



**Kirton in Lindsey Town Council**  
**Policy 18: Community Pot Grant Scheme**

2023/24 (v.20231)  
Application Form

Name of group:	
Main group contact: <i>(full name and title)</i>	
Position in group:	
Address:	
Telephone:	
E-mail:	
Provide a detailed description of the project and who will benefit from it:	
Say how you know there is a need for your project:	
What are the full costs of the project (including VAT if applicable):	
Where is other funding from the project to come from? (Tell us the funder and the amount you expect from them):	Funder ..... £..... Funder ..... £..... Funder ..... £.....

Please tell us the stage at which your other applications are at, i.e just applied, awaiting outcome of application or funding confirmed:	
What contribution to these costs would you like from the Town Council?:	£ .....
Is this contribution for a specific element of the project?:	
What is the structure of your organisation?:	Informal group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other <input type="checkbox"/> Please give details below  .....

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	
Copy of the most recent/audited accounts	
Three most recent bank account statements	

Please note:

- Community Pot Grants must be a for a maximum of £300

Please return to:

**Town Clerk**  
**Town Council Office, Diamond Jubilee Town Hall, High Street, Kirton in Lindsey,**  
**North Lincolnshire, DN21 4LZ**

Email – enquiries@kirtoninlindseytowncouncil.gov.uk

Telephone: 01652 648978 / 07518 284173