



**Minutes of the Monthly Meeting of Kirton in Lindsey Town Council
held on Wednesday 24th April 2024
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 7pm.**

Members present: Cllr Hazel Fox (Chair), Cllr Billy Boyd, Cllr Adam Delsignore, Cllr Pat Frankish, Cllr Joy Kofoed and Cllr Suzanne Stephenson.

Members not present: Cllr Kathy Cooper, Cllr David Garritt and Cllr Karen Gunn.

Also present: Ward Cllr Trevor Foster, five members of the public (part),

Assistant Clerk, Cheri Morton (voluntarily) and Town Clerk, Neil Taylor-Matson.

MINUTES

- 2404/01 Apologies for Absence
Apologies were received from Cllr Kathy Cooper, Cllr David Garritt and Cllr Karen Gunn.
- 2404/02 Declaration of Interests / Dispensations
a. No declarations of interest were made.
b. No dispensations were granted.
- 2404/03 Public Participation
Three members of the public spoke of their objections to planning applications PA/2023/1166 and PA/2024/365 noting that the amendments to PA/2023/1166 did not resolve previous objections made. There were few fundamental differences noted between the applications. Concern was again raised about the proposal for a public footpath through Lane End which is unadopted, with no approach made to current residents about this. The location of the proposed public open space was also again questioned in terms of suitable access and security. Continued concerns about the adequacy of Ings Road and the narrow roads through Kirton in Lindsey leading to Ings Road were also restated – it was suggested that Highways have looked at the site in isolation and not at Ings Road and the town road network to the site. It was discussed that when Lane End was developed concerns about traffic and the historic hedge were taken seriously as significant issues at that time. Residents were thanked for attending and providing the information they had.
- 2404/04 Minutes
a. The Council considered the minutes of the Full Council Meeting held 27th March 2024.
RESOLUTION: That the minutes were duly approved and signed.
b. The Council received the draft minutes of the Promoting Kirton Committee Meeting held 8th April 2024.
c. The Council received the draft minutes of the General Purposes Committee Meeting held 8th April 2024.
- 2404/05 Report from Ward / North Lincolnshire Councillors
a. Ward Councillor Trevor Foster noted apologies from Cllr David Garritt and provided updates regarding;
 - Comments passed back to North Lincolnshire Council (NLC) that KCLASSIC isn't actually a "Community Hub";
 - Trees in the Churchyard – Officer is happy to meet on site to discuss works;
 - Blocked drains, outstanding highway issues, grass growing over paths etc reported and response awaited;
 - Corner Cottage verge flooding and standing water issues raised with NLC and awaiting reply;
 - Halifax Bomber Memorial works with resident to complete paperwork - design, access and heritage statement prepared, plans drawn up, application form completed. Planning application now submitted;
 - Station Approach sewage leak ongoing concerns and continuing to assist resident where possible;
 - Planning applications PA/2023/1166 and PA/2024/365 concerns and offer to call the applications into NLC Planning Committee due to objections and level of community interest.Ward Councillor Foster was thanked for attending the meeting and for the information he had provided.
b. The Council discussed outstanding matters with NLC. The Clerk had collated 38 outstanding matters, some dating back to 2021, which sat with NLC for resolution for the residents of Kirton in Lindsey. These were sent to both Ward Councillors on 12th April but no response was received to date. The Council considered the list of unresolved matters and the time the Clerk is having to spend chasing up resolutions to be unacceptable.
RESOLUTION: That information is sent to the local MP, both Ward Councillors and the new Chief Executive of North Lincolnshire Council to request the matters are addressed and for an update to be provided before the next monthly meeting of the Town Council. ACTION: Town Clerk
- 2404/06 Planning
a. The Council considered the following planning applications:
i. Application: PA/2023/1166
Proposal: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2020/588 dated 26/03/2021 for a residential dwelling comprising 90 dwellings, open space and associated infrastructure - AMENDED DOCUMENTS - Position of the proposed pumping station, change of house type to Plot 38 to Allerton house type, updated landscape, boundary treatment and materials plans.
Site Location: land off Ings Road, Kirton in Lindsey, DN21 4BX.
Standing Orders were suspended so that a member of the public could clarify the differences between two planning applications for the Council. The member of the public was thanked for their information.

Standing Orders were then reinstated.

RESOLUTION: That the Clerk responds with 'Objection' to this planning application noting that the amended information provided by the applicant does not address the previous concerns raised and so the Town Council's objections remain the same. ACTION: Town Clerk

ii. Application: PA/2024/365

Proposal: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2020/588 dated 26/03/2021 for a residential dwelling comprising 81 dwellings, open space and associated infrastructure.

Site Location: land off Ings Road, Kirton in Lindsey, DN21 4BX.

RESOLUTION: That the Clerk responds with 'Objection' to this planning application noting matters including highways concerns, issues with the biodiversity landscaping, changes in the location (increased wildlife), lack of information about site levels, need to preserve and protect the existing historic hedgerow, access into the unadopted Lane End, hard boundary treatments, urban design, flooding and drainage concerns, lack of environmental future proofing, lack of phasing information and the requirement for securing of s106 monies. ACTION: Town Clerk

The Council noted, for information only:

i. Application: PA/2023/378

Proposal: Application for a Lawful Development Certificate for the mixed use of residential property and retail sales.

Site Location: Plum Tree Farm, Gainsborough Road, Kirton in Lindsey, DN21 4EN.

b. The Council received the following decision notifications from North Lincolnshire Council:

i. PA/2023/1400 – FULL PLANNING PERMISSION – to erect outdoor gym equipment and a steel bench at KLASSIC Park, Ings Road, Kirton in Lindsey, DN21 4BX.

ii. PA/2023/1955 – HOUSEHOLDER PLANNING PERMISSION – to erect a single-storey rear extension and replacement of outbuilding and conservatory at 1 Sylvester Street, Kirton in Lindsey, DN21 4NG.

2404/07

Mayor & Delegates Reports

The Council received reports from the Mayor, Councillors and Officers attending Civic Events or meetings on behalf of the Council.

Mayor's Report on Civic Events attended – Cllr Hazel Fox provided a written report on the following:

- Barton Town Council Civic Dinner – 5th April
- Annual Town Meeting – 10th April
- Hornsea Town Council Civic Service 13th April
- Gainsborough Town Council Civic Service – 14th April
- Louth Town Council Charity Auction – 21st April

Cllr Kofoed provided a report on the following event attended as Deputy Mayor:

- Mayor of Lincoln Wine Tasting Evening – 12th April. This was widely attended by representatives from across the East Riding and Greater Lincolnshire areas.

Councillor and Officer Reports

- Ashcourt Lincolnshire Ltd meeting - 28th March – The Town Clerk had provided a written report of this meeting which was an introduction to the company and reassurance of lack of impact on Kirton in Lindsey.
- Ridge and Messingham Neighbourhood Action Team (NAT) meeting – 24th April – Cllr Fox reported attending and noted a very interesting meeting with PC Stewart Pearson providing updates. This included thefts of caravans, burglaries and damage to a fence. The five youths involved in damaging the residential fence are now referred to the Youth Justice Partnership. The need to report crime and anti-social behaviour was again noted. Additional patrols are now in place included plain clothed officers.

Standing Orders were suspended so that Ward Cllr Foster could reiterate the requirement for residents to report all crime and anti-social behaviour to the police in order that the required resources are made available to the town. Cllr Foster was thanked for this information.

Standing Orders were then reinstated.

RESOLUTION: That a reminder is posted online and in Kirton First about the need to report all crime and anti-social behaviour so that the police can understand what issues are impacting an area and so that the required resources can be put in place to protect the community.

ACTION: Town Clerk

RESOLUTION: That the police are requested to provide an update at the next Town Council meeting on current activity and reassurance measures for the community. ACTION: Town Clerk

2404/08

Financei. Income and Expenditure

a. The Council received notification of accounts paid by the Town Clerk under devolved authority LGA1972.

(April 2024)

b. The Council received the membership renewal for ERNLLCA at £954.28.

RESOLUTION: That the renewal is paid.

ACTION: Town Clerk

c. The Council received the membership renewal for ICCM at £100.00.

RESOLUTION: That the renewal is paid.

ACTION: Town Clerk

d. The Council approved accounts for payment.

e. The Council received updates on the UK Shared Prosperity Fund projects. The Town Clerk noted that 105 responses to the play area and CCTV survey were received so far. Cllr Fox offered to chase up her request to the Scouts.

f. The Council received updates regarding funding from North Lincolnshire Council for outside gym equipment, noting the planning approval at 2404/06 (b) and the continued work of the Assistant Clerk over the past twelve months to achieve this.

ii. Internal Control

a. The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook. (March 2024)

b. The Council received the 4th Quarter Budget Monitoring Report to 31st March 2023. The Town Clerk was thanked for the analysis and information provided.

c. The Council discussed and agreed the 2024-25 Reserves Statement. The draft prepared by the Town Clerk was approved, with amendments to include car parking, allotments and Halifax Bomber Memorial buffet provisions.

RESOLUTION: That £500.00 is included in earmarked reserves for the Halifax Bomber Memorial buffet provisions as previously promised to a resident by the Mayor, and that £5,639.42 is earmarked for car parking provision project work and £5,639.42 is earmarked for allotments maintenance and administration works.

ACTION: Town Clerkiii. External Control

a. The Council received the 2023-24 Internal Auditors Report and formally thanked the Town Clerk for the work carried out to achieve the report. No actions were noted as required from the report.

b. The Council completed, approved and signed the 2023-24 Annual Governance Statement.

c. The Council completed, approved and signed the 2023-24 Accounting Statements.

d. The Council confirmed the appointment of Public Sector Audit as the Internal Auditor for 2024-25.

2404/09

Car Parking Provision

There was no further update to receive following the Extraordinary Full Council Meeting held on 22nd April.

2404/10

Halifax Bomber Memorial

a. The Council received a project update. Cllr Fox requested to be taken off the support group for this project. Cllr Frankish asked for it be clarified that she only offered to assist the resident with a funding application and that it was unclear at that point that the funding application would be a NLC Community Pot application which the resident cannot apply for. Due to the location of the project within the conservation area a planning application has now been submitted with the assistance of Cllr Garritt and is with the local planning authority. The NLC grant team have agreed to honour the funding application when planning permission is in place. The Council discussed that fundraising was required for the project and concerns were raised about how this could be achieved.

RESOLUTION: The Town Council continue to support this project in principle, however due to the laws, regulations and Proper Practices that this Town Council has to follow the current project work presents a difficult position and so the resident will need to seek the support of an organisation in order that the Council can facilitate any financial support.

ACTION: Cllr Frankish

b. The Council considered funding venue hire and buffet to mark the opening of the memorial. This matter was discussed previously and resolved at FC2404/08 ii (c).

2404/11

Allotments

The Council received an update from Cllr Frankish. Following the recent inspection carried out by Cllr Frankish and Cllr Boyd all tenants had successfully passed. There are issues at the boundary of plots two and three which need to be resolved. Quotations for repair work to the car park entrance were received.

RESOLUTION: That the quotation for repairs to the allotment entrance from Matte Black Surfacing Ltd for £6,500.00 is approved.

ACTION: Cllr Frankish

Cllr Stephenson requested a recorded vote: For – Cllr Frankish, Cllr Kofoed, Cllr Boyd, Cllr Delsignore and Cllr Fox. Against: Cllr Stephenson.

RESOLUTION: That the Allotment Management Committee are delegated to communicate information to allotment tenants on behalf of the Town Council.

ACTION: Cllr Frankish, Cllr Boyd, Cllr Cooper

2404/12

Open Spaces

a. The Council received the visual and operational play park inspection reports for signature and considered any updates regarding the play area. Cllr Delsignore noted that the overall standard remained good, with the work by Caloo to upgrade the agility trail completed. Monitoring continues of uneven ground and the flag on the ship.

Signed:

Dated:

Monitoring also to continue of both slides due to anti-social behaviour causing damage.

b. The Council discussed the play area inspections service level agreement with North Lincolnshire Council.

Confirmation still required from NLC to confirm monthly operational inspections. Cllr Fox to chase a response from Carl Beacock.

c. The Council discussed the tree safety survey report.

RESOLUTION: That the Clerk seeks quotations for the recommended works. ACTION: Town Clerk

c. The Council received a Commemorative Bench request for Kirton in Lindsey Cemetery. The Council discussed the current placement of benches within the cemetery and the available spaces for further benches.

RESOLUTION: That the residents are offered the option for the placement of a bench between

rows 22 and 23, block A to explore further.

ACTION: Town Clerk

2404/13

Humberside Fire & Rescue 50 Years anniversary

The Council considered marking the 50-year anniversary. Cllr Fox reported that Cllr Gunn had approached Kirton in Lindsey Fire Station to ask about a form of commemoration. It was recommended that a plaque be presented by the Town Council for display inside the station.

RESOLUTION: That this is agreed in principle and design and costing are sourced to bring back to the next meeting for decision.

ACTION: Cllr Gunn

2404/14

Policies and Procedures

a. The Council reviewed Policy 08: Member Development Policy last approved March 2023.

RESOLUTION: That this policy is approved without amendment.

ACTION: Town Clerk

b. The Council discussed the ongoing Community Governance Review work. The following motion was considered:

That this Town Council write to North Lincolnshire Council with a strong request that consideration is given to increasing Town Councillor numbers to the level recommended within their own recent Community Governance Review documentation (an increase of two). This would be a twofold positive move.

1. We would be in line with our governing Councils and the National Association of Local Council's own recommendations.

2. Two additional Councillors would be of huge benefit to our busy Councils responsibilities.

RESOLUTION: That this matter is deferred until analysis is presented of the current responses received to the ongoing Town Council public consultation survey.

ACTION: Town Clerk

2404/15

Town Clerk's Report / Correspondence for Information and Discussion

The Council received the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information and Discussion

a. The Council noted correspondence received after the Agenda was published including MP Spring Update, Midlands Net Zero information; Planning Decision PA/2023/1752; NLC News Direct; Civic Award note of thanks; ERNLLCA training information; Rural Services Bulletin.

b. NLC – Tourism Partnership update March 2024

c. Community Vision – Fortnightly update

d. ERNLLCA – March newsletter

e. NLC – News Direct

f. Independent Brigg Line Rail Group – update regarding extra pedestrian signage for railways station

g. Resident – Halifax Bomber Memorial queries

h. Resident – Jazz Band availability information for town events

i. CPRE – April Newsletter

j. 118 Information – annual request to update contact information

k. Rural Services Network – Rural Bulletin

l. NALC – Newsletter

m. NLC – Property maintenance management update regarding library estate

n. Rural Services Network – Rural Funding Digest

o. Caloo – update to response regarding embankment slide

p. ERNLLCA – Allotment training event

q. Caloo – update regarding agility trail replacement parts

r. North Lincolnshire Aviation Heritage Centre – request for information ahead of June open days.

The Clerk noted the information requested and the ownership of the memorial on the former RAF Kirton in Lindsey airfield by Airfields of Britain Conservation Trust and that no formal information is published about the site, in the format of other former RAF sites, other than the heritage information board near to the War Memorial.

s. Rural Market Town group – telephone call requesting information about decline of membership.

The Clerk noted the conversation with the group about the decision by the Town Council to decline membership and the lobbying aims of the group for rural market towns.

t. Resident – telephone call requesting information about booking Town Hall facilities

u. UK Potholes – offering services for highway maintenance works

v. ERNLLCA – notification of District Committee Meeting Thursday 25th April 2024 at 7pm via Zoom

w. Resident – enquiry about meeting attendance regarding planning application discussion

x. ERNLLCA – Training courses information

2404/16

Date of next Meeting and Agenda Deadline

a. Councillors were reminded that the Annual Town Council and Monthly Town Council Meetings for May were resolved to be on different dates.

b. The Council confirmed the date and time of the Annual Town Council Meeting (subject to any change in circumstances) as: **Wednesday 8th May 2024 at 7pm at the Diamond Jubilee Town Hall.**

c. The Council confirmed the date and time of the next monthly Town Council Meeting (subject to any change in circumstances) as: **Wednesday 22nd May 2024 at 7pm at the Diamond Jubilee Town Hall.**

NOTE: Agenda items to be submitted before Monday 13th May in line with Standing Orders.

The meeting closed at 21:00

Signed:

Dated: