



**Minutes of the Meeting of Kirton in Lindsey Town Council  
Promoting Kirton Committee held on Monday 14<sup>th</sup> October 2024  
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 6.30pm**

Members Present: Cllr Suzanne Stephenson (Chair), Cllr Kathy Cooper, Cllr Pat Frankish, Cllr David Garritt Alison Birkett, Martin Hollingsworth and Tanya Salvador.  
Members not present: Cllr Hazel Fox, Cllr Karen Gunn and Victoria Rumary.  
Also present: One member of the public. Assistant Clerk: Cheri Morton and Town Clerk: Neil Taylor-Matson.

**MINUTES**

- PK2410/01 Apologies  
a. Apologies were received from Cllr Hazel Fox, Victoria Rumary and Denise Sayles.  
b. The Committee received the resignation of Cath Delsignore from the Committee.
- PK2410/02 Declaration of Interests / Dispensations  
a. No declarations of interests were declared.  
b. No dispensations were granted.
- PK2410/03 Public Participation  
No matters were raised.
- PK2410/04 Minutes of the Previous Meeting  
The Committee considered the minutes of the PK Committee Meeting held on 9<sup>th</sup> September 2024.  
**RESOLUTION: That the minutes be signed as a true and accurate record.**
- PK2410/05 Community Co-Ordinator report  
The Committee received the written report from Denise Sayles and discussed the current contract for two hours per week on a fixed seven-month contract.  
**RESOLUTION: That it is recommended that the Town Council consider continuing to fund the role for two hours for a further twelve-month period for the financial year 2025-2026.**  
This was proposed by Cllr Frankish, seconded by Cllr Garritt and carried by voting members.  
The Clerk noted that two hours did not appear adequate to carry out the role sufficiently, and noted that although this allowed for updating the website, it did not allow for contact with groups and organisations and further information gathering as well as wider promotion and collaboration work. The quality of the work of the Community Co-Ordinator is based on previous provision of 20 hours per week, reduced to 8 hours per week. The Committee discussed that perhaps four hours minimum is required for the role and that funding may be achieved if the role is renamed.  
**RESOLUTION: That Denise Sayles is asked for a summary of what might be required to fulfil the role effectively.**  
**ACTION: Community Co-Ordinator**  
**RESOLUTION: That a meeting is organised between Denise Sayles, Cath Delsignore and Cllr Pat Frankish to discuss the requirements of the role.**  
**ACTION: Community Co-Ordinator**  
The Clerk noted an appeal from the Humber & Wolds Rural Action Voluntary Car Service for support in helping to recruit further volunteer drivers. Following the success of promoting the scheme within the town, there is greater take up but one of the volunteer drivers is moving away. The Clerk noted that promotion would be running online, in noticeboards and in Kirton First to support this worthy service.  
The Clerk provided an update on Box-It sessions which Cath Delsignore continued to lead on, noting that twelve attended the first session and ten attended the second. Last week nine attended, however there was a clash with a school football match and so numbers are expected to return to eleven. North Lincolnshire Council Positive Activities have given upbeat feedback from their point of view, however though much interest was expressed when the offer of this free activity was promoted, achieving attendance at the sessions is a continued battle.
- PK2410/06 Town Events  
The Committee discussed information and actions required at this time regarding Town Events  
• SportsZone – the Assistant Clerk’s written report noted attendance of the final sessions of the year (16/09: 7; and 23/09: 8). Comparisons were noted in attendance between 2023 and 2024 and positive feedback was received from Wright Way Sports, the professional coaches who ran the sessions. The Clerk noted that the professional fees bill for the year was £500 and there remained funding in place for a similar expense next year. Cllr Garritt offered to check potential future funding available from North Lincolnshire Council.  
**RESOLUTION: That the provisions continues to run next year in the same way, with Wright Way Sports providing professional coaching fees.**  
**ACTION: Assistant Clerk**  
• Best Kept Town Centre Frontage Competition – the Clerk was thanked for the continued promotion of the event. Cllr

Signed:

Dated:

Stephenson had provided contact details for Stockins Bazaar (Scotter) to the Clerk. General awareness of the competition was questioned and Tanya Salvador offered to carry out a leaflet drop in the Town Centre area. Tanya was thanked for volunteering to do this.

- **Christmas Festival (24<sup>th</sup> November 2024)** - the Assistant Clerk reported on the bookings taken so far and planning around entertainment provision including Little Enchantments, Kirton Academy band and the Cadet band. It was also confirmed that seasonal decoration permission from North Lincolnshire Council is confirmed, as is Market Consent and the advice of the Event Safety Advisory Group. Cllr Garritt is sourcing selection boxes from local stores, a letter from the Town Council is required for this. It was noted that no donation was received from the provider of the fairground rides at last years event as previously and recommended that this year charges are made in line with all other businesses attending the event.

The Assistant Clerk proposed a simple approach to the Christmas window competition to encourage more children to become involved. Cllrs Frankish, Cooper and Stephenson offered to provide the three prizes for this event.

**RESOLUTION: That Elsa and Spider-Man are booked with Little Enchantments.**

**ACTION: Assistant Clerk**

**RESOLUTION: That the quotation from Glyn Morgan for public address system at £300 is approved.**

**ACTION: Assistant Clerk**

**RESOLUTION: That the quotation from Roadworx for manned road closures at £795 is approved.**

**ACTION: Assistant Clerk**

**RESOLUTION: That letters are prepared to local stores regarding donation of selection boxes.**

**ACTION: Town Clerk**

**RESOLUTION: That the fairground rides provider is charged £25 per piece of equipment in line with other businesses attending the event and if this is not paid, the fairground provider will not be able to attend.**

**ACTION: Assistant Clerk**

**RESOLUTION: That a 'Winter Window Wonderland' competition is run with three prizes donated by Councillors. Promotion to be included in November edition of Kirton First.**

**ACTION: Assistant Clerk/Councillors**

- **80<sup>th</sup> Anniversary of VE Day (8<sup>th</sup> May 2025)** – the Events Working Group has suggested activities take place on 8<sup>th</sup> May only and would include the beacon lighting and picnic on the Green linking in with local food venues. Local singing groups to be asked about performing 'I Vow To Thee My Country' and schools to be informed of the 'Lamp Light of Peace' activity in case they wish to take part. It is unknown if North Lincolnshire Council will provide funding as they had for the Coronation and D-Day events, Cllr Garritt offered to ask if anything is known about this at this time.

PK2410/07 Open Spaces

Tanya Salvador reported on the results of the East Midlands In Bloom completion with Silver maintained but an additional four points closer towards Silver Gilt. In addition Tanya and Sarah Wilkinson won the Judges Award, Tony & Jean Bartlett the Best Front Garden, The George won Best Pub/Hotel and Emily Digby won the Doug Stacey Young Persons Award. The Primary School are housing the Young Persons Award Trophy which is almost as big as Emily herself with the hope that this encourages more young people to become involved. The Primary School are also keen to work with In Bloom to plant spring bulbs with Reception class. In Bloom now have published schedules for their activities for the year to encourage more people to be become involved. Tanya requested that the Full Council come out together one day to become involved in a town clean-up, which could link to the Christmas Festival event and provide publicity for In Bloom and the Town Council.

It was also requested that the lamp post planters from the Market Place be disposed of as they have reached end of life and that consideration is given to replacing these and the tiered planters with funding to be sourced. North Lincolnshire Council In Bloom funding was mentioned as an option for this.

Tanya asked for information about the former scheme for sponsoring the town flower beds, and it was explained that the funding received goes to the relevant organisation who has responsibility for the maintenance of the flower bed.

**RESOLUTION: That Full Council are asked to come out together one day to become involved in a town clean-up.**

**ACTION: Town Clerk**

**RESOLUTION: That In Bloom provide costings and seek funding for replacement planters for the Market Place.**

**ACTION: Tanya Salvador**

PK2410/08 Date of next Meeting and Agenda Deadline

The Committee confirmed the date and time of the next Promoting Kirton Committee meeting as 11<sup>th</sup> November 2024 at 6:30pm, with agenda items to be submitted in writing prior to Friday 1<sup>st</sup> November in line with Standing Orders.

The meeting closed at 7:30pm.

Signed:

Dated: