



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee held on Monday 13th November 2023
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Suzanne Stephenson (Chair), Cllr Adam Delsignore, Cllr Pat Frankish, Cllr David Garritt, Cllr Karen Gunn, Alison Birkett, Martin Hollingsworth, Victoria Rumary and Tanya Salvador.
Also present: Community Co-Ordinator, Cath Delsignore, Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

MINUTES

- PK2311/01 Election of Members
Tanya Salvador was nominated and elected as a non-voting member of the Committee.
RESOLUTION: That Tanya Salvador is elected as non-voting member of the Committee.
ACTION: Town Clerk
- PK2311/02 Apologies
Apologies were received from Cllr Cooper, Cllr Fox and Olive Ovington.
- PK2311/03 Declaration of Interests / Dispensations
a. No declarations of interests were declared.
b. No dispensations were granted.
- PK2311/04 Public Participation
No matters were raised.
- PK2311/05 Minutes of the Previous Meeting
The Committee considered the Minutes of the PK Committee Meeting held on 9th October 2023.
RESOLUTION: That the Minutes be signed as a true and accurate record.
- PK2311/06 Community Co-Ordinator report
The Community Co-Ordinator provided an executive summary of work over the past two weeks, split into four areas for Phase 1 – Groups & Societies, Voluntary Transport, Police Surgeries and Volunteering. Phase 2 will pick up challenges arising from Phase 1. Currently an outcome for Groups & Societies is recommended to be a website to act as a repository or one-stop shop of information. A hosted website of the required size including analytics is costed at £240 per annum. Thanks were given for information provided about Barton volunteering and the Scotter village website and any information considered relevant was continued to be welcomed. The Clerk provided information on funding, noting that the UK Shared Prosperity Fund (UKSPF) has noted that funding agreed could be diverted from unneeded equipment costs to identified website costs. The Community Co-Ordinator was thanked for the reporting provided.
RESOLUTION: That a recommendation is taken to the next Full Council meeting for funding already agreed with the UKSPF be diverted from unneeded equipment costs to identified website costs.
ACTION: Town Clerk
- PK2311/07 Town Events
The Committee discussed information and actions required at this time regarding Town Events:
- SportsZone provision – the Clerk gave an overview of the provision and the recent online communication to residents. Standing Orders were suspended to allow the Community Co-Ordinator to offer assistance.
RESOLUTION: That conversations are required with the Youth Club and both schools to consult on activities which would be welcomed and supported. **ACTION: Community Co-Ordinator**
 - Christmas Festival – The Assistant Clerk provided an update on the progress with the baubles for the town tree which are now with the primary school for decoration, the suggestion for a scheme of pre-booking stalls for next years events, the decision around the charity donation under the Market Consent licence, and ideas for a Christmas competition for residents. Cllr Garritt noted stall lighting solutions were in hand.
RESOLUTION: That the Assistant Clerk gives stall holders the option to book early for next year at this year’s prices with deposits to secure a stall to be due in April. **ACTION: Assistant Clerk**
RESOLUTION: That a charity donation in line with the Market Consent licence is to go to Lindsey Lodge. **ACTION: Assistant Clerk/Town Clerk**
RESOLUTION: That residents are invited to enter a Christmas Window competition over the festive period. **ACTION: Assistant Clerk**
 - D-Day 80 (6th June 2024) – Ideas were circulated from Cllr Delsignore and discussed along with the idea to show a ticketed screening of “The Longest Day” at the Town Hall. A 40’s themed dinner / picnic was also suggested, with cadets potentially having a march or parade, noting the discontinuation of the Woodhall Spa annual event.

Signed:

Dated:

RESOLUTION: *That the Town Hall Venue Manager is asked for information about potential licencing requirements for a film screening and availability of the Town Hall.*

ACTION: Town Clerk

RESOLUTION: *That Dave Capell is approached about the beacon constructed for the Jubilee celebrations.*

ACTION: Tanya Salvador

RESOLUTION: *That a proposal is developed around a 40's themed event for the next meeting.*

ACTION: Cllr Gunn/Victoria Rumar

RESOLUTION: *That the ideas from Cllr Delsignore are carried over to the next meeting for further discussion.*

ACTION: Town Clerk

PK2311/08

Open Spaces

The Committee received an update on In Bloom matters from Tanya Salvador, noting the appointment of a new Chair, Secretary and Treasurer at the AGM. A monthly run is planned and Town Council involvement was requested. The Clerk noted the request from In Bloom for the lamp post brackets in the Market Place to be adjusted to a foot higher.

RESOLUTION: *That further details about the monthly run to be provided in due course and that traffic considerations for safety will need to be taken into account through Highways.*

ACTION: Tanya Salvador

RESOLUTION: *That In Bloom will discuss the lamp post brackets in the Market Place at their next committee meeting.*

ACTION: Tanya Salvador

PK2311/09

Tourism including Visit North Lincolnshire Tourism Partnership networking and other initiatives

Cllr Stephenson noted the Visit North Lincolnshire Partnership Networking Meetings and that anyone from the committee can attend these meetings if they would be interested in doing so.

PK2311/10

Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 11th December 2023 at 6:30pm, with agenda items to be submitted in writing prior to Friday 1st December in line with Standing Orders.

The meeting closed at 7:34pm.

Signed:

Dated: