



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 13<sup>th</sup> May 2024  
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm.**

Members Present: Cllr Suzanne Stephenson (Chair), Cllr Kathy Cooper, Cllr Hazel Fox, Cllr David Garritt, Alison Birkett and Martin Hollingsworth.  
Members not present: Cllr Adam Delsignore, Cllr Frankish and Cllr Karen Gunn.  
Also present: Mary Hollingsworth, Kirton in Lindsey Society, Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

**MINUTES**

- PK2405/01 Election of Members  
The Committee received nominations and elected members to the Committee. Alison Birkett and Martin Hollingsworth were nominated and elected as non-voting members of the Committee.  
**RESOLUTION: That Alison Birkett and Martin Hollingsworth are elected as non-voting members of the Committee.** **ACTION: Town Clerk**
- PK2405/02 Apologies  
Apologies were received from Cllr Adam Delsignore and Community Co-Ordinator, Cath Delsignore. The resignation of Cllr Delsignore from the Committee was reported and received.
- PK2405/03 Declaration of Interests / Dispensations  
a. No declarations of interests were declared.  
b. No dispensations were granted.
- PK2405/04 Public Participation  
The Chair of the Kirton in Lindsey Society, Mary Hollingsworth gave the Committee detailed information about the Society's planned Digital Heritage Trail and old gas lamppost projects. Mary was thanked for attending and providing the information.
- PK2405/05 Minutes of the Previous Meeting  
The Committee considered the Minutes of the PK Committee Meeting held on 8<sup>th</sup> April 2024.  
**RESOLUTION: That the Minutes be signed as a true and accurate record.**
- PK2405/06 Community Co-Ordinator report  
The Community Co-Ordinator had provided detailed written reports about work carried out over the previous month, website statistics and the works analysis as requested by the Committee. The Committee acknowledged the thorough reporting received.  
**RESOLUTION: That the works analysis is taken to a Full Council meeting for discussion and to agree ways forward to continue the work when the UKSPF funding comes to an end in October.** **ACTION: Town Clerk**
- PK2405/07 Town Events  
The Committee discussed information and actions required at this time regarding Town Events:
- SportsZone – the Assistant Clerk's written report noted attendance of the sessions so far (15/04: 12; 22/04: 10; 29/04: 9 and this evening 8 were attending. As these are the first sessions there is still time for increased attendance through word of mouth and the continued publicity.
  - D-Day 80 (6<sup>th</sup> June 2024) – the Assistant Clerk's written report noted that due to unavailability of people the Royal British Legion are unable to take part in this event; the WI have offered to help with refreshments. The Scout leaders have confirmed one of them will be available to light the beacon in line with the national effort at 9:15pm and Bruce McKenzie has again agreed to step up as Town Crier to read the International Tribute. The bell ringers will join the nation in bell ringing prior to this at 6:30pm. 1940's games, ration style nibbles and family bingo will take place at the Town Hall on Saturday 8<sup>th</sup>. Cllr Fox offered to act as bingo caller and volunteered to support the games. Lincs Co-Op vouchers to be used to purchase chocolate prizes for the bingo. Town Hall activities mostly funded by the grant award.  
**RESOLUTION: That the Scouts are asked to formally confirm the lighting of the beacon.** **ACTION: Assistant Clerk**
  - Summer Gala (13<sup>th</sup> July 2024) – the Assistant Clerk reported that quotes were still to be received back for First Aid and PA and these would be brought back to the June Committee meeting, along with confirmation about tea and coffee refreshments. Local food outlets to be asked about opening this year before any food stalls are looked at, other than WI cakes. Market Consent requirements to be checked, and if required a donation to The Green and The Market Place charity was recommended. The Committee thanked the Assistant Clerk for all her event planning work so far.  
**RESOLUTION: That the risk assessment for the Summer Gala event was approved.** **ACTION: Assistant Clerk**

Signed:

Dated:

## Kirton in Lindsey Town Council - Promoting Kirton Committee Minutes

**RESOLUTION: That stall booking hire fees are to be a suggested donation of £15 for community groups and charities and £20 for refreshment stalls.**

**ACTION: Assistant Clerk**

**RESOLUTION: That if Market Consent is required, a donation is made to The Green and The Market Place charity.**

**ACTION: Assistant Clerk**

Christmas Festival (24<sup>th</sup> November 2024) - the Assistant Clerk reported that 20 stalls were already booked so far. Quotations ongoing for First Aid and PA, and it was noted that Cllr Delsignore has offered to speak with local food outlets about opening this year before any food stalls are considered.

PK2405/08

### Open Spaces

No representatives of In Bloom were present, however Martin Hollingsworth noted that a Committee meeting was held last week.

**RESOLUTION: That a message is sent to In Bloom members to note the Committees continued interest in their work and to receive updates from the group as they were missed at the meeting.**

**ACTION: Town Clerk**

PK2405/09

### Heritage Trail and Heritage Assets – Kirton in Lindsey Society requests

a. The Committee considered the provision of a Letter of Support to Kirton in Lindsey Society for a grant bid to enable the development of a Digital History Trail for the town. The Committee referred the question of hosting the trail on the Town Council website to a meeting of the Full Council.

**RESOLUTION: That a Letter of Support is approved and that the Town Clerk seeks assistance from Martin Hollingsworth with the content.**

**ACTION: Town Clerk**

**RESOLUTION: That the question of hosting the trail on the Town Council website is deferred to a meeting of the Full Council.**

**ACTION: Town Clerk**

b. The Committee considered taking on the ongoing maintenance costs for the old gas lamppost on St Andrew's Street following the restoration works planned by Kirton in Lindsey Society.

**RESOLUTION: That further information is requested from the Kirton in Lindsey Society about legalities, to confirm that North Lincolnshire Council approve of the proposed works.**

**ACTION: Town Clerk**

PK2405/10

### Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 10<sup>th</sup> June 2024 at 6:30pm, with agenda items to be submitted in writing prior to Friday 31<sup>st</sup> May in line with Standing Orders.

The meeting closed at 7:35pm.

Signed:

Dated: