



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 11<sup>th</sup> December 2023  
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Suzanne Stephenson (Chair), Cllr Kathy Cooper, Cllr Adam Delsignore, Cllr Hazel Fox, Cllr Pat Frankish, Cllr David Garritt, Alison Birkett and Martin Hollingsworth  
Also present: Community Co-Ordinator, Cath Delsignore, Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

**MINUTES**

- PK2312/01     Election of Members  
No nominations were put forward.
- PK2312/02     Apologies  
a. Apologies were received from Victoria Rumary and Tanya Salvador.  
b. The Committee received the resignation of Olive Ovington as a non-voting member of the Committee.  
**RESOLUTION: That a letter of thanks is sent following many years of service to the Committee.**  
**ACTION: Town Clerk**
- PK2312/03     Declaration of Interests / Dispensations  
a. No declarations of interests were declared.  
b. No dispensations were granted.
- PK2312/04     Public Participation  
No matters were raised.
- PK2312/05     Minutes of the Previous Meeting  
The Committee considered the Minutes of the PK Committee Meeting held on 13<sup>th</sup> November 2023.  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**
- PK2312/06     Community Co-Ordinator report  
The Community Co-Ordinator provided an executive summary of work carried out split into four areas for Phase 1 – Groups & Societies, Voluntary Transport, Police Surgeries and Volunteering. The website to act as a one-stop shop of information for groups and societies is 75% built with the next steps to continue to build and prepare for the launch which will involve promotion and testing as well as linking in with an edition of Kirton First. The publication of a digital copy of Kirton First to be included on the website was suggested and this was noted by the Community Co-Ordinator as a decision for Kirton First to make. Local TV and radio media promotion was also put forward for the launch. A meeting with Humber & Wolds Rural Action had proved very helpful around voluntary transport, with two drivers already in place for Kirton in Lindsey. The scheme is already very successful in Barton and the Isle of Axholme. A promotional meeting about this scheme is planned for the new year. In terms of police surgeries, the information provided on the police.uk website would be linked to the new website and the ‘mini police’ scheme is hoped to be introduced at the Primary School. Internet and phone fraud awareness information sessions are also planned for the new year along with further visits by police representatives in schools. It is hoped that the police attendance at town events such as the Gala and Christmas Festival will return. The Community Co-Ordinator was thanked for the reporting provided.
- PK2312/07     Town Events  
The Committee discussed information and actions required at this time regarding Town Events:
- Christmas Festival – The Committee reviewed the event noting that with some constructive feedback around the event, Overall it was very success and appreciation was given to the Assistant Clerk for the organisation. Cllr Cooper noted that after 11 years of doing so, she would be unable to help further with obtaining selection boxes going forward. Cllr Fox noted thanks to the Assistant Clerk for the swift action taken to resolve issues around the lighting displays. The Committee agreed the donation to the Lindsey Lodge under the terms of the Market Consent licence and discussed the nominations and voting for the Christmas Window competition.  
**RESOLUTION: That a charity donation in line with the Market Consent licence for £125 is to go to Lindsey Lodge.**  
**ACTION: Assistant Clerk/Town Clerk**  
**RESOLUTION: That promotion around the Christmas Window competition includes information that nominations are welcomed for other businesses and homes people have seen.**  
**ACTION: Assistant Clerk**  
**RESOLUTION: That the list of nominations will be circulated to the Committee in time so that winners can be decided at the December Full Council meeting with decision on how to distribute prizes.**  
**ACTION: Assistant Clerk/Town Clerk**

Signed:

Dated:

## KIRTON IN LINDSEY TOWN COUNCIL - PROMOTING KIRTON COMMITTEE MINUTES

- SportsZone provision

Standing Orders were suspended to allow the Community Co-Ordinator to offer an update following a discussion with Sean Clixby. The Green is the preferred location and pushing one particular activity each week was not preferred as the children who attend can then determine the activities. Target audience is primary school age children with publicity the key along with the support of the Primary School. Engagement with the headteacher and Friends of Kirton Lindsey Primary School has been positive. Visibility will also be increased with inclusion on the new website.

Standing Orders were reinstated.

**RESOLUTION: That plans are put in place to continue the provision next year.**

**ACTION: Assistant Clerk/Community Co-Ordinator**

- Civic Event request from RAF Flt Lt Nigel Price for US Service Personnel. The Assistant Clerk reported receipt of the request for Air Cadets to attend and pay respects to the US Service Personnel with cooperation from the Town Council to make it more of a civic event.

**RESOLUTION: That a visit and event would be welcomed and supported and any invitation to the Town Mayor considered; further information is welcomed around timings.**

**ACTION: Assistant Clerk**

- D-Day 80 (6<sup>th</sup> June 2024) – Cllr Fox noted that she had spoken with the Royal British Legion who had advised they would come back to the Council in the new year with their ideas and hoped for collaboration. Ideas previously circulated from Cllr Delsignore were discussed along with the idea to show a screening of “*The Longest Day*” at the Town Hall. Tanya Salvador had confirmed with Dave Capell that he still has the beacon stored. The Clerk noted that on Friday 8<sup>th</sup> December North Lincolnshire Council confirmed grant funding of up to £250 to support D-Day events, with a deadline for applications 12 noon on Monday 22<sup>nd</sup> January.

Standing Orders were suspended to allow the Community Co-Ordinator to offer the advice to consider inclusion of Kirton Call.

Standing Orders were reinstated.

**RESOLUTION: That the ideas discussed are passed to the Events Working Group to flesh out, including beacon, inclusion of fish & chips, involvement of schools with potential for a poem competition, involvement of the Town Mayor, vicar, cadets, Brownies, Scouts, Rock Choir, Kirton Call, Royal British Legion and showing of a film.**

**ACTION: Assistant Clerk**

**RESOLUTION: That an application is made to North Lincolnshire Council for grant funding for the event.**

**ACTION: Assistant Clerk/Cllr Frankish**

PK2312/08

### Open Spaces

The Clerk noted an update provided by Tanya Salvador regarding the brackets for flower baskets on the lampposts in the Market Place - that In Bloom had a volunteer who can adjust them as required if the Town Council cover any associated costs. A query to be clarified regarding costs.

PK2312/09

### Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 8th January 2023 at 6:30pm, with agenda items to be submitted in writing prior to Friday 29th December in line with Standing Orders.

The meeting closed at 7:34pm.

Signed:

Dated: