



**Minutes of the Meeting of Kirton in Lindsey Town Council
Promoting Kirton Committee held on Monday 8th July 2024
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Suzanne Stephenson (Chair), Cllr Hazel Fox, Cllr Pat Frankish, Cllr David Garritt (part), Cllr Karen Gunn, Alison Birkett, Tania Salvador and Victoria Rumary and Cath Delsignore.
Members not present: Cllr Kathy Cooper and Martin Hollingsworth.
Also present: Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

MINUTES

- PK2407/01 Election of Members
The Committee received nominations and elected members to the Committee. Victoria Rumary and Cath Delsignore were nominated and elected as non-voting members of the Committee.
RESOLUTION: That Victoria Rumary and Cath Delsignore are elected as non-voting members of the Committee.
ACTION: Town Clerk
- PK2407/02 Apologies
Apologies were received from Cllr Kathy Cooper and Martin Hollingsworth. Cllr Garritt had noted he would late.
- PK2407/03 Declaration of Interests / Dispensations
a. Cllr Stephenson declared a personal interest in PK2407/07 – Christmas Festival.
b. No dispensations were granted.
- PK2407/04 Public Participation
No matters were raised.
- PK2407/05 Minutes of the Previous Meeting
The Committee considered the minutes of the PK Committee Meeting held on 10th June 2024. The Clerk requested that a note of thanks be recorded to Cllr Boyd for taking in the minutes of the June meeting.
RESOLUTION: That the minutes be signed as a true and accurate record.
- PK2407/06 Community Co-Ordinator report
The Community Co-Ordinator provided statistics and a detailed written report about work carried out over the previous months. This included a further month by month increase in website sessions (903) and unique visitors (655). Over the five months the website has been live it has seen 4,343 sessions and 2,662 unique visitors. As previously reported the website requires continual promotion and people are visiting specific pages highlighted by Facebook posts. This has included 230 visits to the Scarecrow trail voting page with 69 votes over the first three days of the event. 90% of traffic to the website is via mobile phone or Facebook links. However, 152 unique visits were also made to the home page of the website although this isn't a link that was promoted. A current popular search is fishing with 39 hits and Paynes Chemist is the most Googled query. There are now 40 registrations for the Box-It sessions planned for September, which will be funded by North Lincolnshire Council Positive Activities. A meeting has taken place with Emma Wilkinson, the line manager for the new member of staff at the library regarding the offer of 'more than just books' at the library in line with other North Lincolnshire communities. The Community Co-Ordinator has also updated Stephanie Grant, the Operations Manager for Kirton and Scotter Surgery, with information about the relevant activities available in the town. Joint working continues with the Assistant Clerk with plans and promotion for the Summer Gala. The Committee thanked the Community Co-Ordinator for the reporting and work carried out.
- PK2407/07 Town Events
The Committee discussed information and actions required at this time regarding Town Events. The Clerk noted the grateful thanks received from the North Lincolnshire Aviation Heritage Centre for the donation of £53.60 from the D-Day events.
- SportsZone – the Assistant Clerk's written report noted attendance of the sessions so far (10/06: 14; 17/06: 11; 26/06: 10; 01/07 (wet weather) 4). The Brownies are expected to boost numbers over the next few weeks.
 - Summer Gala & Scarecrows – the Assistant Clerk confirmed Summer Gala quotes for First Aid and PA and a VR Headset prize for raffle donated by KCOM. Set up time for the Gala was confirmed to be from 9am. Cllr Stephenson reported that her husband wished to donate a copy of his book as a prize for the scarecrow competition, this generous donation was greatly appreciated by the Committee.
- RESOLUTION: That the quotations for the PA (£380) and First Aid (£175) provision are approved.**
ACTION: Assistant Clerk

Cllr Garritt joined the meeting.

Signed:

Dated:

Best Kept Town Centre Frontage Competition – timings were confirmed from the March Committee meeting and discussion took place about the printing of certificates and ordering of mugs.

RESOLUTION: That certificates are to be printed on card at the Town Council office.

ACTION: Town Clerk

RESOLUTION: That the previous supplier of the mugs be contacted to check availability and costs for this year.

ACTION: Cllr Fox

James Town Circus – the Clerk noted that the Circus are still to pay a site visit to confirm when they are in the area, however, information and photos was provided to them to help them understand the change in layout at the Green. Christmas Festival (24th November 2024) - the Clerk noted the retirement of the A Team who had generously supported the cost of the Town Christmas tree since the 1990s and that alternative sources of support may be required for this year and going forward. The thanks of the Promoting Kirton Committee was agreed to be included in any thank you sent to the A Team. The quotations for booking First Aid provision and Little Enchantments for entertainment was noted and the event risk assessment was presented for approval. Cllr Gunn asked that the community are encouraged to decorate street furniture with yarn bombing in the run up the Christmas period to make the town look more cheerful. Cllr Delsignore has started to speak with local food outlets about opening this year in place of any hot food stall bookings and this has received positive responses so far.

RESOLUTION: That ideas for potential future donations for the Town Christmas tree are considered and sent to the Clerk as a 'plan B' after some discussion has taken place with the A Team.

ACTION: Committee Members/Town Clerk

RESOLUTION: That the quotations for First Aid (£175) and Little Enchantments (£256) are approved.

ACTION: Assistant Clerk

RESOLUTION: That with amendments to section 2.0, the risk assessment for the event was approved.

ACTION: Assistant Clerk

RESOLUTION: That if local food outlets are opening during the event, that outside hot food stall bookings are not taken.

ACTION: Assistant Clerk

RESOLUTION: That the community are encouraged to decorate street furniture with yarn bombing in the run up the Christmas period to make the town look more cheerful.

ACTION: Community Co-Ordinator

PK2407/08

Open Spaces

Tania Salvador reported the recent visit of the East Midlands In Bloom judges and thanked Cllr Fox for attending the event and meeting with them. The judges were new and were positive and enthusiastic. Plans are now in place for Mini Bloomers activities during the six weeks holidays including attendance at the Summer Gala and linking in with The Brick Hut for the KLAGs show. Tania noted that a young resident was put forward to the East Midlands In Bloom for a discretionary award for their planter outside the Church Halls. Cllr Fox has also asked the Mini Bloomers to be part of her Civic Service this year. The Committee thanked In Bloom for all the work they had done. The Clerk noted that the Community Payback team are able to help with clearance of overgrowth from verges onto footpaths in some 30mph zones and if the areas requiring this can be identified arrangements could be put into place. Cllr Garritt advised In Bloom that they are eligible to apply to North Lincolnshire Council for funding each year and offered assistance with completing the application process.

PK2407/09

Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 9th September 2024 at 6:30pm, with agenda items to be submitted in writing prior to Friday 30th August in line with Standing Orders.

The meeting closed at 7:30pm.

Signed:

Dated: