



**Minutes of the Monthly Meeting of Kirton in Lindsey Town Council
held on Wednesday 26th March 2025
at the Diamond Jubilee Town Hall, High Street, Kirton in Lindsey at 7pm.**

Members present: Cllr Hazel Fox (Chair), Cllr Kathy Cooper, Cllr Pat Frankish, Cllr David Garritt, Cllr Tony Kitchen and Cllr Suzanne Stephenson.

Members not present: Cllr Karen Gunn and Cllr Joy Kofoed.

Also present: 7 members of the public, Jane Owen – Humber and Wolds Rural Action, Assistant Clerk, Cheri Morton (voluntarily) and Town Clerk, Neil Taylor-Matson.

MINUTES

2503/01 Apologies for Absence

Apologies were received from Cllr Gunn.

2503/02 Declaration of Interests / Dispensations

- Cllr Fox, Cllr Frankish and Cllr Cooper declared interests in 2502/10 (e) –Town Hall Live grant request.
- No dispensations were granted.

2503/03 Public Participation

The Duke of Edinburgh Award Volunteer provided an update on the voluntary work conducted for the Town Council to date, including work at the Christmas Festival, development, design and display of event information posters and assisting the Community Co-Ordinator with website update works. He hopes to continue to assist with the website, future town events and help with tidying in the Cemetery. The Mayor thanked the Volunteer on behalf of the Council for all the work he is doing.

A member of the public asked for any further update about the neighbourhood plan following its mention at the previous meeting, with Cllr Garritt to provide an update as part of his report. It was also asked about progress to ease parking problems within the town centre area. Cllr Garritt noted that he also had a further update later. The resident provided views about planning application PA/2024/365, noting the work the developers have done to address concerns raised by the community and that this was a different applicant and design team to the applicant refused by North Lincolnshire Council (NLC) in December. He retained concerns about the separation area between the new development and existing housing and hoped that some conditions could be recommended relating to aspects of the development and for the protection of existing homes and users of Ings Road.

The members of the public were thanked for attending.

2503/04 Minutes

- The Council approved the minutes of the Full Council Meeting held 26th February 2025.

RESOLUTION: That the minutes were duly approved and signed.

- The Council received the draft minutes of the Promoting Kirton Committee Meeting held 10/03/2025.
- The Council received the draft minutes of the General Purposes Committee Meeting held 10/03/2025.

2503/05 Report from North Lincolnshire Council / Ward Councillors

a. Ward Cllr David Garritt noted that he had now visited the resident about the Halifax Bomber Memorial and following this he now has a letter requesting formal adoption of the Memorial by the Town Council. Cllr Garritt will be available at the library next Thursday to help distribute outstanding free air fryers applied for by residents as part of the NLC scheme. Cllr Cooper has also offered to assist with the distribution of these. Collection of them will also be possible during future library opening hours. There are vacancies for Trustees on Torksey's Charity with information published on social media, trustees must live in, or have close links with, Kirton in Lindsey. Gareth Denovan has still not responded to requests for updates following the December on site meeting about parking in the town, Cllr Garritt will continue to seek a response. The company who purchased the areas of the former RAF site protected under Assets of Community Value (ACV) has appointed a receiver, enquiries are with the relevant officer at NLC Communities to ensure that the ACV protocols are followed. In terms of Neighbourhood Planning, the previous contact at NLC has now left the company, and a new officer is in post. Cllr Garritt will be making contact to discuss a reboot if there is enough interest within the community to do so. Cllr Garritt has chased up Carl Beacock regarding the work to the land off Redbourne Mere and next steps, but with no response. The Neighbourhood Action Team met, with Cllr Cooper to provide a report later in the meeting. Tree works and highway work schedules were published online for residents' information. Cllr Garritt attended at the public consultation for the proposed Solar Farm at Manton noting preference for industrial/brownfield sites to be used but noting that the proposed site was a small one. Cllr Garritt is in contact with local food vendors regarding VE Anniversary celebrations in May, with the Fish Shop keen to display posters and run a food deal. Progress has been made on a sewage issue on Ings Road. Discussions are ongoing at NLC regarding changes to local authority areas with a merging of North Lincolnshire, North East Lincolnshire, West Lindsey and East Lindsey preferred.

b. Ongoing issues raised by the Town Council were discussed, with concern expressed about the timescale of works to the Redbourne Mere road. It was confirmed that this work is scheduled for the 2025-26 financial year. Residents concerns about the play area at Barnard Meadows was raised, with the Clerk noting at NLC still have no information displayed at Barnard Meadows, Fusilier Way or The Maltings play areas. It was queried when these play areas were last inspected. Work was continuing at Steep Hill with the existing handrail primed and re-painted, however the missing section was still not replaced. Street name plates were also appearing, with Gas House Passage now in place, but others including improved

signage for King Edward Street awaited. A query from a resident to the NLC Ward Officer about the Wray Street / Traingate area was redirected to the Town Council and despite querying this no response was received back from the Officer. The Clerk asked for clarification on the procedures for contacting and achieving responses from NLC and if the Ward Cllr always needs to be involved. Cllr Garritt explained that the NLC Officers have too many responsibilities and are unable to deal with everything they are required to do. The Clerk noted concern that March Street was not on the works list for highway repairs. **RESOLUTION: That a query is sent to NLC regarding the play areas under their care including details of the display of signage with contact details and information about when they were last inspected.**

ACTION: Town Clerk

c. The Council noted arrangements made for testing of residents electric blankets in the town at the Community Café, Thurs 3rd April 2pm to 4pm & the Kirton Knit Knacks AGM from 1pm. The Clerk continues to promote the testing event, and if supported more sessions can be provided. The Clerk noted the request to the Knit Knacks group from the Town Council for yarn bombing and offered to attend the AGM to offer thanks.

RESOLUTION: That the Clerk attends the Kirton Knit Knacks AGM to offer thanks.

ACTION: Town Clerk

2503/06 Mayor & Delegates Reports

The Council received reports from the Mayor, Councillors and Officers attending Civic Events or meetings on behalf of the Council:

Mayor's Report on Civic Events attended – Cllr Hazel Fox:

- Kirton in Lindsey Town Council – Civic Dinner – 2nd March
- Gainsborough Town Council – Civic Service – 16th March
- Immingham Town Council – Civic Service – 23rd March – apologies were given for this event.

Councillors and Officers reports

- Neighbourhood Action Team – Ridge / Messingham – 5th March
Cllr Cooper had provided a written report on this meeting. It was clarified that the police systems are still not 'talking to each other' to provide detailed statistics, however new Officer for Ridge, PC Topham, is proving to be proactive and keen. Signing up to the 'Community Alert' system was promoted. There was discussion about tackling anti-social behaviour such as dog fouling by keeping the dog warden aware of problem areas to visit. The difficulties in getting responses and action from NLC was also discussed further at this meeting, with the agreement that communities themselves are active but there is not enough staff within NLC to respond.
- North Lincolnshire Council – Civic Dinner – 7th March. Cllr Kofoed had attended, but was not present to give a report.
- Scribe/ERNLLCA - Strategic Planning information session – 11th March. The Clerk reported a very useful session and recommended the development of a Strategic Plan is discussed as a future agenda item, this was generally supported by not voted on.
- Government Digital Service – Geographic Information System software project - 11th March. The Clerk reported this central government project to improve access to government level mapping data for town and parish Councils. This was a positive step forward from central government and more information will follow in due course.
- North Lincolnshire Council - Town and Parish Liaison Meeting – 20th March. Cllr Cooper reported attending with the main topic of discussion devolution. It was clear that different areas of the proposed Greater Lincolnshire are looking for different outcomes. There was concern expressed by those attending on the costs in the development of this potential new area of administration, with NLC noting that the team was likely to be developed from redeployment from within the existing authorities. An update was provided about a large project to review waste collection, including food waste, with a full review of containers and collection routes to take place. NLC were asked if they were under pressure from potential solar farm developments and this was not answered. NLC did confirm that they are working with Kirton in Lindsey Surgery around the need for larger premises. A new IT system was discussed for logging issues with NLC which would consist of a log in to provide reports but it was unclear who this would be made available for. More information is due in the next twelve months.
- ERNLLCA/YLCA – Talking Tables training – 21st March. The Clerk reported another very useful training session which allowed for five of nine discussions to be joined with valuable information on Event Management, Biodiversity Duty, Dealing with HR Matters, Productivity Tips (AI) and Public Rights of Way.

2503/07 KLASSIC (Charity Number 1115978)

The Council received an update on the transfer of assets, liabilities and undertakings of the charitable trust to a Charitable Incorporated Organisation (CIO) as agreed in principle at the Extraordinary Meeting held 27th November 2024. Jane Owen from Humber and Wolds Rural Action (HWRA) provided information, advising KLASSIC has now registered as a CIO as a legal entity. This gives a window to close down the old Charity before transferring to the new charity before the end of the charities financial year. The next steps are purely fact finding, to be carried out by the Venue Manager. Land Registry need to be contacted to check what information they hold and if it matches with that held by the Official Custodian. Cllr Fox suggested that a business plan should be requested from the new CIO by the Town Council to demonstrate how it will be run and that this will be effective and efficient. Jane noted that the governing document provides a lot of this detail and that the CIO were working on the business plan as well which Cllr Frankish confirmed. Cllr Stephenson noted the requirement for a 'transfer of undertaking' and asked if this would require legal advice. Jane noted that if at any point legal advice is required, she would notify both parties (Town Council and CIO). The Council thanked Jane for attending and providing the update.

2503/08 Humber and Wolds Rural Action – Rural Housing Project

Jane Owen (HWRA) provided an update on the Humber and Wolds Rural Action Rural Housing Project. The recent survey had resulted in twenty responses so far (which was considered to be a good response rate) and there is a fifty/fifty split

between those who need housing now and within five years. The need is generally around adapted properties for disabilities and starter homes. A report will be available prior to the next Town Council meeting, the report will be owned by the Town Council and could go into a future neighbourhood plan. Feedback will be welcome when the report is received. Further funding for the project is now confirmed, so further support can also be provided around potential sites if needed going forward.

2503/09 Police & Crime Commissioner funding – CCTV

The Clerk noted applications for Listed Building Consent and Planning Permission were approved by the planning authority. The order is now in place for the equipment and installation work which is hoped will start shortly. Discussion with the Town Hall's current electrician has taken place regarding connection to power within the Town Hall.

2503/10 Finance

i. Income and Expenditure

a. The Council received notification of accounts paid by the Town Clerk under devolved authority (March 2025).

b. The Council received a Community Pot funding application from Town Hall Live (2025/26 budget).

RESOLUTION: That the funding application for £100 is approved.

ACTION: Town Clerk

c. The Council received updates regarding potential future funding for the Community Co-Ordinator role. Cllr Fox noted that she had not had any opportunity to progress this and asked if Cllr Frankish could take the work required back. The Clerk noted that the current Community Co-Ordinator's contract ends on Monday 31st March, and a meeting is scheduled for Monday to discuss the work and feedback. The Duke of Edinburgh Award volunteer will help with some continued updating of the website going forward.

d. The Council received an update on asset maintenance, specific to town noticeboards at Cornwall Street and Church Street, noting that these were coming to end of life. It was discussed that noticeboards remain important in the town.

RESOLUTION: That the Clerk researches costings and potential locations for noticeboards and reports back to the Full Council.

ACTION: Town Clerk

e. The Council approved accounts for payment.

ii. Internal Control

a. The Council received the Finance Report and Bank Reconciliations to balance with the bank statements and cashbook.

(February 2025)

b. The Council noted the transfer of £12,000 from the CCLA deposit fund to the HSBC bank account to cover payments to the end of April as agreed by the General Purposes Committee. The CCLA deposit fund will be topped back up following the first 2025/26 precept payment to maximise interest payments.

2503/11 Planning

a. The Council considered the following planning application:

i. PA/2024/365

Proposal: Application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2020/588 dated 26/03/2021 for a residential development comprising 79 dwellings, open space and associated infrastructure Amendment: development to comprise of a residential of 79 dwellings, amended planting scheme, 1.5m high close boarded fence with 300mm trellis to boundary with Lane End, footpath link from access road to the public open space, re-orientation of plots 72-74, amended site layout, amended cross sections, amended LEAP and boundary treatment plan, drainage strategy plan and updated BNG report and metric.

Location: Land off Ings Road, Kirton in Lindsey, DN21 4BX.

RESOLUTION: That the Clerk responds with a comment to this planning application, noting recognition of the outline planning approval status, but that there remains a great deal of concern from residents within the community. It is also recognised that work has been undertaken to address previous concerns raised, with reports on flooding concerns and concerns over the preservation of privacy for existing dwellings. The area of development is known locally to flood regularly and the Town Council cannot comment on the accuracy and completeness of the reports submitted with the application. The Town Council remain particularly concerned about the bottom corner of the proposed site, the lowest part of the town which will flood in the future. The Town Council also note the lack of mention within the documentation about protection of the historic hedgerow on the Ings Road boundary which is important to the community and has been consistently requested to be protected. The Town Council strongly requests that a high standard is adhered to within any proposed development to include care for existing residents during any construction phases. The Town Council ask that the application and planning conditions to ensure a high standard of any development in this difficult location are considered carefully and that the application is called before the Planning Committee to achieve this.

ACTION: Town Clerk

b. The Council received the following decision notifications from North Lincolnshire Council:

i. PA/2024/1395 – HOUSEHOLDER PLANNING PERMISSION – for alterations to boundary wall to create additional parking and the removal of disused chimney of existing dwelling – 2 St Andrew's Street, Kirton in Lindsey, DN21 4PJ.

ii. PA/2024/1480 – CONSENT UNDER TREE PRESERVATION ORDERS - Application to thin, crown lift and remove overhanging branches of a 2 sycamore trees, identified at T3 and T4, subject to and within Tree Preservation (Kirton in Lindsey) Order 1972 – 8A Station Road, Kirton in Lindsey, DN21 4BB

- iii. PA/2024/1454 – REMOVAL/VARIATION OF CONDITIONS – to vary the plans condition of planning application PA/1999/0920 which were added by non-material amendment PA/2024/1365 namely to amend the house type for plot 82, to amend the house designs and reposition plots 83-85 at Plots 82, 82, 84 and 85 Selby Close, Kirton in Lindsey, DN21 4FF.
- iv. PA/2024/1455 – HOUSEHOLDER PLANNING PERMISSION – for extensions and alterations including replacement roof to create first floor at Weardale, 21 March Street, Kirton in Lindsey, DN21 4PL.
- v. PA/2025/36 – HOUSEHOLDER PLANNING PERMISSION – to erect side and rear extension, a porch and replacement garage – Ailsa Craig, 1 Church Street, Kirton in Lindsey, DN21 4BT.
- vi. PA/2025/68 – FULL PLANNING PERMISSION – to install a CCTV camera on the frontage of the Town Hall, 7 High Street, Kirton in Lindsey, DN21 4LZ.
- vii. PA/2025/69 – LISTED BUILDING CONSENT – to install a CCTV camera on the frontage of the Town Hall, 7 High Street, Kirton in Lindsey, DN21 4LZ.
- viii. PA/2025/110 – CONSENT TREE PRESERVATION WORKS – to fell and Acer tree to ground level and reduce and cut back three Ligustrum trees by 40% within Kirton in Lindsey's Conservation Area at 6 Wesley Street, Kirton in Lindsey, DN21 4PB.

2503/12 Car Parking Provision

The Council considered car parking provision for the town and consider any actions required following the site meeting with representatives from NLC highways at the beginning of December. No further update was received from NLC which was noted with disappointment. Cllr Frankish raised her concerns that the only viable land for a car park was the land previously looked at by the Town Council and suggested a fresh approach to the landowners to discuss options for ways forward.

RESOLUTION: That the landowners are approached about setting up a meeting to include Cllr Fox, Cllr Garritt and potentially the Town Clerk.

ACTION: Town Clerk

Cllr Stephenson left the meeting during the above discussion.

2503/13 Halifax Bomber Memorial

a. The Council noted the letter from the resident, assisted by Ward Cllr Garritt regarding a request for formal adoption of the Memorial.

RESOLUTION: That the Memorial is formally adopted by the Town Council.

b. The Council received notification of costings to add the Halifax Bomber Memorial to the annual Town Council planting schedule with the current contractor. Cllr Fox noted that Cllr Gunn had contacted her and offered to maintain the Memorial planting at no cost to the residents. A note of thanks was given to Cllr Gunn.

RESOLUTION: That the offer from Cllr Gunn to maintain the Memorial planting at no cost to the residents is accepted and reviewed again in twelve months.

2503/14 Policies and Procedures

a. The Council noted updates to the model Financial Regulations for local Councils to comply with the latest regulations.

RESOLUTION: That the updates to the Financial Regulations are noted and applied with immediate effect.

ACTION: Town Clerk

b. The Council reviewed Policy 20: Cemetery Risk Assessment last approved March 2024.

RESOLUTION: That this policy is approved without amendment.

ACTION: Town Clerk

c. The Council reviewed Policy 23: Play Area Risk Assessment last approved March 2024.

RESOLUTION: That this policy is approved without amendment.

ACTION: Town Clerk

d. The Council reviewed Policy 37: Recruitment Policy last approved March 2024.

RESOLUTION: That this policy is approved without amendment.

ACTION: Town Clerk

e. The Council considered training courses and non-attendance – as noted in Learning & Development Policy final decision on this matter is to be decided by P&D Committee. The Clerk noted the decision from the February meeting 'that unless good reason is approved by the Town Council the cost of courses booked for but not attended by Councillors/staff members will be recovered from the Councillor/staff member' and requested the process for the Town Council approval of 'good reason' to be agreed.

RESOLUTION: That the matter is added to a closed discussion at the end of the April Full Council Meeting.

ACTION: Town Clerk

f. The Council considered filling vacancies following the resignation of Cllrs. Cllr Fox also reported the resignation of Cllr Stephenson as Chair of the P&D Committee.

RESOLUTION: P&D Committee – Cllr Cooper is unanimously elected as member of the Committee.

RESOLUTION: P&D Committee – That Cllr Cooper is unanimously elected as Chair of the P&D Committee.

RESOLUTION: Community Emergency Plan Committee – That Cllr Frankish and Cllr Kitchen are elected as members of the Committee.

RESOLUTION: Play area inspections – That Cllr Kitchen takes on inspections along with Cllr Fox.

RESOLUTION: Signatory on the bank mandate – That Cllr Fox becomes a signatory.

2503/15 Open Spaces

a. The Council received the weekly visual and monthly operational play park inspection reports for signature. These covered 22/02; 28/02; 07/03; 12/03, 17/03 (NLC operational) and 19/03, carried out by Cllr Cooper. Cllr Cooper was thanked for carrying out inspections of the play area and KLASSTIC gym equipment in the interim period.

- b. The Council discussed the play area inspections service level agreement with North Lincolnshire Council. It was noted that the Clerk has now arranged for the Supernova and sandpit to be properly added to the monthly check form for clarity. The roundabout fixing was now repaired and the area around the spica and roundabout would be kept under observation for any issues.
- c. The Council received inspection reports for the outside gym equipment carried out by Cllr Cooper covering 22/02; 28/02; 12/03 and 19/03. Raised matting issues still to be resolved by the suppliers.
- d. The Council received an update regarding the placement of a brass plaque on a bench at KLASSIC Park and noted that this was completed and in place.
- e. The Council received an update following the request from NLC Principle Neighbourhoods Officer to increase cutting schedule FP 253 by 92m and 46m. The Clerk had received costing from the contractor which exceeded the funding offered from NLC for the works. This was relayed back to the NLC Officer and in order to resolve the matter, NLC confirmed that they were prepared to fund the total cost of the 3 cuts (4 if required) for this particular path and adjust the grant payment accordingly. The Clerk was thanked for preserving with this matter.
- f. The Council received information about maintenance of the Peace Garden at the War Memorial area, including costings to do so. It was noted that In Bloom had asked for the maintenance to be put to the Town Council going forward as they do not have the manpower or interest from the community to continue with the upkeep. Discussion took place around costs and sponsorship.

RESOLUTION: That this matter is put to the community to seek volunteers to carry out light maintenance such as weeding and any responses brought back to Full Council for further discussion.

ACTION: Town Clerk

2503/16 Grove Street Cemetery

- a. The Council received an update regarding work around land registration. Paul Fox have advised on their valuation and are in the process of compiling a report.
- b. The Council was reminded that the five-year cycle of memorial testing works approaches, however three memorial stones which were laid down for safety during the previous phase have been stood upright without any support in place. Notices have now been attached with supporting stakes in place but if no action is taken these will need to be laid down again.

RESOLUTION: That the unsafe memorial stones are laid flat as previously.

ACTION: Town Clerk

2503/17 Allotments

Cllr Frankish noted that the inspection notifications for April had been sent out to tenants. No progress from NLC with the works required to the entrance which was noted with disappointment. Rent notification for April was also sent out with the inspection notifications.

RESOLUTION: That Ward Cllr Garritt is copied into further communications with NLC to help resolve responses.

ACTION: Town Clerk

RESOLUTION: That allotment rent charges are added to the April Full Council meeting agenda for review.

ACTION: Town Clerk

2503/18 A Team

The Council considered the retirement of the town A Team charity volunteers. The Town Clerk reported that the bench is on order and the contractor on standby for groundworks when the bench is delivered. Cllr Frankish noted the funeral for Norma Hamilton is taking place on Friday (28th March).

2503/19 Town Clerk's Report / Correspondence for Information and Discussion

The Council received the Town Clerk's report including correspondence for information and discussion.

Correspondence for Information and Discussion

- a. The Clerk noted correspondence received after the Agenda was published as: Resident concerns about Barnard Meadows play area; NLC – News Direct; PCC – Speed indicator devices grants; Grounds maintenance (planting) 2.6% costs increase; Hemswell PC zipline queries; Mablethorpe & Sutton Civic Quiz invite (April); Commons Select Committee Bus Services Survey; Rural Bulletin; External Auditor instructions; Purple 365 Accessibility Webinar / AccessAble Guide – NLC Tourism Partnership; West Lindsey Churches Festival guides (May – includes St. Andrew's United Church).
- b. Town Hall Live – Community Grant Application
- c. ERNLLCA – February Newsletter
- d. ERNLLCA – Institution of Occupational Safety and Health Courses information
- e. NLC – Neighbourhood Action Team meeting information (5th March)
- f. NLC – By-Election update
- g. Resident – suggestion about Widgit Communication Boards for the park
- h. NLC – News Direct update
- i. NLC – Tourism Partnership February update
- NLC – Receipt of traffic monitoring data 2023-2024 following request at December onsite meeting - **The Clerk noted this was data previously requested.**
- j. ERNLLCA / LiveWell North Lincolnshire – information about LiveWell resources
- k. Community Vision – March Monthly Update
- l. Rural Services Network – Rural Bulletin
- m. NLC – Forthcoming meetings timetable
- n. Resident – enquiry about eligibility of an applicant standing for election as Town Councillor
- o. Rural Services Network – Rural Funding Digest
- p. Hedon Town Council – Silver Show invitation (March)

- q. NLC - North Lincolnshire Visitor Economy Bus Routes Feedback Survey
- r. ERNLLCA – HR Newsletter (Chris Moses)
- s. City of Doncaster – Charity Race Night (April)
- t. ERNLLCA – HR & H&S training courses information
- u. Resident – enquiry about memorial plaque at Grove Street Cemetery
- v. ERNLLCA – Reminder about Finance courses
- w. MyCommunityAlert – Humberside Police re parking outside Kirton Lindsey Primary School
- x. Community Vision – March training update
- y. Goodwin Healthcare Services – invitation to Mayor and Civic Award winner to Community Afternoon (April)
- z. Resident – enquiry about Council discussion of PA/2024/365
- aa. NLC – Town and Parish Liaison agenda information
- bb. BBC Radio Humberside – Make A Difference Awards notification
- cc. ERNLLCA – updates to Model Financial Regulations and Good Councillor's Guide to Finance
- dd. Resident – enquiry about current ownership of former RAF Kirton in Lindsey site
- ee. NLC – Notice of Election – Greater Lincolnshire Combined County Mayoral Election (May)
- ff. Resident – notification of sale of former RAF Kirton in Lindsey site from Newlynn Homes, Kirton in Lindsey, February 2025 contrary to Asset of Community Value status.
- gg. City of Lincoln – Civic Service invitation (April)
- hh. ERNLLCA – Finance training information
- ii. Resident – complaints about verge parking, South Cliff Road – **this matter was discussed with differing information on the success of the trial in Scawby due to awareness, but a lack of enforcement powers to put schemes in place.**
- jj. KLASSIC – Letter regarding budgeted grant and its use

2503/20 Date of next Meeting and Agenda Deadline

The Council confirmed the date and time of the next monthly Town Council Meeting (subject to any change in circumstances) as: **Wednesday 23rd April 2025 at 7pm at the Diamond Jubilee Town Hall.**

NOTE: Agenda items to be submitted before Monday 11th April in line with Standing Orders.

The Clerk also reminded those present of the date of the Annual Town Meeting as 9th April at 6 pm.

The meeting closed at 21:00.