



**Minutes of the Monthly Meeting of Kirton in Lindsey Town Council
held on Wednesday 22nd May 2024
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 7pm.**

Members present: Cllr Hazel Fox (Chair), Cllr Billy Boyd (part), Cllr Pat Frankish, Cllr David Garritt, Cllr Joy Kofoed and Cllr Suzanne Stephenson.
Members not present: Cllr Kathy Cooper, Cllr Adam Delsignore and Cllr Karen Gunn.
Also present: three members of the public (part), Assistant Clerk, Cheri Morton (voluntarily) and Town Clerk, Neil Taylor-Matson.

MINUTES

- 2405/01 Apologies for Absence
Apologies were received from Cllr Kathy Cooper, Cllr Adam Delsignore, Cllr Karen Gunn, Andrew Clifford (Kirton Lindsey and Scotter Surgery) and Mary Hollingsworth (Kirton in Lindsey Society).
- 2405/02 Declaration of Interests / Dispensations
a. Cllr Garritt and Cllr Frankish declared interests in item 2405/07 b (i) PA/2024/482.
b. No dispensations were granted.
- 2405/03 Public Participation
A resident expressed interest in joining the s106 Development Working Group. Residents were thanked for attending.
- 2405/04 Minutes
a. The Council considered the minutes of the Annual Council Meeting held 8th May 2024.
RESOLUTION: That the minutes were duly approved and signed.
b. The Council received the draft minutes of the Promoting Kirton Committee Meeting held 13th May 2024.
c. The Council received the draft minutes of the General Purposes Committee Meeting held 13th May 2024.
- 2405/05 Report from North Lincolnshire Ward Councillors
a. Ward Councillor David Garritt noted apologies from Cllr Trevor Foster and provided updates regarding;
 - Planning applications PA/2023/1166 and PA/2024/365 confirmed called into NLC Planning Committee.
 - Reference the letter from the Town Clerk received 30th April regarding matters outstanding with North Lincolnshire Council (NLC), restructuring and staffing changes at NLC may improve matters and it was proposed Ward Cllrs and the Clerk meet to review and revise the matters outstanding.
 - Collection of garden waste concerns raised by residents to be looked into and sits with a specific officer at NLC.
 - Corner Cottage verge flooding and standing water issues not yet resolved.
 - Update awaited from resident at Windmill Way regarding drain clearance works.
 - Issue of the lack of disabled parking in the Market Place and NLC consultation on this sits with Gareth Denovan.
 - No further information of the former RAF Control Tower as the owner remains unresponsive. NLC are keeping the condition of the building under observation.
 - Ward Cllr Trevor Foster looking into the funding available for the development of the site off Redbourne Mere.
 - Funding for weekly food waste collections from central government is due to come into effect from 2026.
 - Ward Cllr Trevor Foster is looking into details for the officer responsible for traffic enforcement.
 - A site meeting at St Andrew's Churchyard is planned for 3rd June with Ward Cllr Garritt and an officer from NLC to review the trees and works required to them.
 - Regeneration Meetings – to be added to next meeting agenda to agree suggestions for an agenda.

ACTION – Town Clerk
- Cllr Boyd entered the meeting.
Ward Councillor Garritt was thanked for the information he had provided.
b. The Council discussed outstanding matters with NLC. The Clerk noted updates from NLC officers regarding works at Steep Hill to the handrail and path to the bench, street name signs and library car park resurfacing/weed control around the railings.
- 2405/06 Mayor & Delegates Reports
The Council received a report from the Mayor on Civic Events attended.
Mayor's Report on Civic Events attended – Cllr Hazel Fox:
 - Immingham Town Council – Mayoral Coffee Morning – 27th April
 - North Lincolnshire Council – Workers Memorial Day – 29th April
 - Louth Civic Service – 12th May

2405/07

Planning

a. The Council received notification of North Lincolnshire Council Local Plan: Gypsy and Traveller Site Focused Consultation with a deadline for responses of 21st June 2024.

RESOLUTION: That no comment is made as part of the consultation due to no matters to represent from the Kirton in Lindsey community.

b. The Council considered the following planning applications:

i. Application: PA/2024/482

Proposal: Planning permission to erect a small monument/memorial of a Halifax II Bomber.

Site Location: Land south of 1 Spa Hill, Kirton in Lindsey, DN21 4NE.

Cllr David Garritt and Cllr Pat Frankish did not take part in the vote on this matter.

RESOLUTION: That the Clerk responds with 'Support to this planning application.'

ACTION: Town Clerk

ii. Application: PA/2024/365

Proposal: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2020/588 dated 26/03/2021 for a residential development comprising 81 dwellings, open space and associated infrastructure. AMENDED DOCUMENTS: Planning layout 1806 SI 04A

Site Location: land off Ings Road, Kirton in Lindsey, DN21 4BX.

RESOLUTION: That the Clerk responds with 'Objection' to this planning application noting that previous objections remain unsatisfied and that the amended site layout simply removes a footpath which reduces further the ease of public and community access which is a known requirement for a Local Equipped Area for Play (LEAP).

ACTION: Town Clerk

iii. Application: PA/2024/560

Proposal: Planning permission to erect ground and first floor extension to dwelling.

Site Location: 11 Station Road, Kirton in Lindsey, DN21 4BB.

RESOLUTION: That the Clerk responds with 'No Comment' to this planning application.

ACTION: Town Clerk

For information only

i. Application: PA/2024/474

Proposal: Application for a non-material amendment to PA/2022/1521 dated 28/10/2022 namely to alter four roof lights to dormer windows and dayroom window to bi-fold door on plot 3.

Site Location: 2A North Cliff Road, Kirton in Lindsey, DN21 4NH.

c. The Council received the following decision notifications from North Lincolnshire Council:

i. PA/2023/1752 – REFUSAL OF PLANNING PERMISSION –to erect a two-storey extension above existing shop to provide three flats, erection of external staircase to side, vehicle parking, cycle parking and bin storage at 11 High Street, Kirton in Lindsey, DN21 4LZ.

ii. PA/2023/823 – APPROVE WITH CONDITIONS – Hybrid application consisting of outline planning permission for up to 220 dwellings and a building for commercial and/or community use, with all matters reserved for subsequent consideration except access, and full planning permission for 130 dwellings, two points of access, part of the spine road, provision of a pumping station and substation, engineering and ancillary works, demolition of existing buildings (with the exception of a listed building) and creation of development platforms throughout the whole site at RAF Kirton in Lindsey, B1400 from B1398 to B1205, Kirton in Lindsey, DN21 4HZ.

2405/08

Finance

i. Income and Expenditure

a. The Council received notification of accounts paid by the Town Clerk under devolved authority (May 2024).

b. The Council approved accounts for payment.

c. The Council received updates on the UK Shared Prosperity Fund projects with the Scouts to submit comments regarding the play area funding and the claim for March/April was now submitted for the Co-Ordinator role.

d. The Council received the works analysis report prepared by the Community Co-Ordinator at the request of the Promoting Kirton Committee.

RESOLUTION: That a fixed term role of two hour per week for five months is advertised making clear that this is an extension of the existing Community Co-Ordinator position.

ACTION: P&D Committee

d. The Council received updates regarding funding from North Lincolnshire Council for outside gym equipment. One piece of equipment is still to be installed and an inspection regime is now required to be put into place.

RESOLUTION: That agreeing the required inspection regime is deferred to the next meeting.

ACTION: Town Clerk

f. The Council received an update on the payment of budgeted grants for 2024/2025. The Clerk noted that the grants were now paid with the exception of KLASSIC due to the request for this to be ringfenced by the Trustee and North Lincolnshire Woodland Trust who have also requested that this be ringfenced at the current time.

ii. Internal Control

The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook. (April 2024)

2405/09

Car Parking Provision

The Council received an update from the working group on matters around proposed car parking provision. The group had not had a meeting and Cllr Fox requested guidance from the Council on the value to pursue with the cost consultants.

RESOLUTION: That MPP are advised that the current scheme is unaffordable and so work is required to reduce costs and that their advice is sought to achieve this through a meeting between the company and the working group.

ACTION: Cllr Fox

2405/10

Humberside Fire & Rescue 50 Years anniversary

The Council considered the 50-year anniversary as requested by Cllr Gunn. The Clerk noted that Cllr Gunn had requested that the record is corrected from the April meeting to make it clear that she had not approached Humberside Fire & Rescue on this matter. Cllr Fox noted that Cllr Gunn had asked her to report that the Council should decide what goes onto a plaque and that Cllr Gunn hadn't agreed to gather quotes. However, Cllr Gunn will look into this and report back to a future meeting.

2405/11

Provision of Medical Services within Kirton in Lindsey

The Council considered the continued provision of medical services within the town following press reporting regarding Lifeline Healthcare Services Ltd as requested by Cllr Stephenson. Andrew Clifford, the Business Manager/Company Secretary, had contacted the Town Council to reassure it that, as reported in the Grimsby Live press article, Lifeline Healthcare Services Ltd would have no impact on the functioning or staffing of Kirton Lindsey and Scotter Surgery and that the partners of the surgery all remain fully committed to the community. The Council agreed no action was required.

2405/12

Halifax Bomber Memorial

The Council received updates from Cllr Frankish who noted that Kirton in Lindsey Society had agreed to manage public donations to the project. This would be towards the cost of the entire project.

2405/13

Heritage Trail – Kirton in Lindsey Society requests

The Council considered future hosting of a proposed Digital Heritage Trail for the town on the Town Council website in order to offer protection for the trail in perpetuity.

Cllr Pat Frankish did not take part in the vote on this matter.

RESOLUTION: That the future hosting on the website is approved.

2405/14

Allotments

The Council received updates from Cllr Frankish who noted all tenants had passed the inspections in April and this was communicated to them by the Clerk. North Lincolnshire Council had advised planning permission would be required to improve the entrance to the site and the Clerk has queried this with the planning department and is awaiting a response.

2405/15

Open Spaces

a. The Council received the visual and operational play park inspection reports for signature.

b. The Council discussed the play area inspections service level agreement with North Lincolnshire Council, noting that no written agreement was in place and despite numerous requests was not forthcoming.

c. The Council received an update on the Parish Paths Partnership with the Clerk noting completion of maintenance works requested to the North Cliff Road fingerpost (FP250) and works along FP253 requested following a check carried out following the first seasonal cut which included requirements of landowners to maintain pathways through fields and remove an electric fence. Progress was improved on these matters compared to previous years.

2405/16

Policies and Procedures

a. The Council received the new model Financial Regulations prepared by National Association of Local Councils.

RESOLUTION: That an Extraordinary meeting is called to consider the recommendations.

ACTION: Town Clerk

b. The Council reviewed Policy 12: Health and Safety Policy last approved June 2023.

RESOLUTION: That, with correction to a minor grammatical error, the policy is approved.

ACTION: Town Clerk

c. The Council reviewed Policy 29: Environmental Policy last approved June 2023.

RESOLUTION: That this policy is approved without amendment.

ACTION: Town Clerk

d. The Council discussed the ongoing Community Governance Review work.

RESOLUTION: That this matter is deferred until the next meeting.

ACTION: Town Clerk

e. The Council received nominations for representatives to attend Visit North Lincolnshire Tourism Partnership Meetings.

RESOLUTION: That the Clerk continues to circulate information about the meetings so that those who are available and interested may attend them.

ACTION: Town Clerk

2405/17

Town Clerk's Report / Correspondence for Information and Discussion

The Council received the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information and Discussion

- a. The Council noted correspondence received after the Agenda was published which included connecting the Rail Partnership and In Bloom organisations for voluntary works in the Station area; update from the Women's Institute; NLC Highways updates; play inspection reports for May; resident request for advice regarding anti-social behaviour concerns; NLC News Direct; resident complaint about non-collection of garden waste by NLC; safety of lithium batteries campaign; ERNLLCA/NALC energy projects policy consultation; Resident query to NLC regarding Historic Environment comment for PA/2024/365 and the NLC response; Rural Bulletin; Gainsborough Town Council and Mablethorpe and Sutton Town Council civic events information; tree surgeon query about conservation area and highway works for private works and ERNLLCA training courses (planning matters).
- b. NLC – Update regarding Redbourne Mere Nature Reserve works (via Cllr Fox)
- c. ERNLLCA – Northern Powergrid Foundation funding opportunity information
- d. NLC – News Direct updates
- e. NLC – Tourism Update
- f. Brigg Town Council – Mayor's Golf Day 26th July 2024
- g. ERNLLCA - Barriers to community energy projects consultation
- h. ERNLLCA – Standards in Public Life Survey
- i. Resident – report of fly tipping near layby on North Cliff Road
- j. Resident – query on applying for planning advice for commercial works at Cleatham Road
- k. Ward Cllrs – confirmation of call into Planning Committee for PA/2023/1166 and PA/2024/365
- l. Rural Services Network – Rural Bulletins
- m. Community Vision – April Newsletter/Funding Portal
- n. NALC – Newsletters
- o. ERNLLCA – Training opportunities
- p. Holly Mumby-Croft MP – reply to communication regarding outstanding issues with NLC
- q. CPRE – confirmation of receipt of entry for 2024 Best Kept Village Competition
- r. Visit North Lincolnshire Tourism Partnership – June networking event information
- s. Holly Mumby-Croft MP – April Update
- t. Rural Services Network – Funding Digest May
- u. Resident – missed area of grass cutting reported – contractors notified
- v. Resident – query about submission of comment for PA/2024/365
- w. NLC – details of Local Plan: Gypsy and Traveller Site Focused Consultation
- x. NLC – Assets of Community Value update regarding appeal by owner
- y. ERNLLCA – May Newsletter (including new NALC Financial Regulations model document)
- z. Remembrance Service / Parade 2024 information request from North Lincolnshire Council
- aa. ERNLLCA – Good Councillors Guide 2024

2405/18

Date of next Meeting and Agenda Deadline

The Council confirmed the date and time of the next monthly Town Council Meeting (subject to any change in circumstances) as: **Wednesday 26th June 2024 at 7pm at the Diamond Jubilee Town Hall.**

NOTE: Agenda items to be submitted before Monday 17th June in line with Standing Orders.

2405/19

Exclusion of the Public & Press

The Council considered the exclusion of the public and press under the provisions of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the matters to be discussed.

RESOLUTION: That the public and press be excluded.

2405/20

Officers Annual Leave

The Council received a reminder regarding annual leave.

RESOLUTION: That relevant requirements were agreed and confirmed to be in place as required.

The meeting closed at 20:40

Signed:

Dated: