



**Minutes of the Extraordinary Meeting of Kirton in Lindsey Town Council
held on Monday 18th December 2023
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6:30pm.**

Members present: Cllr Hazel Fox (Chair), Cllr Billy Boyd, Cllr Kathy Cooper, Cllr Adam Delsignore, Cllr Pat Frankish, Cllr David Garritt, Cllr Karen Gunn and Cllr Joy Kofoed.

Also present: Town Clerk, Neil Taylor-Matson (part).

MINUTES

- 2312E/01 Apologies for Absence
Apologies were received from Cllr Suzanne Stephenson.
- 2312E/02 Declaration of Interests / Dispensations
a. No interests were declared.
b. No dispensations were granted.
- 2312E/03 Public Participation
No members of the public were present
- 2312E/04 Exclusion of the Public & Press
The Council considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.
RESOLUTION: That the public and press be excluded.
- 2312E/05 Personnel Update
The Council discussed the recommendations made at the P&D Committee regarding staff contracts. The Town Clerk gave an update of the current position regarding contracted hours and workload. Councillors put questions to the Town Clerk and the Chair asked the Town Clerk to leave the meeting to enable a discussion to take place. The Town Clerk returned when informed that the discussion and voting had taken place to record the decisions made as notified by the Chair.
RESOLUTION: That the contracted hours for the Town Clerk increase from 34 hours per week to 36.5 hours per week as of 1st January 2024. **ACTION: Town Clerk**
RESOLUTION: That from 1st January 2024 the Assistant Clerk is contracted for 13 hours per week dedicated to Town Council workload. **ACTION: Town Clerk**
RESOLUTION: That KLASSIC venue manager work becomes a KLASSIC Charity role, either employed directly by KLASSIC or recharged by the Town Council to KLASSIC at 4 hours per week. **ACTION: KLASSIC Trustees**
KLASSIC Trustees to decide and advise.
- 2312E/06 Date of next Full Council Meeting
The Council confirmed the date and time of the next monthly Town Council Meeting (subject to any change in circumstances) as: **Wednesday 20th December 2023 at 7pm at the Diamond Jubilee Town Hall**

The meeting closed at 7:20pm

Signed:

Dated: