are unavailable, back-up installation for the baubles is arranged.** ACTION: Assistant Clerk/Cllr Frankish  
**RESOLUTION: That costs for stall lighting solutions of £45.51 is approved.** ACTION: Town Clerk  
**RESOLUTION: That supplies for Santa’s Grotto are loaned on the day.** ACTION: Cllr Frankish  
**RESOLUTION: That costs for the lantern parade materials and room hire are covered to a value of £60.** ACTION: Town Clerk  
**RESOLUTION: That the Town Hall Trustees are asked for permission to use their black bins as additional waste collection points during the event.** ACTION: Cllr Frankish  
**RESOLUTION: That set up for the event will commence at 9am on the day and volunteers from the Committee are requested to assist where possible.** ACTION: Assistant Clerk
- Town Christmas Elf Trail  
The Committee discussed the plans for the character trail and prizes to be awarded.  
**RESOLUTION: That 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Prizes are sought from local businesses.** ACTION: Cllr Garritt, Cllr Cooper and Cllr Stephenson

Signed:

Dated:

- Coronation event planning, Sat 6<sup>th</sup> May 2023 – The Committee recommended this matter be deferred until January. The Clerk noted it was likely that beacons would be requested to be lit and Cllr Garritt provided some details of a band who could be asked to perform.  
**RESOLUTION: That access to the beacon is resolved.**      **ACTION: Committee members**  
**RESOLUTION: That the band are contacted for costings and potential provisional booking.**      **ACTION: Assistant Clerk**
- Gala event planning, July 2023 – the Committee recommended this matter be deferred until January.  
**RESOLUTION: That the event is to be held on the second Saturday of July as had become tradition (8<sup>th</sup> July 2023).**

PK2211/06

Town Volunteers

The Committee discussed the need for town volunteers for various activities in the town and ways to develop interest and contacts as the request is continuous.

**RESOLUTION: That the Covid Response volunteer list is updated and collated.**

**ACTION: Cllr Cooper**

**RESOLUTION: That North Lincolnshire Council (NLC) are chased up regarding the funding for a volunteer coordinator as evidenced in the Connecting Kirton report.**

**ACTION: Cllr Frankish**

**RESOLUTION: That options for volunteer activities are collated together to provide choice for those who may interested in volunteering.**      **ACTION: Committee members**

**RESOLUTION: That the Volunteering Facebook Page is developed further with support.**

**ACTION: Assistant Clerk/Committee members**

PK2211/07

Provision of Support and Information for Residents

a. The Committee discussed the development of a Welcome Pack for new residents to the town. It was agreed that the capacity to develop this would need to be found and the style needed to be of professional standard. Local businesses could be involved with advertising covering the costs of production.

**RESOLUTION: That NLC are chased up regarding the funding for a volunteer coordinator as evidenced in the Connecting Kirton report.**      **ACTION: Cllr Frankish**

b. The Committee discussed the Warm Spaces for Winter 2022 proposal. It was agreed that the Town Council could be asked to consider funding options in collaboration with building owners, and that information about existing spaces such as the library, Community Café and ongoing activities by groups and organisations needs to be promoted. Central government grant funding may be available to assist with this.

**RESOLUTION: That a representative is happy to attend a potential collaborative meeting to discuss the proposals further.**      **ACTION: Cllr Cooper**

c. The Committee discussed the provision of information of Town Council work and responsibilities. The issue of misinformation and misunderstanding was again discussed. Cllr Stephenson recommended social media postings about the roles and responsibilities of the Council in plain English, with examples such as a question of the week and examples of what the Council can do and can't do. Capacity issues for developing and publishing this were outlined by the Town Clerk.

PK2211/08

Open Spaces

Martin Hollingsworth provided an update from the In Bloom Group, noting a Budgeted Grant had been submitted to the Town Council and funding for portable watering solutions, high vis vests, litter picking hoops and publicity leaflets submitted to NLC. The Group are to approach NLC to ask if the unused gate can be removed from the library car park. The next litter picking event is taking place this Saturday morning. Cllr Cooper noted that sponsorship for flower beds around the town is to be relaunched and Alison Birkett asked if anyone needed to be informed of bulbs planted in grass verges to keep them safe from mowing. The Town Clerk noted a request from In Bloom for the new flower bed outside the cemetery to be added to the Town Council planting contract and concern about the lack of clearance of the block paving in the Market Place.

**RESOLUTION: That adding the new flower bed outside the cemetery to the planting contract is put forward to the Town Council for decision.**      **ACTION: Town Clerk**

**RESOLUTION: That NLC are asked to add the block paving in the Market Place to their weed spraying schedule.**      **ACTION: In Bloom members**

Signed:

Dated:

PK2211/09

Tourism

Cllr Stephenson noted the success of the Best Kept Frontage Competition noting special thanks to Cllr Fox for the work put into this. The Tourism Group hope that this competition can be considered again next year to continue to encourage civic pride. Lincolnshire Co-Op have responded that they are unable to support the placement of an information board on their land and so the Tourism Group are now to consider alternative options. KCOM have confirmed that providing broadband to outlying areas is not commercially viable but hope to still connect community venues. There is no update forthcoming as yet from NLC regarding the listed assets at the former RAF site despite chasing this matter up.

PK2211/10

Agenda for next and future meeting

None raised.

PK2211/11

Date of next Meeting and Agenda Deadline

The Committee confirmed the planned date and time of the next Promoting Kirton Committee meeting is Monday 12<sup>th</sup> December 2022 at 7.15pm, with Agenda items requested prior to Friday 2<sup>nd</sup> December.

The meeting closed at 8:27pm

Signed:

Dated: