



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 9<sup>th</sup> October 2023  
at the Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Suzanne Stephenson (Chair), Cllr Adam Delsignore, Cllr Hazel Fox, Cllr Pat Frankish, Cllr David Garritt, Cllr Karen Gunn, Olive Ovington, Victoria Rumary and Martin Hollingsworth (part).  
Also present: 1 member of the public, Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

**MINUTES**

- PK2310/01 Apologies  
Apologies were received from Cllr Cooper and Alison Birkett.
- PK2310/02 Declaration of Interests / Dispensations  
a. No declarations of interests were declared.  
b. No dispensations were granted.
- PK2310/03 Public Participation  
No matters were raised.
- PK2310/04 Minutes of the Previous Meeting  
The Committee considered the Minutes of the PK Committee Meeting held on 11<sup>th</sup> September 2023.  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**
- PK2310/05 Town Events  
The Committee discussed information and actions required at this time regarding Town Events:
- Best Kept Frontage Competition – Cllr Stephenson reported the results of the voting with the winners to be notified prior to publication. Prize mugs, rosettes and certificates to be prepared and collated by the Town Clerk to pass to Cllr Garritt for distribution prior to the end of November.  
**RESOLUTION: That the order for the prize mugs is placed.** ACTION: Town Clerk  
**RESOLUTION: That rosettes are prepared by Victoria Rumary and passed to the Clerk.** ACTION: Victoria Rumary  
**RESOLUTION: That certificates are prepared by Cllr Fox and passed to the Clerk.** ACTION: Cllr Fox  
**RESOLUTION: That all prizes are collated and passed to Cllr Garritt.** ACTION: Town Clerk
  - Christmas Lights – The Assistant Clerk provided an update requesting approval of costs for the town tree, entertainers, PA system, help with selection boxes for Santa, decisions around tree decorations and confirmation of stall prices giving numbers currently booked. The Clerk reported Cllr Cooper had advised she was helping with obtaining selection boxes. Cllr Garritt asked for approval of a budget for outdoor stall lighting solutions as previous years. The Clerk noted that the event Risk Assessment required approval.  
**RESOLUTION: That the costs for Fillinghams are approved for the town tree, with a £50 difference permitted.** ACTION: Assistant Clerk  
**RESOLUTION: That Little Enchantments are approved for performances (Ariel & Spider-Man) at £256.** ACTION: Assistant Clerk  
**RESOLUTION: That Glyn Morgan is approved as PA at £270.** ACTION: Assistant Clerk  
**RESOLUTION: That Cllr Cooper is assisting with selection boxes from local shops.** ACTION: Cllr Cooper  
**RESOLUTION: That Men in Sheds are asked to produce new wooden decorations for the town tree at £1.25 each for 240, plus £40 for varnish.** ACTION: Assistant Clerk  
**RESOLUTION: That the Primary School are invited to decorate the wooden decorations.** ACTION: Assistant Clerk  
**RESOLUTION: That suitable storage is found for the decorations once they are removed from the tree and dried out.** ACTION: Assistant Clerk  
**RESOLUTION: That stall prices were confirmed as Businesses - Outdoor: Hired/shared: £15; Hired/single: £25; Food stalls: £25; Own stall: £20; Indoor: large table: £25; small table: £20. Community groups & Charities (outdoor and indoor) suggested donation of £15.** ACTION: Assistant Clerk  
**RESOLUTION: That a maximum budget of £100 is approved for outdoor stall lighting solutions.** ACTION: Cllr Garritt/Town Clerk  
**RESOLUTION: That the risk assessment is approved.** ACTION: Assistant Clerk

Signed:

Dated:

- D-Day 80 (6<sup>th</sup> June 2024) – The Clerk noted information was posted online and in the current issue of Kirton First asking the community for interest in a public meeting to discuss ideas. No ideas or interest in a public meeting were received. The Clerk advised that putting ideas forward for people to consider may have resulted in responses. The Committee asked what events others were planning nationally and the Town Clerk advised the documentation circulated to the Committee in July detailed the national plans including beacon lighting. Cllr Fox offered to contact the Royal British Legion to ask about any plans they have. Cllr Garritt highlighted that the event falls on a Thursday.

**RESOLUTION: That Cllr Fox contacts the Royal British Legion.** **ACTION: Cllr Fox**  
**RESOLUTION: That members of the Committee consider ideas and put them forward to the Town Clerk prior to the next Committee meeting.** **ACTION: Committee Members**

PK2310/06

Open Spaces

a. The Committee received an update on In Bloom matters from Cllr Frankish, reporting on attending the CPRE Best Kept Village presentation, with Highly Commended in the Large Village category and Best Kept War Memorial awards received. There are still decisions to be made about the continuation of the In Bloom group with hope that new members will still come forward. The success of new volunteers creating Mini Bloomers activities was noted. Volunteer works to maintain the flower bed outside the Cemetery were noted and potential interest in volunteers helping with the development of plans for applying for funding of a new nature reserve on Redbourne Mere were discussed. It was noted that this work was awaiting an update from Rob Waltham/Carl Beacock at North Lincolnshire Council. The Clerk noted that a £25 Garden Centre gift voucher was received as part of the prize from the Best Kept Village competition and the use of this was to be agreed. Cllr Frankish declared an interest in this matter and did not take part in the discussion or voting.

**RESOLUTION: That the £25 Garden Centre gift voucher is donated to In Bloom for use further improving the town.** **ACTION: Town Clerk**

b. The Committee discussed the current grounds maintenance contracts with recommendations put forward following work by Cllr Cooper and the Town Clerk.

**RESOLUTION: A note of thanks was given for the work carried out by Cllr Cooper and the Clerk in reviewing the current contracts.**

**RESOLUTION: That the recommendations presented are approved.** **ACTION: Town Clerk**

**RESOLUTION: That the South Cliff Road flower beds near Park Farm are retained with improvements looked at in terms of practicalities and permissions (potentially raised wooden flower beds).** **ACTION: Town Clerk**

Martin Hollingsworth joined the meeting.

**RESOLUTION: That the flower bed at the Moat House Road junction near the cemetery is retained.** **ACTION: Town Clerk**

**RESOLUTION: That the newer flower bed near the seat outside the cemetery is continued to be maintained by In Bloom/Cllr Gunn at this time.** **ACTION: Town Clerk**

PK2310/07

Tourism

The Committee received information about that planned nationally extended “blue plaque scheme”. Martin Hollingsworth noted that the Kirton in Lindsey Society were aware of the planned extension of the scheme and would be happy to take a lead on any proposals, welcoming ideas to be passed through to them. Cllr Stephenson noted the next Visit North Lincolnshire Partnership Networking Meeting is planned to take place at Normanby Hall on 8<sup>th</sup> November.

PK2310/08

Agenda for next and future meeting

No items were raised.

PK2310/09

Date of next Meeting and Agenda Deadline

The Committee confirmed the planned date and time of the next Promoting Kirton Committee meeting as Monday 13<sup>th</sup> November 2023 at 6.30pm, with Agenda items requested prior to Friday 3<sup>rd</sup> November.

The meeting closed at 7:25pm.

Signed:

Dated: